MEETING NOTICE
CITY OF GROSSE POINTE PARK SPECIAL CITY COUNCIL MEETING

February 1st, 2021; 6pm

SPECIAL NOTICE: Due to MDHHS Epidemic Order limiting meeting size and to continue to minimize the spread of COVID-19, this meeting will be held electronically. See instructions below for how to join the meeting and guidelines for meeting conduct. **This meeting is a continuation of the January 25th special meeting and the previous agenda is still in place. Please see below for new Zoom and teleconference information.**

ZOOM MEETING AND TELECONFERENCE INFORMATION

- Go to zoom.us
- Meeting ID: 876 3408 5738
- Password: 774834

Dial In Information

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington D.C.)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

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Michigan Relay is a communications system that allows hearing persons and deaf, hard of hearing, or speech-impaired persons to communicate by telephone. Users may reach Michigan Relay by dialing 7-1-1 and then connection with Zoom conference number above. There is no additional charge to use this service. Please contact smithl@grossepointepark.org with any other requests for accommodations.

Guidelines for Public Participants

1. All virtual meetings will be conducted via Zoom with a dial-in option. If you join the meeting utilizing the Zoom app on your computer/tablet/phone, you will be able to listen, see the City Council members, and make a public comment if you desire to do so. **We are not allowing the public to utilize a webcam during the meeting.** If you join the meeting with your webcam on, it will be disabled by the host.
2. All meeting materials and meeting information is available on the City website at www.grossepointepark.org
3. The meeting will start promptly at the time listed on the meeting notice. **Public participants will be permitted to join the meeting five minutes before the meeting is scheduled to start.**
4. When you are ready to join the meeting, please make sure your line is muted to decrease background noise. Public participant lines have to remain muted until the public comment portion of the meeting. **Also make sure your webcam is disabled before you join.** If you join the meeting with your webcam on, it will be disabled by the host.
5. When the closed-door session begins, the host will place all public participants back into the waiting room. Public participants can remain in the waiting room for the duration of the closed-door session and will be re-admitted into the meeting when the open-door session is reconvened.

6. If you decide you want to make a public comment, please utilize the raise hand function in the Zoom app or on the phone during the agenda item before the public comment period. To raise your hand on the phone, press *9. Staff will add you to the public comment queue list for the next public comment period. Please note that all public participants are only allowed one three-minute public comment.

7. When the public comment period begins, the Mayor will review the process for public comments. After the process is reviewed, the Mayor will call for any spoken public comment. A staff member will call on public participants by either the last four digits of your phone number or your participant name listed in the Zoom app. Public participants will be called in the order they were added to the queue list. Public participants who do not respond within ten seconds of their phone number or screen name being called will be skipped and the next person in line will be called on. This method will continue until all public participants have had the opportunity to comment. All public comments shall not exceed three minutes and a timer will be displayed on the screen.

8. Once the public comment period is done, the Mayor will end the meeting.

Hosts will have the ability to and will remove participants from the meeting if they breach the peace in such a way that disrupts or interferes with the meeting.