

**Application For Resident Park Passes**  
GROSSE POINTE PARK CITY PARKS ARE FOR RESIDENTS, TENANTS,  
AND BUSINESS OWNERS OF COMMERCIAL PROPERTIES

**2018**

This is your application for Park Passes for the upcoming term. In order to facilitate the issuance of passes, we ask that you **fill out the bottom portion completely and legibly**. Mail or use the drop box at City Hall to deliver the application to the Public Service Department in the Municipal Building at 15115 E. Jefferson Avenue, Grosse Pointe Park, Michigan 48230. When applying for passes, please list **ONLY** those residents residing at the address. Proof of residency (two documents) is required for any family member age 18 or older who is not the homeowner. City ordinance allows no more than two unrelated persons to receive passes for each address.

**Homeowner:** Homeowners applying for the first time must pick up an application at the Public Service Department. Current homeowner passes are valid through December 31, 2022.

**Caregiver:** One caregiver pass per household is issued annually for a fee of \$25.00.

**Renter:** Renter passes are issued annually and expire every December 31<sup>st</sup>. Passes will be issued after the landlord Verification of Tenancy and Public Service Department verification of proper Certificate of Occupancy for your address.

**Lost or misplaced Park Passes** may be replaced once per season by an adult only and at a cost of \$20.00. After returning your application to the Public Service Department, allow two weeks for processing.

**AT ANY TIME, YOU MAY BE ASKED FOR PHOTO I.D.  
MISUSE OF YOUR PARK PASS MAY RESULT IN REVOCATION.**

Date of Application: \_\_\_\_\_ Date moved to address below: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_  
Primary Email Address – this will be your user name for online access to class registration

Please list all family members, including those not yet eligible for a Park Pass (children under 10 years of age)

	First and Last Name	Birth Date*	Sex
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____
7	_____	_____	_____

First person listed above certifies that above information is true and correct  Yes

**\*Please Note: Park Passes Will Not Be Processed Without Birth Dates**

CHECK ONE  Single Residence  Two Family  Four Family  Commercial  
 Other: \_\_\_\_\_ Apartment #: \_\_\_\_\_  Upper  Lower

**FOR OFFICE USE ONLY**

Landlord Business License  Tenants Verified By Landlord  
 Valid Certificate of Occupancy & Expiration Date \_\_\_\_\_