

COUNCIL MEETING – JUNE 10, 2019
7:00 PM

A regular meeting of the Council for the City of Grosse Pointe Park was held on Monday, June 10, 2019, and opened with the Pledge of Allegiance to the Flag.

The following were present: Councilmembers Clark, Read, Chouinard, Robson, Detwiler, and Grano, and Mayor Denner

Also present: Dale Krajniak, City Manager, Nick Sizeland, Assistant City Manager, Jane M. Blahut, Finance Director/Clerk, and Steve Poloni, Director of Public Safety, and Dennis J. Levasseur, City Attorney

MINUTES – MAY 13, 2019

Mayor Denner presented to Council for consideration the minutes of May 13, 2019, for approval.

Motion by Councilmember Robson, supported by Councilmember Chouinard, to approve the minutes of May 13, 2019, as presented.

AYES: Councilmembers Clark, Read, Chouinard, Robson, Detwiler, and Grano, and Mayor Denner

NAYS: None

SPECIAL RECOGNITION
LIEUTENANT JAMES BOSTOCK

Mayor Denner presented to Council for consideration special recognition of Lieutenant James Bostock.

Mayor Denner and Director Poloni were pleased to recognize Lieutenant James Bostock's graduation from the Northwestern University School of Police Staff and Command (SPSC).

Director Poloni stated Lieutenant Bostock successfully completed the ten-week Staff and Command program held in Troy, MI from January 7 to May 24, 2019. This program, which was implemented by the Center for Public Safety in 1983, has graduated over 16,000 students both nationally and internationally.

The SPSC provides upper-level college instruction in a total of 27 core blocks of instruction and additional optional blocks during each session.

The major topics of study include: Leadership, Human Resources, Employee Relations, Organizational Behavior, Federal Employment Law, Civil Liability, Grant Writing, Planning and Policy Development, Finance, Budgeting, Media Relations, Applied Statistics and Resource Allocation.

Mayor Denner expressed his gratitude on behalf of the Council and stated the City is fortunate to have the leadership provided by Lieutenant Bostock and his fellow officers within the department.

RECOGNITION OF CITY MANAGER DALE KRAJNIAK
STATE REPRESENTATIVE JOE TATE

Mayor Denner presented to Council State Representative Joe Tate who presented Dale Krajniak with a special tribute honoring him for his dedicated years to public service.

The tribute reads as follows:

LET IT BE KNOWN, that it is with a strong sense of admiration for all of the sacrifices he has made on behalf of the people of Grosse Pointe Park that we salute Dale Krajniak. His retirement from public office as the City Manager marks the end of an era of effectiveness and efficiency in public service. We thank this conscientious individual on this occasion with confidence that Grosse Pointe Park will long benefit.

In the 30 years since Dale Krajniak began his responsibilities as the City Manager, the people of Grosse Pointe Park have appreciated the dedication and belief in this community's future that have marked all elements of his work. At a time in our history in which local officials face many challenges and changes, Dale Krajniak has responded with energy and a heartfelt concern for the citizens, businesses, and institutions of Grosse Pointe Park.

Dale Krajniak takes with him into retirement many memories of the difficult tasks that have fallen to him and valuable insights into the complexity of our system of self-government. With all that he has given to the people of Grosse Pointe Park, he can also take a great deal of personal pride and satisfaction.

In SPECIAL TRIBUTE, therefore, this document is signed and dedicated to honor and thank Dale Krajniak for his work as City Manager. May health and happiness be his in the future.

City Manager Krajniak expressed his gratitude to State Representative Joe Tate for his kind words.

GAS MAIN RENEWAL PROGRAM – DTE

Mayor Denner and members of Council were presented an update from Jennifer Whitaker, representative of DTE, with an update of the progress with the gas main renewal program.

Ms. Whitteaker apprised Mayor Denner and Council of the following:

- \$3.5 billion investment to the natural gas infrastructure improving safety and reliability
- Upgrade includes: new pipes and service lines, meter relocation from inside to outside of the building and installation of new natural gas advance meters
- Benefits include:
 - new and improved materials minimize the risk of gas
 - Enables remote meter shutoff response to gas leaks
 - Minimize estimated meter reads
 - Eliminates the need for DTE to enter the home for maintenance
 - Facilitates more frequent comprehensive inspections and maintenance
 - Done at absolutely no additional cost to customers

The scope of work for Grosse Pointe Park as of June 7, 2019 includes the following:

- Installing 23 miles of new gas main, 14.6 completed to date
- 2,339 meters will be moved to home's exterior, 307 moved outside to date
- Property restoration completed within 30 days, 140 completed to date

The property restoration timeline following upgrade is detailed below:

- Customers upgraded in December, 2018 through April, 2019, will have their property restored by June 30, 2019.
- Customers upgraded in May, 2019, through November, 2019, will have their property restored by December 31, 2019.
- Customers upgraded in November, 2019, through April, 2020, will have their property restored by June 30, 2020.
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Restoration Information is available at Dteenergy.com/gasrenewal under the tab "What Gas Customers Can Expect".

Methods of Communication include all of the following:

Letter

- Customer notification letter and email (sent to premise and landlord),
- Restoration reminder November – April (sent to premise and landlord)
- 10-day Notice to Service Termination (if access is not granted; left on door)

Door Hangers

- Schedule Appointment
- Restoration Process/Care
- Final – restoration complete

Nextdoor.com

- Neighborhood social media

Website

- Frequently Asked Questions: <http://dteenergy.com/gasrenewal>
- Program Status map: <http://dteenergy.com/gasrenewalmaps>

Customer Notification Letter

- Letter and email sent prior to start of gas main installation
- Copy of letter and translations available here. See tab "What Gas Customers Can Expect"
Dteenergy.com/gasrenewal

Door Hangers

- Door hangers will be placed on the homeowner door requesting access to their home to remove the meter and place it outside of the home.
- A door hanger will be placed on the door informing the homeowner the gas upgrade has been completed
- A door hanger will be placed on the door informing them the restoration is complete.

A DTE representative is available Monday through Friday, from 8:00 AM to 4:00 PM

Councilmember Robson inquired how does a citizen report a complaint.

Miss Whitaker stated there is an on-sight supervisor.

Councilmember Clark inquired what does DTE do if a homeowner does not want the meter placed in front of their home.

Ms. Whitteaker stated DTE will accommodate the homeowner if it is safe to place the meter on the side of the home.

Mayor Denner noted a ten-day notice approach may not be sufficient. He recommended allowing for a greater time frame. Many residents go out of town for weeks at a time in the summer and the resident may be angry if they return home the gas has been turned off. DTE may want to possibly follow up with a letter and or email and possibly a phone call.

City Manager thanked DTE for their presentation.

DETROIT AREA AGENCY ON AGING

Mayor Denner presented to Council for consideration the Annual Implementation Plan for Detroit Area Agency on Aging for fiscal year 2020.

Motion by Mayor Denner, supported by Councilmember Clark, to adopt the Annual Implementation Plan for Detroit Area Agency on Aging for fiscal year 2020.

AYES: Councilmembers Clark, Read, Chouinard, Robson, Detwiler, and Grano, and Mayor Denner

NAYS: None

BUDGET AMENDMENT RESOLUTION 6/30/19

Mayor Denner presented to Council for consideration the proposed budget amendment resolution for fiscal year 6/30/19.

Finance Director Blahut read the resolution to those present as follows:

<u>Original</u>	<u>Revised</u>	Increase
<u>2018-19</u>	<u>2018-19</u>	<u>(Decrease)</u>

GENERAL FUND

Expenditures

Insurance/Bonds	\$ 40,000	\$ 50,000	\$ 10,000
GASB – OPEB actuarial	-0-	9,000	9,000
Public Safety wage	140,000	210,000	70,000
Intermunicipal Radio	51,100	65,100	14,000
Repair building	8,034	15,500	7,466
Workers Comp.	<u>75,000</u>	<u>180,000</u>	<u>105,000</u>
TOTAL	\$314,134	\$529,600	\$215,466

MAJOR STREET FUND

Expenditures

Major Street Imp.	<u>\$ 200,000</u>	<u>\$315,000</u>	<u>\$115,000</u>
TOTAL	\$ 200,000	\$315,000	\$115,000

RUBBISH STREET FUND

Revenue

Surplus Appropriation	<u>\$ 99,921</u>	<u>\$143,521</u>	<u>\$ 43,600</u>
TOTAL	\$ 99,921	\$143,521	\$ 43,600

INDIGENT FUND

Revenues

Indigent Defense	<u>\$ -0-</u>	<u>\$ 31,737</u>	<u>\$ 31,737</u>
TOTAL	\$ -0-	\$ 31,737	\$ 31,737

Expenditures

Court Apt. Attorney	<u>\$ -0-</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>
TOTAL	\$ -0-	\$ 3,000	\$ 3,000

DRUG LAW FORFEITURE

Revenues

Surplus Appropriation	<u>\$ -0-</u>	<u>\$ 9,317</u>	<u>\$ 9,317</u>
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TOTAL	\$ -0-	\$ 9,317	\$ 9,317
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ROAD FUND

Expenses

Transfer Local Street	<u>\$1,033,622</u>	<u>\$1,040,536</u>	<u>\$ 6,914</u>
TOTAL	\$1,033,622	\$1,040,536	\$ 6,914

CAPITAL IMPROVEMENT FUND

Expenses

Hand Dryers	\$ -0-	\$ 5,320	\$ 5,320
Vehicles – Public Safety	60,000	90,000	30,000
Patrol Vehicle Equip.	12,000	16,500	4,500
Debt retirement	53,560	102,500	48,940
MDI-HVAC - Parks	-0-	11,000	11,000
Audio Imaging- Parks	-0-	17,200	17,200
Website – Revize	-0-	1,000	1,000
Side by Side Utility – Parks	-0-	25,400	25,400
Locker room benches	-0-	5,000	5,000
Gardening trailer/tank	<u>-0-</u>	<u>6,500</u>	<u>6,500</u>
TOTAL	\$125,560	\$280,420	\$ 154,860

WATER/SEWER FUND

Expenses

Engineering	\$ 50,000	\$ 145,000	\$ 95,000
Insurance/Bonds	<u>102,748</u>	<u>116,000</u>	<u>13,252</u>
TOTAL	\$152,748	\$ 261,000	\$ 108,252

Motion by Councilmember Detwiler, supported by Mayor Denner, to approve the 2019 Budget Amendment Resolution.

AYES: Councilmembers Clark, Read, Chouinard, Robson, Detwiler, and Grano, and Mayor Denner

NAYS: None

T.I.F.A. BOARD APPOINTMENTS

Mayor Denner presented to Council for consideration the T.I.F.A. Board Appointments as follows:

James DePuys, Member re-appointment, 2-year term
Dale Krajniak, Member - Director re-appointment, 4-year term
Sonny Mio, Member appointment, 4-year term
Joe Tompkins, Member appointment, 2-year term

Mayor Denner stated Dale Krajniak will continue to serve as the Director of the T.I.F.A. Board.

Councilmember Read inquired as to how the program works.

Councilmember Clark stated the T.I.F.A. boundaries are Wayburn to Beaconsfield, and from Jefferson to Mack Avenue. The implementation date was 1986. Each year as the values increase, such increase is allocated to the T.I.F.A. fund and dollars generated by the capture must be spent within the boundaries of the T.I.F.A.

The D.D.A mirrors the rules of the T.I.F.A.

Councilmember Read inquired how often does the Board meet.

City Manager stated three times annually and it is posted on the website.

Motion by Mayor Denner, supported by Councilmember Clark, to appoint and re-appoint T.I.F.A. Board members with staggered terms.

AYES: Councilmembers Clark, Read, Chouinard, Robson, Detwiler, and Grano, and Mayor Denner

NAYS: None

D.D.A. BOARD APPOINTMENTS

Mayor Denner presented to Council for consideration the D.D.A. Board Appointments with staggered terms as follows:

Zack Assaf, Member appointment, 3-year term
Sharron Corbin, Member appointment, 4-year term
Jay Kennedy, Member appointment, 2-year term
Jessica Keyser, Member appointment, 2-year term
Dale Krajniak, Member-Director, re-appointment, 4-year term

City Manager stated the D.D.A. boundaries include Jefferson border to Westchester within the business district. He noted the D.D.A. tax capture included the boulevard inception, acquisition of property including the Esquire Theater.

Motion by Mayor Denner, supported by Councilmember Detwiler, to appoint and re-appoint D.D.A. Board members with staggered terms.

AYES: Councilmembers Clark, Read, Chouinard, Robson, Detwiler, and Grano, and Mayor Denner

NAYS: None

MICHIGAN MUNICIPAL LEAGUE EXECUTIVE SEARCH PROPOSAL

Mayor Denner expressed his gratitude to Dale Krajniak, as City Manager, and for his role as D.D.A. and T.I.F.A. Director as well as the resident agent for the Grosse Pointe Park Foundation.

Mayor Denner stated Nick Sizeland will act as Interim Manager until the process of the search is completed to fill the role of city manager.

Mayor Denner presented to Council for consideration the proposal received by the Michigan Municipal League for an executive search for the position of city manager and noted the League has the ability to provide support and leadership in finding a new city manager. The process can take four to six months and the fee is \$17,000.

Mayor Denner directed the clerk to schedule a meeting with the facilitator to allow council and staff to present what qualities they are looking for in a city manager.

The facilitator will provide a profile based on the input from the Council and staff relative to what qualities they are seeking in a manager.

The facilitator will review resumes and develop a matrix. The matrix will be reviewed by the Personnel Committee and the top candidates will be selected. The Council as a whole will then interview and select the best candidate.

Motion by Mayor Denner, supported by Councilmember Read, to approve of the Michigan Municipal League to perform the function of an Executive Search for the position of the City Manager in the amount of \$17,000.

AYES: Councilmembers Clark, Read, Chouinard, Robson, Detwiler, and Grano, and Mayor Denner

NAYS: None

Mayor Denner stated that Dale Krajniak will be interviewed by the facilitator as part of the process.

Mayor Denner stated that the League will also make sure all laws are followed.

FINANCE REPORT – MAY, 2019

Councilmember for Finance Detwiler presented to Mayor and Council the invoices exceeding \$5,000 for the month of May, 2019, for approval as presented.

<u>Vendor</u>	<u>Description</u>	<u>Payment</u>
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Bodman, PLC	Pros. Atty. & retainer fee	\$ 10,000
Build Safe	Building Inspector – April	9,600
Ford Motor Credit	2019 Police Interceptor	8,611
Den-Man Contractors	Demolish 1483 Wayburn	17,165
Great Lakes Water	Waste water – April	150,100
Green for Life	Recycling for May	11,564
Great Lakes Water	Water usage – March	104,295
Recreonics	Weave Nesting Chaise	8,122
Ainsworth	Compressor in Lavins	5,900
Green for Life	Rubbish for May	36,189
Josh Giordano	Marina platform work	6,300

Motion by Councilmember for Finance Detwiler, supported by Councilmember Robson, to approve the invoices exceeding \$5,000 for the month of May, 2019, as presented in accordance with Section 2.249 of the charter.

AYES: Councilmembers Clark, Read, Chouinard, Robson, Detwiler, and Grano, and Mayor Denner

NAYS: None

COMMITTEE REPORTS

Mayor Denner presented to Council the committee reports for the meetings since the Council last met.

Beautification:

Councilmember Read summarized the meetings that were held on June 6, 2019.

Councilmember Read stated the commission met on June 6th at the Lindell Lodge for a brief business meeting followed by the annual potluck.

The Spring plant exchange on May 18th was a success with many new attendees.

The beautification awards season is officially underway. Commissioners will be spending the next two months surveying the neighborhoods for this year's awardees.

There are two vacancies on the commission. The mayor will be asked to make appointments. Interested residents should submit an application to the city clerk.

The next meeting is scheduled for September 11th at 7:30 PM in council chambers.

NEW/OLD BUSINESS

Councilmember Clark recommended the lamp post lighting continue in the North West sector of the city.

Councilmember Clark stated the public meetings for input of the Master Plan is scheduled for Tuesday, June 25th at 10:00 AM, Thursday, June 27th at 2:00 PM, and Monday, July 1st at 7:00 PM.

Councilmember Detwiler inquired as to the number of responses for input of the Master Plan has been received.

Assistant City Manager Sizeland stated approximately 450 responses have been received.

Councilmember Read stated a resident of the 1400 block of Nottingham expressed concern over the noise generated by fans attached to the building of Motor City Wings Restaurant.

City Manager stated there are funds held in escrow and will follow up on the same.

Resident of Maryland expressed concern about a notice he received from the City about the sidewalk in front of his house. Water pools because it is lower than the street and creates a safety hazard, especially in winter. He was concerned about his responsibility because replacing the concrete slabs will not address the significant problem. The City Manager stated that he would have public works look at it.

City Manager stated that cement leveling could be done, where cement slabs are lifted and dirt is built up to level out the cement slabs.

Resident of Grand Marais raised issues about significant flooding on her street.

Resident of Pemberton inquired about the plans for a dog park.

Resident inquired if Rocket Fiber is going to be implemented.

Mayor Denner stated some of the communities did not approve Rocket Fiber for their city and Grosse Pointe Park voted in favor if all the Grosse Pointe communities participated. This issue could be brought back to Council at a later date.

Resident of Berkshire stated the survey for resident input regarding the Master Plan was not conducive to elaborate on recommendations and suggested additional flexibility in the proposed schedule. She also expressed concern about the timing of the Master Plan input meetings as the daytime meetings were inconvenient and the only evening meeting was set for the week of July 4th.

Councilmember Clark stated three dates have been set at various times to accommodate residents interested in attending and offering input.

With no further business, the meeting adjourned.

