AGENDA
CITY OF GROSSE POINTE PARK CITY COUNCIL MEETING
February 8th, 2021

SPECIAL NOTICE: Due to MDHHS Epidemic Order limiting meeting size and to Continue to Minimize the Spread of COVID-19, this meeting will be held electronically. See instructions below for how to join the meeting and guidelines for meeting conduct. All City Council meeting materials are included as part of this meeting notice.

I. Call to Order
II. Roll Call
III. Pledge of Allegiance to the Flag
IV. Approval of Consent Agenda
   I. Approval of January 11th Meeting Minutes
   II. Approval of Mutual Aid Training Agreement
   III. Adoption of Poverty Exemption Policy and Approval of Policy Exemption Application
   IV. Finance Report
V. Approval of Regular Agenda
VI. Public Comment (Agenda Items)
VII. Managers’ Report
VIII. Committee and Commission Reports
IX. Unfinished Business
   I. December 21st, 2020 Meeting Minutes Discussion
   II. Council Comment
X. New Business
   I. Zoning Board of Appeals
      i. 15710 East Jefferson
      ii. 1120 Audubon
      iii. 1200 Devonshire
   II. OMA Discussion
   III. Council Comment
XI. Public Comment (Non-Agenda Items)
XII. Adjournment

ZOOM MEETING AND TELECONFERENCE INFORMATION

- Go to zoom.us
- Meeting ID: 845 5881 0070
- Password: 504773

Dial In Information

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Germantown)
Meeting ID: 845 5881 0070
Password: 504773

Michigan Relay is a communications system that allows hearing persons and deaf, hard of hearing, or speech-impaired persons to communicate by telephone. Users may reach Michigan Relay by dialing 7-1-1 and then connection with Zoom conference number above. There is no additional charge to use this service. Please contact smithl@grossepointepark.org with any other requests for accommodations.

How to Submit Public Comment

There will be two options for how to submit a public comment for this meeting: attending the Zoom meeting or written comment. There will be two public comment periods: one before agenda items at the beginning of the meeting and one at the end of the meeting for new/old business. Spoken comments will be limited to three minutes. Written comments will be limited to 250 words.

Members of the public wishing to make a comment via Zoom will need to either join the meeting through the app on their computer/tablet/mobile phone and/or dial in to the phone number listed on the public notice. All spoken comments through the Zoom app or the phone will be limited to three minutes. The provided meeting guidelines outline the process for teleconferencing comments that will be followed during the meeting.

Written comments can be submitted directly to smithl@grossepointepark.org. If you are submitting two written comments, please type either Public Comment Agenda Items or Public Comment New/Old Business in the subject line of your email. Written submissions need to be 250 words or less and be submitted by 5pm on Sunday, February 7th.

Guidelines for Public Participants

1. All virtual meetings will be conducted via Zoom with a dial-in option. If you join the meeting utilizing the Zoom app on your computer/tablet/phone, you will be able to listen, see the City Council members, and make a public comment if you desire to do so. **We are not allowing the public to utilize a webcam during the meeting.** If you join the meeting with your webcam on, it will be disabled by the host.
2. All meeting materials and meeting information is available on the City website at www.grossepointepark.org
3. The meeting will start promptly at the time listed on the meeting notice. **Public participants will be permitted to join the meeting five minutes before the meeting is scheduled to start.**
4. When you are ready to join the meeting, please make sure your line is muted to decrease background noise. Public participant lines have to remain muted until the public comment portion of the meeting. **Also make sure your webcam is disabled before you join.** If you join the meeting with your webcam on, it will be disabled by the host.
5. If you decide you want to make a public comment, please utilize the raise hand function in the Zoom app or on the phone **during the agenda item before the appropriate public comment period.** To raise your hand on the phone, press *9. Staff will add you to the public comment.
queue list for the next public comment period. Please note that all public participants are only allowed one three-minute public comment per public comment period.

6. **When each public comment period begins**, the Mayor will review the process for public comments. After the process is reviewed, the Mayor will call on a Staff member to read any public comments that were submitted via written statement. When those are completed, the Mayor will call for any spoken public comment. A staff member will call on public participants by either the last four digits of your phone number or your participant name listed in the Zoom app. Public participants will be called in the order they were added to the queue list. Public participants who do not respond within ten seconds of their phone number or screen name being called will be skipped and the next person in line will be called on. This method will continue until all public participants have had the opportunity to comment. **All public comments shall not exceed three minutes and a timer will be displayed on the screen.**

7. Once the public comment period is done, the Mayor will either continue with the next agenda item or end the meeting.

Hosts will have the ability to and will remove participants from the meeting if they breach the peace in such a way that disrupts or interferes with the meeting.
COUNCIL MEETING – January 11\textsuperscript{th}, 2021
7:00 P.M.

An electronic meeting through Zoom was held due to MDHHS Epidemic Order limiting meeting size and to continue decreasing the spread of COVID-19.

The meeting was called to order by Mayor Denner and opened with the Pledge of Allegiance to the Flag.

The following were electronically present: Councilmembers Relan, Read, Hodges, Robson, McConnell, and Fluitt, and Mayor Denner.

Also electronically present: Nick Sizeland, City Manager, Jane M. Blahut, Finance Director/Clerk, Jake Howlett, City Attorney, Stephen Poloni, Director of Public Safety, Jim Bostock, Public Safety Lieutenant, and Leah Smith, Assistant to the City Manager.

APPROVAL OF CONSENT AGENDA

Mayor Denner presented to Council for consideration the approval of the consent agenda as presented.

The consent agenda included the following items:
- Approval of December 22\textsuperscript{nd} Meeting Minutes
- Finance Report

Motion by Councilmember Robson, supported by Councilmember Read, to approve the consent agenda as presented.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Councilmembers Fluitt and McConnell both stated that they had edits to the minutes and wanted to confirm they would be included in the approved version.

Mayor Denner stated that if Councilmembers had edits to the minutes that they wanted added or discussed, a request to move the minutes from the consent agenda to the regular agenda needs to be sent to City Administration by 10am the Friday before the meeting. Because the consent agenda has already been voted on and approved, the minutes cannot be edited further.

City Attorney Howlett advised caution with adding substantial changes to the minutes, stating that the minutes should comply with the requirements outlined in the Open Meetings Act and reaffirmed in the Code of Conduct. The OMA does not require personal statements to be included.

APPROVAL OF REGULAR AGENDA

Mayor Denner presented to Council for consideration the approval of the regular agenda as presented.

Motion by Councilmember Read, supported by Councilmember Relan, to approve the regular agenda as presented.
AYES: Councilmembers Relan, Read, Hodges, Robson, McConnell, and Fluitt, and Mayor Denner

NAYS: None

PUBLIC COMMENT (AGENDA ITEMS)

Four residents made verbal comments.

Mayor Denner reminded the public that comments made during the first public comment period should be related to agenda items only.

MANAGERS REPORT

City Manager Sizeland presented a brief overview of the status of issues since the last meeting:

- TIFA COVID Support Program
- DTE
- COVID-19
- Public Works Building
- City Hall Building
- Master Plan Update
- DTE Tree Trim Program
- Water Asset Management Plan Grant Application
- Ordinance Review
- Dog Park
- GLWA Discolored Water incident

Councilmember McConnell requested confirmation that the City would be working with the National Organization of Black Law Enforcement Officials on the search for the new Public Safety Director and inquired on how long the City would be accepting applications.

City Manager Sizeland stated that City Administration has reached out to NOBLE and that the job description was almost ready to post. Administration is planning on accepting applications for approximately four weeks once the job is advertised.

Councilmember McConnell requested an update on the dog park timeline.

City Manager Sizeland stated that City Administration would be holding a meeting with the Grand Marais residents at the end of the week to address final concerns. The final rendering for the dog park is complete and construction will begin as soon as possible, weather permitting. Proposed dog park rules will be discussed at the February Recreation Commission meeting.

Councilmember Robson and Read requested an update on the DTE bollard situation.

City Manager Sizeland stated that the City is working with DTE to confirm that all residents who have bollards have been and/or will be contacted to discuss resolution. Any residents who still have concerns
can reach out to Public Works Supervisor Pat Thomas at thomasp@grossepointepark.org or by calling 313-822-5100.

COMMITTEE AND COMMISSION REPORTS

Planning Commission
Councilmember Hodges stated that the Planning Commission met on December 22nd at 7pm via Zoom. The Commission voted on officer positions, selecting Commissioner Malik Goodwin as Chair, Commissioner Michele Lindsay as Vice-Chair, and City Manager Sizeland as Secretary. 2021 meeting dates were approved and an update on the master plan was presented.

TIFA Board
City Manager Sizeland stated that the TIFA Board met on January 5th at 7pm via Zoom. The Board voted to select Board Member John Hughes as Chair and Board Member Marcia Fairrow as Vice Chair. An update was provided on the DPW Facility and a second round of funding for the COVID-19 grant program was approved. The Board also authorized moving $30,000 dollars from the residential improvement line to the COVID-19 grant program line to increase the amount of funding available to $50,000. Applications for the program will be processed starting on January 11th. The next regular TIFA meeting is scheduled for April 6th at 7pm.

Beautification Commission
Councilmember Relan stated that the Beautification Commission met on January 6th via Zoom. The Commission delivered more of the Beautification Awards to award winners and have also selected the Holiday award winners, who will be notified shortly. A slideshow of all of the winners is being compiled to post on the City website. The City Forester Brian Colter is working with DTE on the tree trimming program and home owners will be notified if their trees will be trimmed. Tree planting is also complete. The Commission will meet again on February 10th at 7pm.

Ordinance Review Committee
The Ordinance Review Committee met on January 7. The Committee discussed proposed changes to the Planning Commission ordinance to revise the composition of the commission, the number of ex-officio members, and to designate the city manager as a nonvoting liaison. The committee also discussed the long-term goal of codification of the city code. Administration will be pursuing this as part of the budget process and will be presenting to council between now and then. There are several companies that offer this service, the most reputable is Municode. By adopting such a system, the City would be modernizing City codes and making them user-friendly for city administration, residents, and contractors. In the short-term, the committee will be working with administration in identifying out-of-date ordinances, with a focus on code enforcement and zoning.

Eastside Community Network
Councilmember Hodges stated that she attended a strategy committee meeting on January 11th to continue the Mack Avenue Planning and Zoning discussion. Important topics included discussion of creation of a Mack Avenue Improvement Authority, marketing and branding steps to help Mack Avenue businesses, and beautification.

Councilmember Read requested that the Eastside Community Networks meetings be advertised by the City.
Councilmember Fluitt requested that the ongoing meetings Public Safety is having with the NAACP be included in the committee reports moving forward.

UNFINISHED BUSINESS:
APPROVAL OF DONATION POLICY

Mayor Denner stated that the agenda item was tabled at the December 21st meeting. The original motion from the December meeting was by Councilmember Read and supported by Councilmember Relan to approve the gift policy as presented. Administration has presented a modified policy to consider for a possible amendment to the original motion based on the discussion at the last meeting.

Councilmember McConnell stated that she was proposing the following changes:
  • Anonymous donations should not be accepted unless the donor agrees to not do any business with the City for five years from the donation date
  • Addressing the appearance of quid pro quo
  • And a requirement that when a donation is given, a comprehensive community engagement and survey needs to be conducted with businesses and occupants within 1000 feet of the project area

Mayor Denner stated that the current draft does not allow the City to accept anonymous donations and requires anonymous donations to go through the Grosse Pointe Park Foundation.

Amendment by Mayor Denner, supported by Councilmember Read, to amend the original motion to adopt the revised language as proposed by the Administration.

Councilmember Read stated that she had issues with the language used in the preamble introduction where it talks about donations of time and effort. She recommended removing those words because the policy is meant to be applied to tangible gifts.

Amendment by Councilmember Read, supported by Councilmember Fluitt, to amend the introduction as discussed to eliminate the words their time from the 2nd paragraph and the words time, effort, or gifts from the third paragraph.

City Attorney Howlett stated that before Councilmember McConnell’s changes regarding anonymous donations are added or discussed, he would like time to verify that her concerns are not already covered by the adopted Ethics Ordinance.

Councilmember Hodges stated that she would recommend changing the word resident to donor on page 1, paragraph 2, second sentence.

Amendment by Mayor Denner, supported by Councilmember Read, to change the word resident to donor per Councilmember Hodges suggestion.

Amendment by Mayor Denner, supported by Councilmember Robson, to remove the following language from page 5: If a Donor wishes to remain anonymous, the donation shall take place through the Grosse Pointe Park Foundation. The Foundation will work on an appropriate level of recognition that respects the individual’s privacy.
Vote on Amendment 4: removing the two sentences on page 5 referencing anonymous donations and the Foundation.

AYES: Councilmembers Hodges, Robson, and Mayor Denner

NAYS: Councilmembers Relan, Read, McConnell, and Fluitt

Vote on Amendment 3: changing the word resident to donor on page 1

AYES: Councilmembers Relan, Read, Hodges, Robson, and McConnell, and Mayor Denner

NAYS: Councilmember Fluitt

Vote on Amendment 2: amending the document introduction

AYES: Councilmembers Relan, Read, Hodges, Robson, McConnell, and Fluitt, and Mayor Denner

NAYS: None

Vote on Amendment 1: to adopt the amended policy as presented by Administration

AYES: Councilmembers Relan, Read, Hodges, and Fluitt, and Mayor Denner

NAYS: Councilmembers Robson and McConnell

Vote on Original Motion from December 21st Meeting

AYES: Councilmembers Relan, Read, Hodges, and Fluitt.

NAYS: Councilmembers Robson and McConnell, and Mayor Denner.

UNFINISHED BUSINESS:
COUNCIL COMMENT

Councilmember Fluitt stated that she would like details about events being planned and additional steps being taken to help support the local businesses and encourage people to patronize local businesses.

City Manager Sizeland stated that Administration is working with Parks and Recreation Supervisor Craig to investigate potential events that could be held safely.

Councilmember McConnell requested that invoices be included with the finance report moving forward.

Councilmember Hodges reminded Council that the budget process is starting and that the budget workshop will be held in April.

NEW BUSINESS:
SMALL CELL APPLICATION REVIEW AND APPROVAL
City Manager Sizeland stated that Extenet Systems has submitted a small cell application for approval along with the $300 application fee. This is the first Small Cell Application that has been received by the City since the adoption of City Ordinance 217. Extenet intends to install a new utility pole in the right of way near 15601 Essex Avenue for the use of collocating a small cell wireless facility on it. All equipment will be contained on the pole and the pole is 20 feet from the nearest residential property line. The application has been reviewed with Chief Building Official Ron Supal and approval is being recommended with the two following conditions:

- The pole and equipment be screened to the existing landscaping per City Ordinance 217 Sec 23-127. General Design and Location Requirements.
- A yearly fee be assessed to the company for use of the pole and the equipment in the public right of way at a yearly rate of $125 per the Small Wireless Communications Facilities Deployment Act 365 of 2018 MCL 460.1313 (b).

City Manager Sizeland stated that he would like Extenet’s attorney Mr. Wally Haley, to provide additional information.

Mr. Haley stated that Extenet is looking to erect the new pole because DTE no longer allows Extenet to host their equipment on DTE poles. Extend would also like to install the new pole for uniformity. The entire project should take no longer then two and a half months to complete.

City Manager Sizeland asked if the new pole will lead to an extended service area.

Mr. Haley stated that an extended service area will most likely occur because newer equipment will be placed on the new pole.

Mayor Denner stated that the state statute over Small Cell application leaves very little local control and that the City is obligated to approve the application.

Motion by Mayor Denner, supported by Councilmember Relan, to approve the application as presented.

Councilmember Hodges inquired on if cell service would be impacted during construction.

Mr. Haley stated that the old equipment will not be deactivated until construction of the new pole is completed. There may be loss of service for one to two hours while the new pole is being activated.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluit, and McConnell, and Mayor Denner
NAYS: None

NEW BUSINESS:
ORDINANCE REVIEW OF PLANNING COMMISSION MEMBERSHIP

Mayor Denner stated that the agenda item was added at the request of the Ordinance Review Committee Chair Councilmember Read and requested she introduce the topic for Council discussion.

Councilmember Read stated that the issue first came up at the August Planning Commission meeting when her, City Attorney Howlett, and City Manager Sizeland realized that the Planning Commission currently has eight voting members. Per the Michigan Planning and Enabling Act, Planning Commissions
can have five, seven, or nine members. Even if the City Manager is counted as a non-voting member, a tie vote could still occur. The easiest way to rectify the current situation would be to make the Planning Commission seven members with the six resident Commissioners and one Council representative. The City Manager would stay on as a liaison but not a voting member. In order to make any changes to the Planning Commission, we would need to formally amend the Planning Commission ordinance.

Mayor Denner stated that the biggest potential issue with the current Planning Commission ordinance is that it appears to allow the City Manager to act as a voting member. He stated that the City Manager should not be a voting member and that the ordinance should be amended to rectify this concern.

Mayor Denner stated that the two solutions available would be to remove one of the Council representatives leaving the Commission at seven members as Councilmember Read proposed. The second solution would be to increase the number of resident appointees to seven increasing the Commission to nine voting members with two Council representatives. The statute does allow flexibility for the Council to form the Planning Commission membership as they see fit.

Councilmember Read stated that the Council could consider removing voting rights from the Councilmember representative and only have one Council Representative on the Planning Commission.

Councilmembers Robson, Relan, and McConnell all voiced support for increasing the number of resident appointees and only have one Council representative on the Commission.

Mayor Denner stated that he would like the Administration and Ordinance Review committee to move forward with an amendment to the Planning Commission ordinance to be considered for Council approval when it is ready.

NEW BUSINESS:
RESOLUTION HONORING GERRY SCHILLING

Mayor Denner read the following resolution:

A RESOLUTION HONORING
GERALD SCHILLING

WHEREAS, Gerry Schilling has been a lifelong resident of Grosse Pointe Park, currently residing at 850 Bedford, where he and his wife Julie raised their two children Leah, and Clay;

WHEREAS, Gerry Schilling is the Founder and Owner of B.C. Fulfillment since 1997;

WHEREAS, Gerry Schilling has served on the Recreation Commission from 1986, through 2020, contributing many ideas towards projects over the years including the Lavins Fitness Center, Golden Family gymnasium, the Okulski Theater and Carol C. Schaap Theater, improvements to the olympic pool, zero depth pool, maintaining the marina, improvements to the tennis courts, implementing pickle ball, improvements to the Tompkins Community Center, the atrium, the splash pad, the golfing green, the Hutton Ice rink/Fountain, the Lindell Lodge, the Helm Boardwalk, and the addition of kayak racks that have made Windmill Pointe Park and Patterson Park what they are today and is enjoyed by all the residents of Grosse Pointe Park;
RESOLVED, that the Mayor and members of City Council of Grosse Pointe Park join in acknowledging Gerald Shilling for his many years of dedicated service to the residents of Grosse Pointe Park serving on the Recreation Commission.

Motion by Mayor Denner, supported by Councilmember Read, to adopt the resolution as presented.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluit, and McConnell, and Mayor Denner

NAYS: None

NEW BUSINESS:
RESOLUTION HONORING PATRICK MANN

Mayor Denner read the following resolution:

WHEREAS, Patrick Mann has been a resident of Grosse Pointe Park since 1955 and currently resides at 1115 Wayburn where he raised his two children with his wife Patsy;

WHEREAS, Patrick Mann served in the Korean War for four years;

WHEREAS, Patrick Mann had a career as a Branch Manager at Manufacturers Bank and retired after thirty years of service;

WHEREAS, Patrick Mann contributed his time after retirement to various charitable foundations;

WHEREAS, Patrick Mann served on the Tax Increment Finance Authority Board since its inception in 1986 through 2020, whereby improving the northwest sector of the city through numerous TIFA programs, including home improvement loans, loans for commercial façade improvements, rental rehabilitation grants, off street parking improvements, the streetscape improvements on Mack, Charlevoix, and Kercheval, the decorative lampposts throughout the district, the COVID-19 business support program and the bond to finance the new Department of Public Works building on Mack;

RESOLVED, that the Mayor and members of the City Council of the City of Grosse Pointe Park join in acknowledging Patrick Mann for his many years of dedicated service to the residents of Grosse Pointe Park by serving on the TIFA Board.

Motion by Mayor Denner, supported by Councilmember Robson, to adopt the resolution as presented.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluit, and McConnell, and Mayor Denner

NAYS: None

NEW BUSINESS:
RESOLUTION HONORING MR. THOMAS MCDONALD

Mayor Denner read the following resolution:
A RESOLUTION HONORING
THOMAS MCDONALD

WHEREAS, Thomas McDonald was a Grosse Pointe Park resident for many years where he resided with his wife Dorothy and raised five sons;

WHEREAS, Thomas McDonald obtained a degree from the University of Michigan in Real Estate;

WHEREAS, Thomas McDonald joined and continues to be active with his son Marty in the family business founded by his father, that was established in 1948 known as Crown Realty, and which has been located in the same building on Charlevoix for 73 years;

WHEREAS, Thomas McDonald served on the Tax Increment Finance Authority Board since 2012, whereby improving the northwest sector of the city by providing the streetscape improvements on Mack, Charlevoix, and Kercheval, and the bond to finance the new Department of Public Works building on Mack, and the COVID-19 business support program;

RESOLVED, that the Mayor and members of the City Council of the City of Grosse Pointe Park join in acknowledging Thomas McDonald for his years of dedicated service to the residents of Grosse Pointe Park by serving on the TIFA Board.

Motion by Mayor Denner, supported by Councilmember Relan, to adopt the resolution as presented.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

NEW BUSINESS:
RESOLUTION HONORING MR. JAMES ODELL

Mayor Denner read the following resolution:

A RESOLUTION HONORING
JAMES ODELL

WHEREAS, James Odell has been a lifelong resident of Grosse Pointe Park and currently resides at 1103 Balfour where he raised his three children with his wife Nancy;

WHEREAS, James Odell is the owner of Pointe Printing, a family owned and operated business located in Grosse Pointe Park;

WHEREAS, James Odell is a Certified Financial Planner;

WHEREAS, James Odell has served on the Tax Increment Finance Authority Board (TIFA) as Chairman since its inception in 1986 through 2020, whereby improving the northwest sector of the city through numerous TIFA programs, including home improvement loans, loans for façade improvements, rental
rehabilitation grants, off street parking improvements, the streetscape improvements on Mack, Charlevoix, and Kercheval, the decorative lampposts throughout the district, the COVID-19 business support program and the bond to finance the new Department of Public Works building on Mack;

RESOLVED, that the Mayor and members of City Council of the City of Grosse Pointe Park join in acknowledging James Odell for his years of dedicated service by serving the TIFA Board.

Motion by Mayor Denner, supported by Councilmember Robson, to adopt the resolution as presented.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluit, and McConnell, and Mayor Denner

NAYS: None

NEW BUSINESS:
RESOLUTION HONORING CHIEF STEPHEN POLONI

Mayor Denner read the following resolution:

A RESOLUTION HONORING
STEPHEN POLONI

WHEREAS, Stephen Poloni served as Director of Public Safety for the City of Grosse Pointe Park from December 2015 through January 2021;

WHEREAS, Stephen Poloni is being recognized for his leadership, vision, dedication and commitment to Grosse Pointe Park that has contributed to the betterment of the lives of the residents and visitors of Grosse Pointe Park;

WHEREAS, Stephen Poloni was the first Director of Public Safety in the Grosse Pointe’s to oversee two departments, Grosse Pointe City and Grosse Pointe Park, simultaneously for 5 years;
WHEREAS, Stephen Poloni has been a successful member of the public safety community for 38 years, serving in the City of River Rouge, Village of Grosse Pointe Shores, City of Grosse Pointe and the City of Grosse Pointe Park;

WHEREAS, Stephen Poloni served as President of the Wayne County Chiefs of Police, serves on committee for the Michigan Association of Chiefs of Police, is a member of the FBI Law Enforcement Executive Development Association, is a member of the International Association of Chiefs of Police;

WHEREAS, Stephen Poloni while serving Grosse Pointe Park has initiated many beneficial improvements, including new training initiatives to enhance the ability of our officers to respond to emergencies, stronger cooperation with our mutual aid partners, upgraded equipment including body and in-car camera’s, a new fire engine, new mobile radios and a NG-911 system, resulting in outstanding Public Safety Service to the citizens of Grosse Pointe Park;
RESOLVED, That the Mayor and members of the City Council of the City of Grosse Pointe Park join in acknowledging Stephen Poloni for his 38 years of dedicated public service, and particularly for his 5 years of service to the residents of Grosse Pointe Park as the Director of Public Safety.

Motion by Mayor Denner, supported by Councilmember Hodges, to adopt the resolution as presented.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

NEW BUSINESS:
BOARD AND COMMISSION APPOINTMENTS

Mayor Denner presented the following commission appointments for Council Consideration.

Beautification Commission
Mayor Denner stated he is recommending Ms. Anne Billiu for reappointment to the Beautification Commission. Ms. Billiu was appointed in 2019 and has been an active and engaged commissioner.

Motion by Mayor Denner, supported by Councilmember Read, to reappoint Ms. Billiu to the Beautification Commission for a three-year term ending January 2024.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Mayor Denner stated that he is recommending Mr. Bradley Etheridge for reappointment to the Beautification Commission. Mr. Etheridge has served on the Commission since 2019 and has been an active and engaged commissioner.

Motion by Mayor Denner, supported by Councilmember Relan, to reappoint Mr. Etheridge to the Beautification Commission for a three-year term ending January 2024.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Mayor Denner stated that he is recommending Ms. Armen Gulian for reappointment to the Beautification Commission. Ms. Gulian has served on the commission since 2015 and has been an active and engaged Commissioner.

Motion by Mayor Denner, supported by Councilmember Read, to reappoint Ms. Gulian to the Beautification Commission for a three-year term ending January 2024.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None
Mayor Denner stated that he is recommending Mr. Nicholas Gwozdz to fill the seat on the Beautification Commission previously held by Ms. Jennifer Munson. Mr. Gwozdz was a candidate for the City Council vacancy and has lived in the City since 2015. Mr. Gwozdz is currently employed as a teacher.

Motion by Mayor Denner, supported by Councilmember Robson, to appoint Mr. Gwozdz to the seat on the Beautification Commission previously held by Ms. Munson for a three-year term ending January 2024.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Mayor Denner stated that he is recommending Ms. Carolyn Byrd to finish the unexpired term on the Beautification Commission previously held by Ms. Dee Cimini, who has moved out of the City. Ms. Byrd has been a resident of the City since 2009 and currently works as COVID-19 contact tracing agent. Ms. Byrd enjoys gardening and looks forward to putting her skills to use on the commission.

Motion by Mayor Denner, supported by Councilmember Relan, to appoint Ms. Byrd to the unexpired term on the Beautification Commission previously held by Ms. Cimini that expires January 2022.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Planning Commission
Mayor Denner stated that he is recommending Mr. Patrick Coletta to fill the seat on the Planning Commission currently held by Mr. Michael Fikany. Mr. Coletta was a candidate for the City Council vacancy and has been resident of Grosse Pointe Park since 2012. Currently, Mr. Coletta works as an Assistant Prosecutor for Macomb County.

Motion by Mayor Denner, supported by Councilmember Hodges, to appoint Mr. Coletta to the seat on the Planning Commission currently held by Mr. Fikany for a three-year term ending September 2023.

AYES: Councilmembers Read, Hodges, Robson, and Mayor Denner

NAYS: Councilmembers Relan, Fluitt, and McConnell.

NEW BUSINESS:
COUNCIL COMMENT

Councilmember Fluitt requested that all communication sent out via email also be posted on the City’s Facebook page.

Councilmember Relan requested that the pole located within the median on Middlesex between Essex and Avondale be removed.

Councilmember Relan stated that the Diversity and Inclusion Ad Hoc Committee meeting is going to be moved to February instead of being held at the end of January.
PUBLIC COMMENT (NON-AGENDA ITEMS)

City Manager Sizeland read 3 written comment submitted by 3 residents.

6 residents made verbal comments.

Motion by Councilmember Read, supported by Councilmember Relan, to adjourn the meeting.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

With no further business, the meeting adjourned at 11 pm.
**Council Meeting**  
*February 8, 2021*

<table>
<thead>
<tr>
<th><strong>TITLE:</strong> Mutual Aid Training Agreement</th>
<th><strong>DATE:</strong> February 8, 2021</th>
</tr>
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<tbody>
<tr>
<td><strong>SUMMARY:</strong> With the opening of the new City of Grosse Pointe Public Safety Department facility, featuring the addition of the Fire Training Tower and VirTra virtual training system, the public safety department anticipates utilizing their facility and increasing training with the mutual aid partners. It is requested that Council approve a training agreement drafted by Grosse Pointe that will allow them to recoup certain costs associated with that training, as well as ensure each community provide liability coverage for themselves while training at City facilities. The mutual aid partners are Grosse Pointe Park, Grosse Pointe Farms, Grosse Pointe Woods, Grosse Pointe Shores and Harper Woods. This agreement is similar to our current Mutual Aid and Automatic Aid Agreements.</td>
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</tr>
<tr>
<td><strong>FINANCIAL IMPACT:</strong> There is a commitment to pay an equal share of the cost of a new computer for the VirTra after 5 years, which our share was estimated to be approximately $1700.00 The only other costs would be for actual use of supplies while training at the facility.</td>
<td></td>
</tr>
<tr>
<td><strong>RECOMMENDATION:</strong> Staff recommends approval of the agreement.</td>
<td></td>
</tr>
<tr>
<td><strong>PREPARED BY:</strong> James Bostock</td>
<td><strong>TITLE:</strong> Interim Director of Public Safety</td>
</tr>
</tbody>
</table>
Intergovernmental Public Safety Training Agreement

This Intergovernmental Public Safety Training Agreement ("Training Agreement") is entered into between the CITY OF GROSSE POINTE ("City") and the CITY OF GROSSE POINTE FARMS, VILLAGE OF GROSSE POINTE SHORES (a Michigan City), CITY OF GROSSE POINTE WOODS, and CITY OF GROSSE POINTE PARK, and HARPER WOODS ("Mutual Aid Partners").

WHEREAS, the City and the Mutual Aid Partners are contiguous to one another in northeast Wayne County and each currently maintains its own separate police and fire apparatus, equipment and personnel, and

WHEREAS, it is desirable and advantageous to the City and its Mutual Aid Partners to train together and assist each other in the training of its officers, and

WHEREAS, the City has facilities and equipment capable of meeting the training goals established with its Mutual Aid Partners, and

WHEREFORE, the City and its Mutual Aid Partners desire to enhance their Mutual Aid Agreement by entering into a Public Safety Training Agreement with respect to VirTra and firefighter training as described below.

NOW THEREFORE, pursuant to the provisions of the Urban Cooperation Act of 1967, the City and its Mutual Aid Partners agree to the following provisions:

TRAINING FACILITY

This Training Agreement shall apply to all training conducted at the City facilities that include, but are not limited to, the Fire Training Tower, Apparatus Bay or Training Room located at 17320 Mack Avenue, Grosse Pointe, MI 48320.

REIMBURSEMENT FOR COSTS

The Mutual Aid Partners agree to reimburse the City for direct costs associated with VirTra /firefighter training as defined in attached Appendix A.

LIABILITY/INDEMNIFICATION

All users of the City facilities shall comply with all federal, state and local laws and ordinances while on City property.

The parties agree that at all times and for all purposes under the terms of this Training Agreement, there is no employer-employee relationship among the parties. No liability, right or benefit
associated with any employer-employee relationship shall be implied by the terms of this Training Agreement or service performed under this Training Agreement.

The Mutual Aid Partners agree that the City shall have no liability for disability or workers’ compensation benefits, including derivative benefits, dependent benefits or other benefits related to disability and workers’ compensation benefits, for Mutual Aid Partners’ employees and, if applicable, others working on their behalf.

Each Mutual Aid Partner waives all claims against the City for compensation for any loss or damage, and/or personal injury or death occurring as a consequence of training conducted in training facilities owned or under the supervision of the City. Each Mutual Aid Partner shall be responsible for defending potential liability and potential costs of any damage to its equipment and potential liability for the death of, or injury to, its personnel, while training at the City’s facilities. Each Mutual Aid Partner shall indemnify and hold harmless the City for all costs and liability associated with defending any such claims, including attorney’s fees.

With respect to training coordinators at City facilities, each Mutual Aid Partner on behalf of itself and its employees, waives all claims against the City for compensation for any property loss or damage, and/or personal injury or death occurring as a consequence of any negligent acts, conduct, instructions or commands given by the individual that assumes the position of training coordinator at a training exercise at the City facilities.

**REVOCATION**

Any party, including the City, may withdraw from this Training Agreement upon 30 days written notice to the City. If the City is the withdrawing party, the Training Agreement shall be null and void except that the Liability and Indemnification provisions shall survive the Training Agreement.

**CITY OF GROSSE POINTE**

Date: 

By: 

Its: 

**CITY OF GROSSE POINTE FARMS**

Date: 

By: 

Its: 

2
Date: ________________

VILLAGE OF GROSSE POINTE SHORES (a Michigan City)

By: __________________
Its: __________________

CITY OF GROSSE POINTE WOODS

By: __________________
Its: __________________

CITY OF GROSSE POINTE PARK

By: __________________
Its: __________________

CITY OF HARPER WOODS

By: __________________
Its: __________________
Appendix A

VIRTRA Training

While the City provided the original investment for the VIRTRA system, the City and its Mutual Aid Partners agreed to pay for any upgrades to the system as detailed to them prior to the purchase of the system. The City and the Mutual Aid Partners were advised by the manufacturer that after 60 months of operation, the computer system would need to be upgraded at the current cost of ten thousand dollars ($10,000.00). The City and its Mutual Aid Partners agree to share this upgrade cost equally; i.e. $2,000.00 per party based on the current estimate.

The City and its Mutual Aid Partners have trained their own officers to operate the VIRTRA system and will continue to do so going forward. If a Mutual Aid Partner does not have an officer capable of operating the system and requires an officer from the City to perform training functions, the cost of City personnel shall be paid for by the Mutual Aid Partner requiring a City officer for the training of its officers.

Other costs the Mutual Aid Partners are responsible for include but are not limited to the following:

1. Weapons that are needed that are exclusive to an individual Mutual Aid Department.
2. Incidental costs for supplies to operate the VIRTRA system such as; CO2, repair parts, etc.
3. For Mutual Aid Partners who did not purchase weapons for the exclusive use of their respective department and will need the use of City weapons, a daily rental fee for the use of the VIRTRA system will be required, and agreed upon prior to the use of the system.

Fire Training Tower

While the City provided the original investment for the Training Tower and the equipment to operate it, the City and Mutual Aid Partners agree to the following fees for the use of the facility:

1. Incidental costs related to operate the Tower, such as solution to produce smoke, replacement of glass if broken during training, etc. shall be shared equally among the parties; i.e., 20% each when training together or the direct cost to a department using the facility, including but not limited to manpower or material costs.
### City Council Meeting
February 8, 2021

<table>
<thead>
<tr>
<th>TITLE: Poverty Exemption Policy and Application</th>
<th>DATE: February 1, 2021</th>
</tr>
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</table>

**SUMMARY:** The State of Michigan provides for relief from a portion of property taxes when a property owner meets certain guidelines under the poverty exemption statute (MCL 211.7u). On December 23, 2020, Public Act 253 of 2020 was signed into law making several changes to the statute. These changes will impact how local units, assessors, and boards of review handle the exemption starting with the 2021 tax year. The State Tax Commission (STC) has issued guidelines to assist local units in implementing these changes. This includes adoption by the City Council of updated policy, guidelines and application forms, and then posting these documents on the City website. Attached is a summary of the changes issued by the STC.

The most significant updates reflected in the policy include:
- Number 5 in the policy attachment mentions “previous” year of the federal poverty guidelines are used.
- It removes the “substantial and compelling reasons” language.
- Number 7 covers the asset test, clarifying that: “Maximum total allowed assets, including amounts in banking/investment accounts may not exceed the amount of the federal poverty guideline for the number of persons in the household”.
- Number 8 says we will use 50%.
- Number 9 makes it clear that we are not adopting the “carry forward” option.

The main procedural changes are:
- The Board of Review is no longer allowed to deviate from the guidelines for compelling reasons (e.g. medical bills).
- Maximum asset holdings will be set at the federal poverty guidelines. For one person, their total assets, other than their income and homestead, cannot exceed $12,760.
- If someone qualifies, their taxable value is reduced by 50%. We previously used a formula to determine the reduction but the law now says we can only us 100%, 50% or 25% reductions. We have established a 50% reduction factor because historical research shows the average reduction for the past three years in several communities came to roughly 40 to 50%. The use of only the 50% reduction option, for a qualifying taxpayer, removes the possibility of discrimination. We also recommend not reducing the taxable to zero (the 100% option) because the taxpayer can file for the Homestead Property Tax Credit and receive up to a $1,500 refund from the State.
- There is an option for a “carry forward” but we recommend not adopting this. If the City approves this option and the taxpayer is granted a multiple year exemption, it will be the responsibility of the taxpayer to inform the City if their situation has improved and they no longer qualify. There is a form they will file with the City if that occurs. If they don’t file that form and still receive the exemption for a “carry forward” year when they did not qualify, they would be penalized with significant interest penalties. Because situations can easily change from year to year, we feel the safest option is for the taxpayer to apply every year as we have done in the past.

**FINANCIAL IMPACT:** None

**RECOMMENDATION:** Adopt the Policy Exemption Policy and Approve the Policy Exemption Application

**PREPARED BY:** Pete Bierzynski

**TITLE:** City Assessor
Poverty Exemption Policy

PURPOSE:

The purpose of this policy is to establish guidelines to be used by the Board of Review in determining whether a homeowner is eligible for a poverty exemption from property taxes.

SCOPE:

The poverty exemption policy applies to qualified low-income individuals who own homesteads in the City of Grosse Pointe Park. The policy limits the length of poverty exemptions to one year.

POLICY:

The Board of Review shall use the following guidelines to determine if a property owner qualifies for a poverty exemption from property taxes:

1. Exemptions will be granted to owners of homesteads only. Property must be granted at least a 50% homestead exemption from the State of Michigan.

2. Per, MCL 211.7u(3), the application for consideration must be received by the Assessor's Office at least one day prior to the last session of the Board of Review. The application can be made by mail, if received one day prior to the last session of the Board of Review.

3. All applicants must file a claim with the Board of Review on a form prescribed by the State Tax Commission. The application must be filled out in its entirety and all requested documentation must be attached. If an area does not apply to the applicant, "N/A" must be used. If the application is not complete or requested documentation is not included, the Board of Review may deny the exemption. All pages included with this application must be returned when the application is submitted for review.

4. Per MCL 211.7u(7), a person who files a claim for Poverty exemption IS NOT prohibited from also appealing the assessment on the property to the Board of Review in the same year.

5. The poverty threshold for eligibility for a poverty exemption is the Federal income standards established by the United States Office of Management and Budget for the previous calendar year. To be eligible for a poverty exemption from property taxes, the income of the property owner (household) must be less than the poverty threshold for the number of persons within the household.
6. All income and assets for persons in the household are reported in accordance with a form prescribed by the State Tax Commission.

   a. Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence must be included with the application including any property tax credit returns. The tax returns may be from the current or preceding tax year. If any person in the household is not required to file federal or state tax returns, the included affidavit, form 4988, must be completed by each person that does not file taxes.

   b. The most recent statement for all bank accounts, investments, IRAs, CDs, 401Ks, money market, annuities, etc. The statement submitted must be complete with no missing pages and submitted for all persons residing in the home.

   c. Proof of income/assets from the Social Security Administration, Veterans Administration, Medicare, Medicaid, Bridge Card, and any College/University scholarships for all persons residing in the home.

   d. The most recent mortgage statement of the primary residence under review, including any reverse mortgages.

   e. If primary residence being sought for exemption was purchased within the past two years of this application, homeowner's closing statements must be submitted with application.

7. Maximum total allowed assets, including amounts in banking/investment accounts may not exceed the amount of the federal poverty guideline for the number of persons in the household. The Asset Level does not include the primary residence for which exemption is being sought. It does include, but is not limited to:

   a. A second home, additional land not associated with the primary residence, or other buildings other than the primary residence being sought for exemption.

   b. Vehicles and other recreational vehicles such as motor homes, campers, ATVs, boats, and motorcycles.

   c. Jewelry, antiques, artwork, equipment, and other personal property of value.

   d. Bank accounts, stocks, bonds, and investments. This also includes the money received from the sale of stocks, bonds, investments, cars, and houses unless a person is in the specific business of selling such property.

   e. Withdrawals of bank accounts and borrowed money.

   f. Gifts, loans, lump-sum inheritances, and one-time insurance payments.

   g. Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.

   h. Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.
i. The total interest income in all accounts (checking, savings, CDs, IRAs, 401Ks, money market, annuities, etc.)

j. The applicant shall not have ownership interest in any real estate other than the primary residence being considered for exemption.

8. Applicants that meet the income and asset qualifications will have the taxable value reduced by 50% for the current year.

9. Poverty exemptions shall be granted for one year only. The property owner must apply every year in order to receive an exemption.

EFFECTIVE DATE: March 1, 2021
GUIDELINES AND INSTRUCTIONS FOR POVERTY EXEMPTION

- If granted an exemption, it is for the current year only. The Poverty exemption is intended to be a temporary form of assistance.

- Per MCL 211.7u(3), the application for consideration must be received by the Assessor's Office at least one day prior to the last session of the Board of Review. Board of Review dates are posted annually and may also be found at www.grossepointepark.org or by calling (313) 822-6200 ext. 281. This application can be made by mail, if received one day prior to the last session of the Board of Review.

- The application must be filled out in its entirety and all requested documentation must be attached. If an area does not apply to the applicant, "N/A" must be used. If the application is not complete or requested documentation is not included, the Board of Review may deny the exemption. All pages included with this application must be returned when the application is submitted for review.

- Per MCL 211.7u(7), a person who files a claim for Poverty exemption IS NOT prohibited from also appealing the assessment on the property to the Board of Review in the same year.

Required Documentation to be Attached to Poverty Exemption Application

- Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence must be included with the application including any property tax credit returns. The tax returns may be from the current or preceding tax year. If any person in the household is not required to file federal or state tax returns, the included affidavit, form 4988, must be completed by each person that does not file taxes.

- The most recent statement for all bank accounts, investments, IRAs, CDs, 401Ks, money market, annuities, etc. The statement submitted must be complete with no missing pages and submitted for all persons residing in the home.

- Proof of income/assets from the Social Security Administration, Veterans Administration, Medicare, Medicaid, Bridge Card, and any College/University scholarships for all persons residing in the home.

- The most recent mortgage statement of the primary residence under review, including any reverse mortgages.

- If primary residence being sought for exemption was purchased within the past two years of this application, homeowner’s closing statements must be submitted with application.

Common Reasons for Denial of Poverty Exemption Application

Below are common reasons (but not an exhaustive list) of why a claim for Poverty Exemption is denied:

- Failure to fill out all areas of the application, including "N/A" in areas not applicable to the applicant or signing the application.

- Failure to include State and Federal Income taxes or property tax credit returns for current or one preceding year for all persons residing in the home. Please note that the property tax credit returns are required to be filed with this application. Property tax credit returns (such as Michigan 1040CR) can still be filed with the State of Michigan even if the applicant does not file income taxes.

- Failure to include complete banking/investment account and mortgage statements for all persons residing in the home. All pages must be submitted.
INCOME GUIDELINES FOR POVERTY EXEMPTION
This amount published annually by the US Dept. of Health and Human Services


<table>
<thead>
<tr>
<th>Number in Family</th>
<th>Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 member</td>
<td>$12,760</td>
</tr>
<tr>
<td>2 members</td>
<td>$17,240</td>
</tr>
<tr>
<td>3 members</td>
<td>$21,720</td>
</tr>
<tr>
<td>4 members</td>
<td>$26,200</td>
</tr>
<tr>
<td>5 members</td>
<td>$30,680</td>
</tr>
<tr>
<td>6 members</td>
<td>$35,160</td>
</tr>
<tr>
<td>7 members</td>
<td>$39,640</td>
</tr>
<tr>
<td>8 members</td>
<td>$44,120</td>
</tr>
<tr>
<td>For each additional person</td>
<td>$4,480</td>
</tr>
</tbody>
</table>

According to the US Census Bureau, "income" includes:
- Money, wages, and salaries before any deductions
- Net receipts from non-farm self-employment. (These are receipts from a person's own business, professional enterprise, or partnership, after deductions for business expenses.)
- Net receipts from farm self-employment. (The same provisions as above for self-employment.)
- Regular payments from social security, railroad retirement, unemployment, worker's compensation, veteran's payments and public assistance.
- Alimony, child support, and military family allotments.
- Private pensions, governmental pensions, and regular insurance or annuity payments.
- College or university scholarships, grants, fellowships, and assistantships.
- Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, and net gambling or lottery winnings.

ASSET LEVEL GUIDELINES FOR POVERTY EXEMPTION
The Asset Level does not include the primary residence for which exemption is being sought. It does include, but is not limited to:
- A second home, additional land not associated with the primary residence, or other buildings other than the primary residence being sought for exemption.
- Vehicles and other recreational vehicles such as motor homes, campers, ATVs, boats, and motorcycles.
- Jewelry, antiques, artwork, equipment, and other personal property of value.
- Bank accounts, stocks, bonds, and investments. This also includes the money received from the sale of stocks, bonds, investments, cars, and houses unless a person is in the specific business of selling such property.
- Withdrawals of bank accounts and borrowed money.
- Gifts, loans, lump-sum inheritances, and one-time insurance payments.
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.
- The total interest income in all accounts (checking, savings, CDs, IRAs, 401Ks, money market, annuities, etc.)
- The applicant shall not have ownership interest in any real estate other than the primary residence being considered for exemption.

Maximum total allowed assets, including amounts in banking/investment accounts may not exceed the amount of the federal poverty guideline for the number of persons in the household. See above for what is considered an asset.
Poverty Exemption Worksheet
Copy Provided to Applicant After Board of Review Meeting

Parcel Number: ___________________________      Year:_________________

Property Address:________________________ Applicant’s Name:___________________________

For Board of Review Use Only - Do Not Write Below This Line

Staff - Initial next to all requirements as it relates to the application/applicant.

Does the applicant appear as taxpayer of record of property in question? Yes ______  No ______
   If not, has documentation proving ownership been provided? Yes ______  No ______
Are all areas on the application complete with either an answer or "N/A"? Yes ______  No ______
Are all pages of the guidelines/application included with the applicants submission? Yes ______  No ______
Does the applicant reside at the property in question? Yes ______  No ______
Are copies of the most current mortgage statement, including a reverse mortgage if applicable,
   attached? Yes ______  No ______
   If not, is the affidavit stating the person is not required to file income taxes completed? Yes ______  No ______
If home was purchased within in past 2 years of date of this application, is closing
   statements provided? Yes ______  No ______
Is a copy of the most current mortgage statement, including a reverse mortgage if applicable, attached? Yes ______  No ______
Are copies of the most recent bank/investment statements for all residing in the household
   attached with all pages included? Yes ______  No ______

a. Taxable value on roll $ ____________
b. Number of people in household

c. Total household income from information provided
   Income limit based on number of people in household $ ____________
   as established by guidelines $ ____________
d. Total assets of household $ ____________

If yes, multiply line "a" by 50% (0.50) $ ____________

If no, reason must be provided by the Board of Review below.

Does applicant meet all asset and income guidelines □ YES □ NO

□ Appeal Denied Reduction Granted

Taxable Value
   As on Roll $ ____________
   Revised $ ____________

1. Does not qualify based on guidelines
2. Application not complete, missing information
3. Did not furnish proper documentation
4. Other: ____________________________
   ____________________________

Initials of Board Members: Date: ________________
Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer’s Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, ________________________________, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: __________________________________________

________________________________________________________________________

_________________________________________    _______________________
Signature of Person Making Affidavit              Date
Application for MCL 211.7u Poverty Exemption

This form is issued under the authority of the General Property Tax Act, Public Act 206 of 1893, MCL 211.7u.

MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893, provides a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges. This application is to be used to apply for the exemption and must be filed with the Board of Review where the property is located. This application may be submitted to the city or township the property is located in each year on or after January 1.

To be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

**PART 1: PERSONAL INFORMATION** — Petitioner must list all required personal information.

<table>
<thead>
<tr>
<th>Petitioner’s Name</th>
<th>Daytime Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Age of Petitioner</td>
<td>Marital Status</td>
</tr>
<tr>
<td>Age of Spouse</td>
<td>Number of Legal Dependents</td>
</tr>
<tr>
<td>Property Address of Principal Residence</td>
<td>City</td>
</tr>
<tr>
<td>☐ Check if applied for Homestead Property Tax Credit</td>
<td>Amount of Homestead Property Tax Credit</td>
</tr>
</tbody>
</table>

**PART 2: REAL ESTATE INFORMATION**

List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the Board of Review meeting.

<table>
<thead>
<tr>
<th>Property Parcel Code Number</th>
<th>Name of Mortgage Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unpaid Balance Owed on Principal Residence</td>
<td>Monthly Payment</td>
</tr>
<tr>
<td>Length of Time at this Residence</td>
<td></td>
</tr>
</tbody>
</table>

Property Description

**PART 3: ADDITIONAL PROPERTY INFORMATION**

List information related to any other property owned by you or any member residing in the household.

| ☐ Check if you own, or are buying, other property. If checked, complete the information below. | Amount of Income Earned from other Property |
| Property Address | City | State | ZIP Code |
| Name of Owner(s) | Assessed Value | Date of Last Taxes Paid | Amount of Taxes Paid |

1

| Property Address | City | State | ZIP Code |
| Name of Owner(s) | Assessed Value | Date of Last Taxes Paid | Amount of Taxes Paid |

2

Continue on Page 2
### PART 4: EMPLOYMENT INFORMATION — List your current employment information.

<table>
<thead>
<tr>
<th>Name of Employer</th>
<th>Address of Employer</th>
<th>City</th>
<th>State</th>
<th>ZIP Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Person</td>
<td>Employer Telephone Number</td>
<td></td>
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</table>

### PART 5: INCOME SOURCES

List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRAs (individual retirement accounts), unemployment compensation, disability, government pensions, worker’s compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property.

<table>
<thead>
<tr>
<th>Source of Income</th>
<th>Monthly or Annual Income</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>(indicate which)</td>
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</table>

### PART 6: CHECKING, SAVINGS AND INVESTMENT INFORMATION

List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property.

<table>
<thead>
<tr>
<th>Name of Financial Institution or Investments</th>
<th>Amount on Deposit</th>
<th>Current Interest Rate</th>
<th>Name on Account</th>
<th>Value of Investment</th>
</tr>
</thead>
<tbody>
<tr>
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### PART 7: LIFE INSURANCE — List all policies held by all household members.

<table>
<thead>
<tr>
<th>Name of Insured</th>
<th>Amount of Policy</th>
<th>Monthly Payments</th>
<th>Policy Paid in Full</th>
<th>Name of Beneficiary</th>
<th>Relationship to Insured</th>
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### PART 8: MOTOR VEHICLE INFORMATION

All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.

<table>
<thead>
<tr>
<th>Make</th>
<th>Year</th>
<th>Monthly Payment</th>
<th>Balance Owed</th>
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<tbody>
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</table>
### PART 9: HOUSEHOLD OCCUPANTS — List all persons living in the household.

<table>
<thead>
<tr>
<th>First and Last Name</th>
<th>Age</th>
<th>Relationship to Applicant</th>
<th>Place of Employment</th>
<th>$ Contribution to Family Income</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

### PART 10: PERSONAL DEBT — List all personal debt for all household members.

<table>
<thead>
<tr>
<th>Creditor</th>
<th>Purpose of Debt</th>
<th>Date of Debt</th>
<th>Original Balance</th>
<th>Monthly Payment</th>
<th>Balance Owed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

### PART 11: MONTHLY EXPENSE INFORMATION

The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary.

<table>
<thead>
<tr>
<th>Heating</th>
<th>Electric</th>
<th>Water</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cable</td>
<td>Food</td>
<td>Clothing</td>
<td>Health Insurance</td>
</tr>
<tr>
<td>Garbage</td>
<td>Daycare</td>
<td></td>
<td>Car Expense (gas, repair, etc.)</td>
</tr>
<tr>
<td>Other (type and amount)</td>
<td>Other (type and amount)</td>
<td>Other (type and amount)</td>
<td></td>
</tr>
<tr>
<td>Other (type and amount)</td>
<td>Other (type and amount)</td>
<td>Other (type and amount)</td>
<td></td>
</tr>
</tbody>
</table>
NOTICE: Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year must be submitted with this application. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year.

PART 11: POLICY AND GUIDELINES ACKNOWLEDGMENT

The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines used for the granting of exemptions under MCL 211.7u. In order to be eligible for the exemption, the applicant must meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, or alternative guidelines adopted by the governing body of the local assessing unit so long as the alternative guidelines do not provide income eligibility requirements less than the federal guidelines. The policy and guidelines must include, but are not limited to, the specific income and asset levels of the claimant and total household income and assets. The combined assets of all persons must not exceed the limits set forth in the guidelines adopted by the local assessing unit.

☐ The applicant has reviewed the applicable policy and guidelines adopted by the city or township, including the specific income and asset levels of the claimant and total household income and assets.

PART 12: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided in this form is complete, accurate and I am eligible for the exemption from property taxes pursuant to Michigan Compiled Law, Section 211.7u.

<table>
<thead>
<tr>
<th>Printed Name</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

This application shall be filed after January 1, but before the day prior to the last day of the local unit’s December Board of Review.

Decision of the March Board of Review may be appealed by petition to the Michigan Tax Tribunal by July 31 of the current year. A July or December Board of Review decision may be appealed to the Michigan Tax Tribunal by petition within 35 days of decision. A copy of the Board of Review decision must be included with the petition.

Michigan Tax Tribunal
PO Box 30232
Lansing MI 48909

Phone: 517-335-9760
E-mail: taxtrib@michigan.gov
<table>
<thead>
<tr>
<th>Date</th>
<th>Vendor</th>
<th>Description</th>
<th>Current Payment</th>
<th>Fiscal year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/04/21</td>
<td>Bodman</td>
<td>Pros. Atty. &amp; retainer fee</td>
<td>10,000</td>
<td>60,000</td>
</tr>
<tr>
<td>01/04/21</td>
<td>Build Safe Land</td>
<td>Building Inspector- December</td>
<td>9,600</td>
<td>55,236</td>
</tr>
<tr>
<td>01/06/21</td>
<td>Great Lakes Water</td>
<td>Water usage- November</td>
<td>110,911</td>
<td>685,083</td>
</tr>
<tr>
<td>01/06/21</td>
<td>OHM Advisors</td>
<td>Paving and water main/lead services</td>
<td>6969</td>
<td>14,568</td>
</tr>
<tr>
<td>01/14/21</td>
<td>Core and Main</td>
<td>Meters</td>
<td>183,180</td>
<td>183,180</td>
</tr>
<tr>
<td>01/14/21</td>
<td>Green for Life</td>
<td>Recycle for January</td>
<td>19,979</td>
<td>136,119</td>
</tr>
<tr>
<td>01/14/21</td>
<td>Green for Life</td>
<td>Rubbish for January</td>
<td>37,463</td>
<td>260,296</td>
</tr>
<tr>
<td>01/14/21</td>
<td>J &amp; W Trees</td>
<td>Leaf removal</td>
<td>58,500</td>
<td>58,500</td>
</tr>
<tr>
<td>01/21/21</td>
<td>Asphalt Control Corp.</td>
<td>Road and water main repairs</td>
<td>9,617</td>
<td>59,604</td>
</tr>
<tr>
<td>01/21/21</td>
<td>Coban Technologies</td>
<td>Dell server upgrade</td>
<td>7,170</td>
<td>7,170</td>
</tr>
<tr>
<td>01/21/21</td>
<td>GP Clinton Refuse</td>
<td>Refuse disposal- December</td>
<td>18,216</td>
<td>100,494</td>
</tr>
<tr>
<td>01/21/21</td>
<td>I.T Right</td>
<td>Office 365</td>
<td>8,844</td>
<td>8,844</td>
</tr>
<tr>
<td>01/21/21</td>
<td>MKSK</td>
<td>Master Plan Update</td>
<td>9,340</td>
<td>12,000</td>
</tr>
</tbody>
</table>
COUNCIL MEETING – December 21, 2020
7:00 P.M.

An electronic meeting through Zoom was held due to MDHHS Epidemic Order limiting meeting size and to continue decreasing the spread of COVID-19.

The meeting was called to order by Mayor Denner and opened with the Pledge of Allegiance to the Flag.

The following were electronically present: Councilmembers Relan, Read, Hodges, Robson, McConnell, and Fluitt, and Mayor Denner.

Also electronically present: Nick Sizeland, City Manager, Jane M. Blahut, Finance Director/Clerk, Jake Howlett, City Attorney, Stephen Poloni, Director of Public Safety, Jim Bostock, Public Safety Lieutenant, and Leah Smith, Assistant to the City Manager.

APPROVAL OF CONSENT AGENDA

Mayor Denner presented to Council for consideration the approval of the consent agenda as presented.

The consent agenda included the following items:
  - Approval of November 9th Meeting Minutes
  - Approval of November 10th and 12th Meeting Minutes
  - Finance Report
  - Resolution Approving Wayne County 2021 Annual Permits

Motion by Councilmember Read supported by Councilmember Relan, to approve the consent agenda as presented.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

APPROVAL OF REGULAR AGENDA

Mayor Denner presented to Council for consideration the approval of the regular agenda.

Motion by Councilmember Robson, supported by Councilmember McConnell to approve the regular agenda as presented.

Councilmember Hodges requested a one-page summary documentation is provided for all agenda items moving forward.

Motion by Councilmember Fluitt, supported by Councilmember Relan, to amend the agenda and change the order by switching New Business agenda items number 2 Approval of Lease of DPW Facility and number 4 Current DPW Discussion.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner
NAYS: None

Vote on Motion 1 (approve the regular agenda)

AYES: Councilmembers Relan, Read, Hodges, Robson, McConnell, and Fluitt, and Mayor Denner

NAYS: None

PUBLIC COMMENT (AGENDA ITEMS)

City Manager Sizeland read four written comments submitted by four residents.

Ten residents made verbal comments.

MANAGERS REPORT

City Manager Sizeland presented a brief overview of the status of issues since the last meeting:

- Small Cell Application
- TIFA COVID Support Program
- DDA COVID Support Program
- DTE
- COVID-19
- Public Works Building and Bond
- DTE Tree Trim Program
- Water Asset Management Plan
- Grant Award for Cadieux Resurfacing in 2023

Councilmember Fluitt asked for a Master Plan update for residents.

City Manager Sizeland stated that the City will be holding a kick-off meeting with MKSK at the beginning of January to discuss the logistics, scheduling, opportunities and challenges, and best approach for the project. Attendees will include Department Heads and select Board and Commission members.

Councilmember McConnell inquired on if COVID cases in the Park are trending down or up.

City Manager Sizeland and Mayor Denner both confirmed that cases are trending down.

Councilmember Relan requested confirmation that DTE will continue to work in the City until all of the gravel is replaced with asphalt and the asphalt is safe and level.

City Manager Sizeland stated that was correct and that Residents who still have issues or concerns can contact Public Works Supervisor Pat Thomas at thomasp@grossepointepark.org or by calling 313-822-5100.

DEPARTMENT HEAD REPORT

Parks and Rec Supervisor Chad Craig provided an update on Parks & Rec Department Activities
- **Virtual Santa:** Virtual Santa visits took place on December 11th with 94 children and 51 families participating. The Department worked with the Kerry Paul group to host the event and they are currently in the process of creating a promotional video summarizing the event. Pointe Alarm sponsored the event with a $500 donation.

- **Dog Park:** Staff is reviewing wood privacy fence options along Grand Marais side with the contractor and expect a final rendering to be available soon. The February Recreation Commission will include a detailed review of the dog park rules.

- **Ice Rink:** The Ice Rink is anticipated to open on Wednesday, December 23rd. Usage will be limited to 20 skaters at a time and masks must be worn at all times. The warming hut will remain closed.

- **Phone Lines:** Infrasource cut the phone and internet lines and they are currently being repaired. Email can be accessed but the phone lines at the Lavins Center do not currently work. Residents can stop by the front desk of the Lavins Center from 7am – 7pm if the question cannot be asked via email.

Councilmember Relan inquired on what the contingency plan is for emergencies with the phone lines down.

Supervisor Craig stated that Staff located inside of the Lavins Center have walkie talkie radios to communicate with the gate house. The gatehouse still has a functioning phone line and can call for emergency assistance if necessary.

Councilmember Robson inquired on when the Department anticipated being able to provide regular programming like pickleball.

Supervisor Craig stated that the Department is waiting for further guidance from the State for how they can move forward with regular programming due to COVID.

**COMMITTEE AND COMMISSION REPORTS**

**Personnel Review:**
Councilmember Robson stated that the Personnel Review Committee met on November 18th to discuss and schedule the annual evaluation of the City Manager, Clerk, and City Attorney. It was agreed that the reviews will take place in front of the full Council at a special closed-door session to be held in January. A packet will be prepared by Councilmember Robson as the Personnel Committee chair ahead of the meeting which will include answers to a survey filled out previously by Council and a summary of achievements and goals/objectives being proposed by the City Manager, City Attorney, and Clerk for the next year. The January performance review is part of the City Manager contract. Any discussions regarding compensation does have to take place in an open-door session.

**Marina Sub-Committee (Recreation Commission):**
Councilmember Read stated that the subcommittee met on December 16, 2020 via Zoom. This was the second meeting of this newly formed subcommittee to the Recreation Commission. As a new committee, they are working on a mission statement and will review membership after the first year. Administration and members spent time reviewing the budget and will be following up with the finance director. For spring 2021, the marina is exploring painting well numbers for each slip and installing an additional camera. This year, the marina turned over 50 wells, which is above average. The committee discussed short and long-term infrastructure improvements as well including the marina as part of the
master plan process. The subcommittee will meet again in January on a date to be determined. Eventually, the subcommittee will meet quarterly prior to each Recreation Commission meeting.

Public Safety Committee:
Councilmember Robson stated that the Public Safety Committee met on December 16th. Chief Poloni, Lieutenant Bostock, and City Manager Sizeland provided updates on the following topics:

- Training including racial diversity, sensitivity, and de-escalation trainings. Officers also receive 16 hours of training in the virtual academy with dozens of training topics available.
- Use of force policy has been approved by the Department of Justice and the use of chokeholds is now prohibited.
- New and enhanced body cams have been purchased in addition to a 911 system that allows texting and new jaws of life equipment.
- Community CPR training will take place twice a year.
- City Manager Sizeland outlined the search process he will be utilizing for the selection of the new Public Safety Chief.
- Chief Poloni explained that there has been an ongoing effort to hire minorities however, there is an overall lack of interest in people wanting to become involved in law enforcement as a career.
- School traffic signage and striping is in place and the Department is ready to place crossing guards where necessary.

Beautification Commission:
Councilmember Relan stated that the Beautification Commission met on December 9th. Awards have started to be delivered to award winners with award letters to follow. The Commission is still working on finding a way to host an award celebration safely. As a reminder, there were Resident and Business Beautification awards awarded in addition to the new Centennial Award. Small groups have been dispersed to walk around and judge holiday decorations and the Commission has been impressed with the effort and time put in by Residents through their displays. The group is in the process of finding their first Jr. Commissioner and Family Team Commissioner which is an endeavor that will continue into 2021. The next meeting will be held on January 7th at 7pm via Zoom.

Diversity & Inclusion Ad-Hoc Committee:
Councilmember Relan stated that the Diversity and Inclusion Ad Hoc Committee had their first meeting on December 2nd. About 40 residents were in attendance, with the purpose of the first meeting being to hear about thoughts, experiences, and concerns from residents. The Committee will be utilizing what they heard from residents at the first meeting to steer conversation and discussion during the second meeting, which has been scheduled for January 27th at 7pm.

DDA Board:
Mayor Denner stated that the DDA Board held its informational meeting followed by a regular meeting on November 24th. Agenda items included an overview of the 2020 achievements and 2021 goals, setting the 2021 meeting dates, and approval of the DDA Bylaws.

TIFA Board:
City Manager Sizeland stated that there two TIFA meetings held: an informational meeting on November 23 and a special meeting on November 25. The informational meeting included an overview of the District activities for 2020 and goals for 2021, setting the meeting dates for 2021, and an update on the parking study. The special meeting agenda included approval of the remediation contract, approval of the general contractor for the DPW Facility, approval of the bond, and approval of the lease contract for
the DPW Facility. The TIFA Board will meet again on January 5th where there will be updates on the COVID-19 program and selection of officers.

Grosse Pointe Park Foundation:
Mayor Denner stated that the Foundation met on December 10th. The Board discussed potential projects and the gift policy. He also stated that he has resigned as a trustee to focus on his mayoral duties.

Eastside Community Network:
Councilmember Hodges stated that she attended the most recent meeting of the Eastside Community Network as the City’s representative. The most important current project is the Mack Avenue Improvement Plan, which runs from Connor to Moross. Current projects include a six-month zoning process, implementation of a Corridor Improvement Authority, Mack Avenue Business guide, and Beautification.

Councilmember Hodges requested an update on the Ethics Board and if they would be reviewing the Conflict-of-Interest forms.

City Attorney Howlett stated that the Ethics Board is currently working on solidifying a process for how ethical concerns will be addressed and reviewed. The forms will most likely be reviewed by the Ethics Board but the review has not been discussed as a body.

Councilmember Fluitt requested an updated on the NAACP meetings with Chief Poloni.

Chief Poloni stated that the committee hosted a Christmas outreach event at a church in Detroit. Committee members passed out toys and other gifts to community members who attended.

UNFINISHED BUSINESS:
APPROVAL OF GIFT POLICY

City Manager Sizeland stated that the gift policy was developed at the request of Councilmember Read. The policy is based on best practices gathered from other municipal policies. This is the second time the gift policy is being presented to Council and the following changes have been incorporated:

- Sole property
- Guidelines and standard for accepting donations
- Documentation requirements for donations
- Consistency of donations with City interests

Administration is recommending approval of the Gift Policy as presented.

Motion by Councilmember Read, supported by Councilmember Relan, to approve the gift policy as presented.

Councilmember Fluitt stated concern with the City Manager being able to accept gifts of $25,000 without Council approval.

City Attorney Howlett stated that there is no ethical concern or loophole in the policy as written. All expenditures over $5,000 still requires Council approval so even if the gift does not need to be approved, project related expenses will still need to be.
Councilmember Hodges suggested an edit on page 1, section 3 to add the following language: “and spent in accordance with the wishes of the donor per the donor agreement”. She stated that the edit was being suggested to continue to encourage philanthropy.

Councilmember Fluitt inquired on the legality of the City accepting anonymous donations if a donor chose to not go through the Foundation.

City Attorney Howlett stated that the City can legally accept anonymous donations.

Councilmember Robson stated that the gift policy appeared to still need final edits before approving.

Motion by Councilmember Robson, supported by Mayor Denner, to table the approval to the January meeting.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

UNFINISHED BUSINESS:
   DOG PARK UPDATE

City Manager Sizeland provided an update with Parks and Rec Supervisor Craig. Administration have met multiple times with concerned citizens on Grand Marais to walk the site, discuss challenges and concerns regarding sound and screening. There has been a lot of good discussion points through conversations with the residents including changes with current practices.

Councilmember Relan inquired on if there is an estimate on annual maintenance costs.

City Manager Sizeland stated that he believed it to be under ten thousand dollars a year but would verify and follow up with Council.

UNFINISHED BUSINESS:
   COUNCIL COMMENT

Mayor Denner recessed the meeting until 10:05 pm.

Mayor Denner reconvened the meeting at 10:05 pm.

NEW BUSINESS:
   APPROVAL OF 2021 MEETING DATES

Mayor Denner presented the following meeting dates for Council approval:
- January 11th
- February 8th
- March 8th
- April 12th
- May 10th
- June 14th
- July 12th
- August 23rd
- September 27th
- October 25th
- November 8th
- December 13th

Motion by Mayor Denner, supported by Councilmember Read to approve the 2021 meeting dates as presented.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

NEW BUSINESS:
CURRENT DPW DISCUSSION

City Manager Sizeland stated that Councilmember Relan had requested an update on the current Department of Public Works Facility. The current building was built in 1920 as a dealer bump shop, and the Department moved into the facility in 1992. Major maintenance projects over the years have included exterior and interior painting, new lights, and installation of new catch basins and frequent roof patching. Maintenance that has been deferred includes interior and exterior concrete repair, storage including equipment being stored outside, brick and tuck pointing, and minor water damage to some ceiling tiles. Some of the public comments made at the TIFA meeting on November 24th created the idea that the facility is not safe to be working in but there are no immediate safety concerns. MML does an annual review of the building for workers comp and has not identified any major concerns. Improvements that will be completed in the immediate future include additional roof patching, ceiling tile repairs, and additional exhaust fans.

Councilmember Relan confirmed that he did ask for the agenda item based on the comments made at the TIFA meeting and ask if there were any major improvements being delayed that would need to be addressed if the new facility was delayed.

City Manager Sizeland stated that there are no major improvements related to safety being delayed due to the plan for the new facility and ongoing maintenance will continue to be completed as identified. Major improvements would also be cost prohibitive to complete.

Councilmember Fluitt stated that all safety concerns related to health and safety of employees should be addressed right away and not wait to be addressed until the new facility is built.

NEW BUSINESS:
APPROVAL OF DDA BYLAWS

Mayor Denner stated that per the governing statute, DDA Boards can have by-laws and asked City Manager Sizeland to provide more details.
City Manager Sizeland stated that the statute does allow for DDA Boards to have by-laws that go into effect once adopted by the DDA Board and approved by the City Council. The DDA By-laws being presented have been reviewed and adopted by the DDA Board at the November 24th meeting. The DDA Board did make one change to letter B, section I pertaining to property usage within the district.

Motion by Councilmember Read, supported by Councilmember Robson, to approve the DDA By-laws as presented.

Councilmember Read and Relan both stated concerns with having District goals included as part of the By-laws and that the statements read like they belong in the development plan.

City Attorney Howlett stated that there is no legal issue with having District goals in both the By-laws and Development Plan.

Councilmember Fluitt stated that she would like to have any mention of the Art Center removed from the By-laws because no project belongs in them.

Motion by Councilmember Read, supported by Councilmember Relan, to amend the DDA By-laws to include the following: to create or otherwise support a profit or non-profit base that will support and complement one another.

Councilmember McConnell stated that she would like the meeting sections to include language about virtual meetings including a requirement for all board members to appear on camera to foster a transparent environment.

Vote on Amendment 1

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell.

NAYS: Mayor Denner

Vote on Regular Motion (approval of the by-laws as amended)

AYES: AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Mayor Denner stated that the amended by-laws would need to be adopted by the DDA Board at their next meeting.

NEW BUSINESS:
APPROVAL OF LEASE FOR DPW FACILITY

City Attorney Howlett stated that the resolution being presented was to formally approve the lease between the City and TIFA for usage of the new Department of Public Works Facility. The agreement was already approved by the TIFA Board at their November 25th meeting. The lease agreement does state that during the rental period, the City will be responsible for maintenance of the facility as the tenant and that the monthly rental cost is one dollar. Upon retirement of the bond, the TIFA will transfer
full ownership of the facility to the City. Approval of the lease is an important step in the bond process and not approving the lease could expose the City to potential liability. The recommendation is to approve the lease agreement and adopt the resolution as presented.

Motion by Mayor Denner, supported by Councilmember Robson, to approve the resolution and lease as presented.

Councilmember Read stated that it appeared like the lease could be done at any time and did not need to be approved at this time.

City Attorney Howlett stated that is true but bond counsel strongly recommended that the lease be approved by both parties as soon as possible. Additionally, it is not uncommon for agreements like the lease to be approved and executed pre-development in situations like this one.

Councilmember Relan, Fluitt, McConnell, and Read all stated they would like to see further supporting documentation, including a full project budget, before approving the lease and adopting the resolution.

Motion by Councilmember Robson, supported by Councilmember Read, to table the vote to the January meeting and direct administration to provide the additional information requested.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

NEW BUSINESS:
WAYBURN/KERCHEVAL INTERSECTION DISCUSSION

City Manager Sizeland stated that Councilmember Relan requested the discussion topic. Currently on Kercheval or Wayburn, drivers and pedestrians will notice that the statue is missing. Unfortunately, the donated statue the Sails of Two Cities was hit by a car and needed to be returned to the artist for repairs. There have been discussions on steps that can be taken to improve the area including additional safety measures. City Manager Sizeland asked Chief Poloni to share further details on what was discussed at the Public Safety Committee meeting regarding the area.

Chief Poloni stated that the Committee did discuss the current circular four-way stop and how improvements could be made. Potential improvements could include different kinds of signage and adding reflective paint around the circle in addition to painting the curb to make it stand out more. The business owners located on that block have vocalized their support for the current circular intersection and the City would like to keep the intersection shape the same.

Councilmember Relan stated that he did confirm with City Manager Sizeland that the intersection will be discussed as part of the master plan update.

NEW BUSINESS:
PUBLIC SAFETY CHIEF REPLACEMENT DISCUSSION

City Manager Sizeland stated that when Chief Poloni leaves towards the end of January, Lieutenant Jim Bostock will serve as interim Chief until a permanent replacement is hired. The process will include
outside position advertisement and City Administration is currently working on a job description that will be distributed throughout the State and nationally. The City will utilize a firm by the name of EMPCO, who specializes in testing and consulting services for Public Safety departments. EMPCO will be utilized to assist with the interview process by hosting an oral board that focuses on the candidate’s knowledge, skills, and abilities. EMPCO will help narrow down the field to finalists by scoring the candidates answers who will then be interviewed by the City Manager. Administration is also looking for resident and Council feedback for anything specific they would like to see in the next Public Safety Chief. The new Chief is a position hired solely by the City Manager.

NEW BUSINESS: WINTER INITIATIVE BUSINESS DISCUSSION

City Manager Sizeland stated that the discussion item was placed on the agenda at the request of Councilmember Fluitt. Currently, the City is looking for additional ways to assist local businesses with the ongoing COVID situation. The situation has become more challenging now that cold weather has come and customers are less willing to sit outside. City Administration is planning on expanding both COVID-19 grant programs within the TIFA and the DDA to help with additional costs like outdoor heaters, tents, igloos, and carry out expenses. The City is also working on a snow management plan that would allow for the sidewalks to be cleared when it snows while still allowing businesses to expand onto the public right of way.

Councilmember Fluitt stated that she would also like the City to consider hosting community building events like window decorating contests and outdoor smores station to bring residents and businesses together.

NEW BUSINESS: BOARD AND COMMISSION APPOINTMENTS

Mayor Denner presented the following Council appointments, assignments and Board and Commission appointments for Council consideration.

Council Appointments:
Mayor Denner stated that he is recommending Councilmember Hodges to serve as the Council representative on the Planning Commission.

Motion by Mayor Denner, supported by Councilmember Robson, to appoint Councilmember Hodges to replaced former Councilmember Grano on the Planning Commission.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Council Assignments Communications Committee
Mayor Denner stated that he is appointing Councilmember McConnell to replace Councilmember Relan.

Council Assignments Ordinance Review Committee
Mayor Denner stated that he is appointing Councilmember McConnell to replace former Councilmember Grano.
Mayor Denner also stated that Councilmember Read would now serve as the Committee Chair.

Council Assignments Public Service Committee
Mayor Denner stated that he is appointing Councilmember McConnell to replace former Councilmember Grano.

Mayor Denner stated he would now serve as the Committee Chair.

Council Assignment Real Estate Development Committee
Mayor Denner stated that he is dissolving the committee.

Council Assignments Diversity and Inclusion Ad Hoc Committee
Mayor Denner stated that he is appointing Councilmember McConnell to replace Councilmember Hodges.

Mayor Denner stated that Councilmember Relan would continue to serve as chair.

Recreation Commission
Mayor Denner stated that he is recommending Dr. Michael Bannon for reappointment to the Recreation Commission. Dr. Bannon was first appointed to the Recreation Commission in 2019 and has been an engaged and active Commission member.

Motion by Mayor Denner, supported by Councilmember Read, to reappoint Dr. Michael Bannon to the Recreation Commission for a three-year term ending December 2023.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Mayor Denner stated that he is recommending Mr. Roy Edmonds for reappointment to the Recreation Commission. Mr. Edmonds was first appointed to the Recreation Commission in 2001 and has been an engaged and active Commission member.

Motion by Mayor Denner, supported by Councilmember Robson, to reappoint Mr. Edmonds to the Recreation Commission for a three-year term ending December 2023.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Mayor Denner stated that he is recommending Ms. Sarah Coats for appointment to the Recreation Commission to the seat previously held by Mr. Gerry Schilling. Ms. Coats is an attorney for Littler Mendelson P. C. and serves on the Defer Elementary and Pierce Middle School PTOs in her free time.

Motion by Mayor Denner, supported by Councilmember Read, to appoint Ms. Coats to the seat on the Recreation Commission held previously by Mr. Gerry Schilling, for a three-year term ending December 2023.
AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Tax Increment Finance Authority (TIFA) Board
Mayor Denner stated that he is recommending Mr. Randy Cousineau for re-appointment to the TIFA Board. Mr. Cousineau was first appointed to the TIFA Board in 2016, owns Pointe Hardware, and has been an engaged and active Board member.

Motion by Mayor Denner, supported by Councilmember Relan, to reappoint Mr. Cousineau to the TIFA Board for a two-year term ending December 2022.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Mayor Denner stated he is recommending Mr. Adi Kokoshi for re-appointment to the TIFA Board. Mr. Kokoshi is a Grosse Pointe Park resident, owner of Park Grill, and has served on the TIFA board since 2012 and has been an engaged active Board member.

Motion by Mayor Denner, supported by Councilmember McConnell, to reappoint Mr. Kokoshi to the TIFA Board for two-year term ending December 2022.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Mayor Denner stated that he is recommending Ms. Pier King-Piepenbrok to fill the open seat on the TIFA Board previously held by Mr. Patrick Mann. Ms. King-Piepenbrok is a resident of the TIFA District and currently works for the State Attorney General’s office. Ms. King-Piepenbrok was also a finalist for the City Council vacancy and looks forward to serving the community.

Motion by Mayor Denner, supported by Councilmember Hodges, to appoint Ms. King-Piepenbrok, to the seat on the TIFA board previously held by Mr. Mann for a four-year term ending December 2024.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Mayor Denner stated that he is recommending Mr. Arthur Mullen to fill the open seat on the TIFA Board previously held by Mr. James Odell. Mr. Mullen is a resident of the TIFA District, a forty-year resident of the City, and currently works as an Urban Planner.

Motion by Mayor Denner, supported by Councilmember Read, to appoint Mr. Mullen to the seat on the TIFA board previously held by Mr. Odell for a four-year term ending December 2024.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner
Mayor Denner stated that he is recommending Mr. Jeff Lee to fill the open seat on the TIFA Board previously held by Mr. Thomas McDonald. Mr. Lee is a City resident and owner of the popular local restaurant Sierra Station on Mack Avenue.

Motion by Mayor Denner, supported by Councilmember Hodges, to appoint Mr. Lee to the seat on the TIFA Board previously held by Mr. McDonald for a two-year term ending December 2022.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

Mayor Denner stated that he is appointing Ms. Julie Secord to finish the unexpired term on the TIFA Board previously held by Mr. Sonny Mio. Ms. Secord is a City resident and works for Greenspace Holdings, LLC, who owns numerous properties throughout the District. Ms. Secord also works with Grosse Pointe Housing Foundation. Ms. Secord’s term will expire December 2023. Per statute, Ms. Secord’s appointment does not need to be confirmed by City Council because the term she is filling is unexpired.

Councilmember Fluitt stated that she is disappointed with the selection of Ms. Secord because of her employment with Greenspace Holdings LCC.

Planning Commission
Mayor Denner stated that he is recommending Mr. J. Douglas Turnbull to fill the seat on the Planning Commission currently held by Mr. Michael Fikany. Mr. Turnbull is a life-long resident of the City and is currently employed by The Capuchin Franciscan Province of St. Joseph. Mr. Turnbull has extensive project and construction management experience and is also prepared to recuse himself from any vote related to the Schaap Center since his wife has been appointed as the Center’s Interim Director.

Motion by Mayor Denner, supported by Councilmember Robson, to appoint Mr. Turnbull to the seat on the Planning Commission currently held by Mr. Fikany for a three-year term ending September 2023.

Numerous Councilmembers stated concern with Mr. Turnbull being appointed with an already-existing conflict of interest and stated that there were other qualified candidates to appoint without such conflicts.

AYES: Councilmembers Hodges, Robson, and Mayor Denner

NAYS: Councilmembers Relan, Read, Fluitt, and McConnell.

Mayor Denner stated that because the motion failed, Mr. Fikany would continue to serve on the Planning Commission.

Mayor Denner stated that he is recommending Ms. Amy Schladen Chesterton to fill the remaining unexpired term on the Planning Commission previously held by Mr. Fredrick Olds. Ms. Chesterton is a 17-year resident of the City and is a highly respected Registered Landscape Architect and a certified Urban Planner through the American Institute of Certified Planners.
Motion by Mayor Denner, supported by Councilmember Relan, to appoint Ms. Chesterton to the unexpired seat on the Planning Commission previously held by Mr. Olds for the remainder of the term expiring December 2022.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None.

NEW BUSINESS:
COUNCIL COMMENT

Mayor Denner stated that he would be addressing the five positions open for appointment and reappointment on the Beautification Commission at the January meeting.

Councilmember Read stated that she had been contacted by residents on the 1400 block of Wayburn who had received letters from a developer offering to buy their homes to make way for a new development. She inquired on if the City had any knowledge on such potential development.

City Manager Sizeland stated that he had no knowledge of the potential development and would research further.

PUBLIC COMMENT (NON-AGENDA ITEMS)

City Manager Sizeland read 1 written comment submitted by 1 resident.

4 residents made verbal comments.

Motion by Councilmember Relan, supported by Councilmember Robson, to adjourn.

AYES: Councilmembers Relan, Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

With no further business, the meeting adjourned at 12:50 am.
<table>
<thead>
<tr>
<th><strong>TITLE:</strong> 15710 E. JEFFERSON FRONT YARD FENCE</th>
<th><strong>DATE:</strong> 01/06/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SUMMARY:</strong> The applicant wishes to erect a four-foot-high fence along Jefferson and a portion of Berkshire in the front yard set-back on Berkshire. The ordinance prohibits fences in the front yard.</td>
<td></td>
</tr>
<tr>
<td><strong>FINANCIAL IMPACT:</strong> NONE</td>
<td></td>
</tr>
<tr>
<td><strong>RECOMMENDATION:</strong> Allow fence to ending wall of house</td>
<td></td>
</tr>
<tr>
<td><strong>PREPARED BY:</strong> Ron Supal</td>
<td><strong>TITLE:</strong> Building Official</td>
</tr>
</tbody>
</table>
January 15, 2021

PROPERTY OWNERS PLEASE TAKE NOTICE:

Mary Markus of 15710 E. Jefferson has requested a hearing for a variance from Section 27-100, paragraph (b) of the Zoning Ordinance, which prohibits fences in a front yard.

The applicant wishes to erect a four-feet high fence. This property is located on the corner of Berkshire and East Jefferson and must maintain a front yard setback on Berkshire. The ordinance prohibits fences in the front yard. Approval of this proposal would require that the Board of Zoning Appeals grant a variance.

This request will be heard by the City Council, acting as the Board of Zoning Appeals, at the scheduled meeting of the Council on Monday, February 8, 2021 at 7:00pm.

This notice is being sent to all persons owning real property in the City of Grosse Pointe Park within 300 feet of the above premises. A site plan has been included in this mailing for review. Due to ongoing COVID-19 safety precautions all such persons and any others interested in the matter are invited to join the virtual meeting electronically via the ZOOM app on your mobile/tablet/computer devices. Written comments need to be sent to building@grossepointepark.org by 12pm Wednesday February 3, 2021 in order to be read before the Zoning Board of Appeals.

Zoom meeting information
• Go to zoom.us
• Meeting ID: 845 5881 0070
• Password: 504773
• Dial in Number: 1 312 626 6799

When the Zoning Board of Appeals Hearing starts, residents wishing to comment will need to utilize the raise hand function to be added to the queue. The raise hand function can be found under the participants button along the bottom of the screen or by pressing *9 on your phone. Residents will be called on in order by either screen name or the last four digits of the phone number. If you have any questions regarding the Zoom instructions, please call 313-822-1183 or email smithl@grossepointepark.org.

Very Truly Yours,

Ron Supal
Building Official
CITY OF GROSSE POINTE PARK
ZONING BOARD OF APPEALS APPLICATION

Applicants Name: MARY A. MARKUS
Applicants Address: 16710 E. JEFFERSON AVE. G.P. MI
Home Telephone:

State specific variance requested: 4’ FENCE ALONG JEFFERSON
AND A PORTION OF BERKSHIRE

Specifically, state any hardship that may be incurred through compliance of existing zoning regulations: Please see attachment

Attach drawing if such variance request relates to construction or placement of any structure. Such drawing must encompass the following:

A. Depict existing lot and buildings and that of immediate adjoining lots.
B. Denote yard setback distances.
C. Percentage of lot occupancy existing.
D. Percentage of lot occupancy proposed.
E. Area dimensions and height of proposed addition/construction.
F. Use of existing building.
G. Vehicle parking area(s).

Submit non-refundable appropriate fee as follows for variance request regarding:

- Building construction: $300.00
- Building or property use: $300.00
- Sign placement: $300.00
- Fence restrictions: $300.00
- Fence restrictions without neighbor’s permission: $300.00
- Miscellaneous: $300.00

Please note application will not be forwarded or hearing scheduled until appropriate fees have been paid along with complete set of drawings.

Failure to comply with zoning regulations or obtain necessary approval as required will result in fines and penalties of up to $500.00 in accordance with the provisions of the Grosse Pointe Park City code.

Signature: MARY A. MARKUS Date: 11-16-2020
CITY OF GROSSE POINTE PARK / Ron Supal, GPP Building Inspector
ZONING BOARD OF APPEALS APPLICATION
REQUEST FOR VARIANCE FOR INSTALLATION OF A 4’ HIGH FENCE

Variance for installation of a 4’-0” high brown aluminum fence to match existing gates on property to be parallel with Jefferson Avenue and Berkshire Road (up to the existing driveway as shown on plan.)

Because my house is on a corner lot, facing Jefferson and also having the first postal box in from Detroit on my corner, I have tried to limit people from cutting across my front lawn at the corner and diagonally through the middle of the front lawn as a shortcut by planting a red barberry hedge. Portions of this hedge have been replaced three times and continue to die due to dogs being exercised on the public sidewalk along Jefferson and Berkshire where they are able to urinate on my shrubs. There is no way to save shrubs or lawns from dog urine.

I feel that replacing the hedge with the fence will provide:

1) A better barrier for preventing people from cutting across the corner of my property and front lawn
2) The fence is able to survive from any dog urine from regular dog walkers and especially an increase in foot traffic due to COVID-19
3) I will consider re-seeding my front lawn for a more tidy lawn and property improvement

This request for variance has been made in consultation with Candace L. Sweeney, Registered Landscape Architect.

Houses in the immediate area that have been granted such a variance include:

1) Historic Home (white picket fence) 16109 Jefferson
2) Home at the corner of Kensington (4’ high black iron fence) 1000 Kensington
3) Home on south corner of Edgemont Park on Jefferson (911?)
4) Home on north corner of Yorkshire on Jefferson
5) Home on north corner of Bishop on Jefferson
Application for Building Permit
Bureau of Buildings and Safety Engineering
City of Grosse Pointe Park

PROJECT LOCATION
15710 Jefferson Avenue

OWNER or LESSEE INFORMATION
NAME: MARY A. MARKUS
ADDRESS: 15710 Jefferson Avenue
CITY: Grosse Pointe Park
STATE: MI
ZIP CODE: 48230
TELEPHONE NUMBER (including area code)

ARCHITECT or ENGINEER
NAME: Landace Sweeney, Landscape Architect
ADDRESS: 291 Cloverly Road
CITY: Grosse Pointe Farms
STATE: MI
ZIP CODE: 48236
TELEPHONE NUMBER (including area code)

CONTRACTOR INFORMATION
NAME: KIMBERLY FENCE
ADDRESS: 6470 E. 9 MILE RD
CITY: WARREN
STATE: MI
ZIP CODE: 48091

LICENSE NUMBER
EXPIRATION DATE

FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION
WORKERS' COMPENSATION CARRIER OR REASON FOR EXEMPTION
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION

SCOPE OF PROJECT
TOTAL ESTIMATED VALUE OF PROJECT:
USE GROUP
NUMBER OF FLOORS
CONSTRUCTION TYPE
LENGTH OF BUILDING
WIDTH OF BUILDING

EXPLAIN PROJECT
TO INSTALL A 4' FENCE ALONG JEFFERSON PROPERTY LINE AND A PORTION OF BERKSHIRE

2 SETS OF PLANS MUST ACCOMPANY THIS APPLICATION. FILL IN PLOT PLAN ON PAGE 2 UNLESS SHOWN ON BLUEPRINT.


I UNDERSTAND FOR PROJECTS THAT DISTURB ONE (1) ACRE OF LAND OR MORE, PERMANENT (POST-CONSTRUCTION) STORM WATER MANAGEMENT MEASURES WILL BE REQUIRED. FURTHER, I UNDERSTAND A LONG-TERM MAINTENANCE AGREEMENT WILL BE REQUIRED FOR ALL SUCH PERMANENT STORM WATER MANAGEMENT MEASURES.

I UNDERSTAND THAT ANY EARTH CHANGES/STURBANCE OVER ONE (1) ACRE IN SIZE AND 500 FEET OF LAKE, ST. CLAIR NEEDS A SOIL EROSION AND SEDIMENTATION CONTROL (S.E.S.C.) PERMIT ISSUED BY WAYNE COUNTY AND PERMIT COVERAGE FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY BEFORE ANY EARTHWORK CAN BEGIN.

SIGNATURE OF APPLICANT
Mary A. Markus
APPLICATION DATE: 10-19-2020

FENCE APPROVAL REQUIRES SIGNATURE OF TWO NEIGHBORS
SIGNATURE OF NEIGHBOR FOR FENCE
DATE SIGNED: 10-28-2020

SIGNATURE OF NEIGHBOR FOR FENCE
DATE SIGNED: 11-2-2020

GPP-B85E-021 (Rev 12/2018) Page 1
condition.

(2) A planting plan and grading plan shall be prepared for the berm and shall be reviewed by the Planning Commission. Plant materials within the berm area shall be installed in accordance with the requirements for greenbelts and plant materials contained herein.

Sec. 27-100. Fences.

(a) Definitions. For the purpose of this Section:

Fence. The word “fence” means any structure of posts and boards, of palings or pickets, or rails, or of one or more strands of wire or lengths of pipe, or of woven wire or other material, any masonry wall without a roof, or anything similar to the foregoing not made of growing material, which is above ground and acts as a barrier to free and unobstructed passage, but a fence does not include any guardrail.

Front of Lot. In the case of a lot in a residential district at the intersection of two streets, the front yard line or similar data shown on the recorded plat shall determine which street the lot faces and fronts upon; where such determination cannot be made from the recorded plat, the lot shall be considered as facing and fronting upon that one of the intersecting streets which, in the block in question, has the greater length. Any yard required to be maintained adjoining the street on which the lot so faces shall be treated for purposes of this section as the front yard.

Height. Height shall be measured from the general level of the ground in the immediate vicinity. Where the level is different on either side of a fence, the average between the two shall be used.

(b) Location and Height. No fence shall be constructed or maintained on any part of a front yard. A fence on the real lot line or a fence constructed within the area of the lot on which a building can be constructed shall not exceed six (6) feet in height. No fence along any side lot line shall exceed four (4) feet in height, except that a fence along the side lot line may be up to six (6) feet in height if: (i) such proposed fence is along a side lot line adjacent to a street or alley; or (ii) the resident proposing to build such fence has notified his immediately adjoining property owners of his intention to construct such fence and has obtained their written consent thereto within a period of (sixty) 60 days preceding the issuance of a permit for the construction of such fence.

(Ord. 172, § 1, 1-1-99)

(c) Fences Construction and Maintenance.

(1) The supporting framework of any fence shall not face adjacent properties or streets.

(2) Fences shall not be attached to existing fences, i.e. cyclone fence attached to wooden fence.

(3) No fence shall have barbed wire, razor wire, electrical current, concertina wire or other similar material.
A Regular Meeting of the Council was held on Monday, July 24, 2006 at 7:00 p.m. and opened with the Pledge of Allegiance to the Flag.

Present: Councilmember Clark, Kennedy, Denner, Robson, Grano and Mayor Pro-tem Theokas

Also present: Dale Krajnak, City Manager, Jane M. Blahut, Finance Director and Herold McC. Deason, City Attorney.

Excused Absence: Mayor Heenan

15710 E. JEFFERSON – VARIANCE

Mayor Pro-tem Theokas presented to Council for consideration a request by Mary Markus of 15710 E. Jefferson a variance from Section 27-100, paragraph (b) of the Zoning Ordinance which prohibits fences in a front yard.

Ms. Markus indicated she wishes to erect a six-foot high fence along the northerly, westerly and southerly property lines. She stated she would like to install this fence to detour people and animals from walking across her lawn. She also indicated the fence would provide security.

City Manager indicated this property is located on the corner of Berkshire and East Jefferson and must maintain front yards on both of these streets.

Councilmember Denner expressed understanding of the security along Jefferson, however indicated he would prefer shrubbery along Berkshire.

Councilmember Clark indicated the ordinance prohibits fences within the front yard. He agrees with Councilmember Denner of the fence along Jefferson, however, indicated he doesn’t feel it would be appropriate for a 6 foot fence along Berkshire, because that would be Berkshire residents front yards. Jefferson is unique in that it’s a rather busy street.

Councilmember Theokas indicated he would be willing to compromise and permit a 5 foot fence.

Councilmember Clark indicated a 4 foot fence would be more acceptable than a 5 or 6 foot fence.

Councilmember Robson inquired if the immediate neighbors expressed concern.

Building Official Carmona indicated he did not receive any complaints or concerns.

Petitioner indicated she talked to several neighbors and they were not opposed.

Motion by Mayor Pro-tem Theokas, supported by Councilmember Denner to approve a 6 foot fence along Jefferson and Berkshire.

AYES: Mayor Pro-tem Theokas
NAYS: Councilmember Clark, Kennedy, Denner, Robson and Grano
Absent: Mayor Heenan

Motion by Councilmember Clark, supported by Councilmember Kennedy that the Council sitting as Board of Zoning Appeals grant the variance allowing the construction of fencing no higher than five feet as described in plans and specifications filed with the department of public service subject to the condition that such fencing be installed promptly and landscaping maintained on the basis that the Council sitting as Board of Zoning Appeals finds that because of location of property and exposure to public the strict application of zoning regulations would result in peculiar or exception practical
difficulties to, or exceptional undue hardship upon the owner of such property in that such property in a vicinity of high vehicle and pedestrian traffic and that the variance sought by Petitioner can be granted in form and subject to the conditions as determined by the Council sitting as Board of Zoning Appeals without substantial detriment to the public good and without substantially impairing the intent and purpose of the Grosse Pointe Park zoning ordinance.

AYES: Councilmember Clark, Kennedy, Denner, Robson, Grano and Mayor Pro-tem Theokas
NAYS: None
Absent: Mayor Heenan

VEHICLE REPLACEMENT

Mayor Pro-tem Theokas presented to Council for consideration the bids received for a vehicle replacement of a 1995 Chevy.

The bids are as follows:

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Red Holmen</td>
<td>$25,220</td>
</tr>
<tr>
<td>Buff Whelan</td>
<td>24,114</td>
</tr>
<tr>
<td>Jorgenson Ford</td>
<td>22,746</td>
</tr>
</tbody>
</table>

The Administration recommends the bid be award to the low bidder Jorgenson Ford in the amount of $22,746.

Funds are available within the current budget.

Councilmember Robson inquired as to the type of vehicle.

Director of Public Service indicated the vehicle is a 4 wheel drive.

Motion by Councilmember Denner, supported by Councilmember Kennedy to approve of the vehicle acquisition for a replacement vehicle from Jorgenson Ford in the amount of $22,746.

AYES: Councilmember Clark, Kennedy, Denner, Robson, Grano and Mayor Pro-tem Theokas
NAYS: None
Absent: Mayor Heenan

MARGE'S BAR – 40TH ANNIVERSARY CELEBRATION

Mayor Pro-tem Theokas presented to Council for consideration a request by James DePuy's, owner of Marge's Bar, to erect a tent (20 x 40) on the Beaconsfield side of the bar in the partially enclosed parking area on September 16, 2006.

Director Hiller indicated the tent will be self supporting with no damage caused to the street. The tent will be open to guests from noon until 11:00 p.m. Necessary permits will be obtained from the LCC.

Councilmember Robson indicated music until 11:00 p.m. is too late and recommended all music stop by 10:00 p.m.

Motion by Councilmember Robson, supported by Councilmember Clark to approve of the tent placement for Marge's Bar 40th anniversary celebration on September 16, 2006 from 11:00 a.m. to 10:00 p.m. and that they provided insurance holding the City harmless of all liability.
<table>
<thead>
<tr>
<th>TITLE:</th>
<th>DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1120 Audubon Emergency Generator</td>
<td>January 11, 2021</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SUMMARY:</th>
</tr>
</thead>
<tbody>
<tr>
<td>The applicant wishes to install an emergency electrical generator in the side yard setback. This property is located at 1120 Audubon and must maintain the side yard setbacks. The zoning ordinance from Section 27-86, paragraph (c) prohibits emergency electrical generators in the side yard setback. Approval of this proposal would require that the Board of Zoning Appeals grant a variance.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FINANCIAL IMPACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RECOMMENDATION:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deny</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PREPARED BY:</th>
<th>TITLE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ron Supal</td>
<td>Building Official</td>
</tr>
</tbody>
</table>
January 15, 2021

PROPERTY OWNERS PLEASE TAKE NOTICE:

Thomas & Micheline Nowinski of 1120 Audubon has requested a hearing for a variance from Section 27-86, paragraph © of the zoning ordinance which prohibits emergency electrical generators in any side or front yard areas of a dwelling.

The request will be heard by the City Council, acting as the Board of Zoning Appeals, at the scheduled meeting of the Council on Monday February 8, 2021 at 7:00pm.

This notice is being sent to all persons owning real property in the City of Grosse Pointe Park within 300 feet of the above premises. Due to ongoing COVID-19 safety precautions all such persons and any others interested in the matter are invited to join the virtual meeting electronically via the ZOOM app on your mobile/tablet/computer devices. A site plan is enclosed with this letter for examination. Written comments need to be sent to building@grossepointepark.org by 12pm Wednesday February 3, 2021 in order to be read before the Zoning Board of Appeals.

Zoom meeting information

- Go to zoom.us
- Meeting ID: 845 5881 0070
- Password: 504773
- Dial in Number: 1 312 626 6799

When the Zoning Board of Appeals Hearing starts, residents wishing to comment will need to utilize the raise hand function to be added to the queue. The raise hand function can be found under the participants button along the bottom of the screen or by pressing *9 on your phone. Residents will be called on in order by either screen name or the last four digits of the phone number. If you have any questions regarding the Zoom instructions, please call 313-822-1183 or email smithl@grossepointepark.org
CITY OF GROSSE POINTE PARK

ZONING BOARD OF APPEALS APPLICATION

Applicants Name: THOMAS E MICHAELINE NOWINSKI
Applicants Address: 1120 Audubon
Home Telephone: 

State specific variance requested: PERMIT TO INSTALL EMERGENCY ELECTRIC GENERATOR IN REAR SIDE YARD AS SHOWN ON SKETCH.

Specifically, state any hardship that may be incurred through compliance of existing zoning regulations: DUE TO ARCHITECTURAL, LANDSCAPING AND CONNECTIVITY IMPEDIMENTS, INSTALLATION BEHIND HOUSE IS A PRACTICAL IMPOSSIBILITY.

Attach drawing if such variance request relates to construction or placement of any structure. Such drawing must encompass the following:

A. Depict existing lot and buildings and that of immediate adjoining lots.
B. Denote yard setback distances.
C. Percentage of lot occupancy existing.
D. Percentage of lot occupancy proposed.
E. Area dimensions and height of proposed addition/construction.
F. Use of existing building.
G. Vehicle parking area(s).

Submit non-refundable appropriate fee as follows for variance request regarding:

<table>
<thead>
<tr>
<th>Item</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building construction</td>
<td>$300.00</td>
</tr>
<tr>
<td>Building or property use</td>
<td>$300.00</td>
</tr>
<tr>
<td>Sign placement</td>
<td>$300.00</td>
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<tr>
<td>Fence restrictions</td>
<td>$300.00</td>
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<td>Fence restrictions without neighbor’s permission</td>
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<tr>
<td>Miscellaneous</td>
<td>$300.00</td>
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</tbody>
</table>

Please note application will not be forwarded or hearing scheduled until appropriate fees have been paid along with complete set of drawings.

Failure to comply with zoning regulations or obtain necessary approval as required will result in fines and penalties of up to $500.00 in accordance with the provisions of the Grosse Pointe Park City code.

Signature: ___________________________ Date: 12/28/20
PLOT PLAN
Show buildings on lot and lot in relationship to streets, alleys and lot lines.

PROJECT LOCATION

1120 AUDUBON RD.

- 20' ARBOVITAE
- PROPOSED ADDITION LOCATION
- EXISTING NAIL BRICK WALL
- 1120 AUDUBON (ORIGINAL CONSTRUCTION)
- EXISTING A/2
- 1126 AUDUBON
- GARAGE
November 11, 2010

Building Department

City of Grosse Pointe Park

15115 East Jefferson Avenue

Grosse Pointe Park, MI 48230

Dear Sir/Madam:

My name is Marilee Williams and I live at 1126 Audubon Road, next door to Mr. and Mrs. Thomas Nowinski at 1120 Audubon Road. I have no objection to Mr. and Mrs. Nowinski locating an emergency electrical generator opposite the rear of my garage as shown on the attached sketch.

If you have any questions, please call me at

Very truly yours,

[Signature]

Marilee Williams
payment of such permit fee as may be set by resolution of the city council. No more than one permit shall be issued with respect to any zoning lot in any calendar month. The permit shall be displayed in the lower left-hand corner of the front windshield of the recreational vehicle.
(Ord. No 190, § 1, 10-1-07)

The first violation of Section 27-83(a) within thirty-six months shall be a civil infraction with a maximum penalty of a $50 fine. The second violation of Section 27-83(a) within thirty-six months shall be a civil infraction with a maximum penalty of a $100 fine. The third violation of Section 27-83(a) within thirty-six months shall be a civil infraction with a maximum penalty of a $150 fine. The fourth violation of Section 27-83(a) within thirty-six months shall be a misdemeanor with a maximum penalty of a $500 fine and/or 90 days in jail. The fines described in this Section shall be in addition to cost assessments, expenses, and/or damages assessed under the law.
(Ord. No. 195, § 19, 10-23-08)

Sec. 27-84. Special Regulations for Front Yards.

No more than twenty five percent (25%) of a front yard in a residential district shall be covered by either:

(a) Any driveway or other area devoted to vehicular access; or

(b) Any material which is substantially impervious to water.

Sec. 27-85. Special Regulations for Air Conditioning Units.

Refrigerating systems or units used for central air conditioning purposes and installed outside of dwellings in a residential zone shall be located to the rear of such dwellings no less than three (3) feet within the plane(s) established by the side(s) of such dwelling and more than fifteen (15) feet from an adjoining dwelling unit, except that such system or unit may be installed immediately to the side of a dwelling and within fifteen (15) feet of an adjoining dwelling if the person proposing to build such system or unit has notified the immediately adjoining property owner and obtained their written consent to such installation within a period of sixty (60) days preceding the issuance of a permit for the installation.
(Ord. No. 173, § 1, 1-1-99)

Sec. 27-86. Emergency Electrical Generators

Emergency generators may be permanently installed and utilized in all zoning districts within the City, subject to the following terms and conditions:

(a) A permit must be obtained from the Building Department prior to the commencement of any construction or installation of a generator.

(b) As soon as construction has been completed, the property owner must obtain a final inspection to ensure compliance with all the terms and conditions of this ordinance, and the generator shall not be used prior to receiving final inspection approval.

(c) No generators shall be permitted in any side or front yard areas of a dwelling.
The generator must be permanently located on a concrete slab or prefabricated equivalent located a minimum of three (3) feet from any lot line and at least twenty five (25) feet from an adjoining dwelling unit.

(d) The generating unit and muffler must be enclosed within a sound attenuated cabinet. Sound produced at full load shall be less than seventy two (72) dBA at any property line. The enclosure service doors on the cabinet must be locked to prevent access by unauthorized persons. Any and all exhaust gases must be in compliance with the State of Michigan ICE Emissions Regulations.

(e) Only fully ATS “automatic transfer switch gear (double throw disconnect switch gear) is to be installed. Transfer panels must be locked to prevent unauthorized access to switch gear. Panels must be approved by a recognized certification agency such as UL or CSA and must comply with all applicable electrical requirements adopted by the City.

(f) Property owners are responsible for keeping the electrical generator installation within all applicable codes and ordinance requirements. Automatic maintenance exercise (testing) is limited to not more than ten (10) minutes per week, Monday through Friday, between the hours of 9:00 a.m. and 6:00 p.m.

(g) Generators are to be used only in emergencies when the normal power source to the residence has been disrupted. As soon as normal power has been restored, the owner shall cease operation of the generator.

(Ord. No. 189, §4, 1-4-06)

Secs. 27-87. -- 27-90. Reserved.
Backyard
Proposed site (again, back against the tall arborvitae) from approximately front of neighbor's garage.
The proposed site (all the way back by the tall arborvitae) from approximately sidewalk distance.
**Council Meeting**  
**Date 02/08/2021**

<table>
<thead>
<tr>
<th>TITLE:</th>
<th>DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zoning Board of Appeals Consideration 1200 Devonshire</td>
<td>01/06/2021</td>
</tr>
</tbody>
</table>

**SUMMARY:**  
The resident wishes to erect an 1847 sq. ft. addition to the existing 3005 sq. ft. home. The addition will be a two-story addition behind the garages. It is not defined on the revised drawing what the interior details of the addition will be. The new addition will not meet the City of Grosse Pointe Park Zoning requirements Article X Schedule of Regulations RA which requires a rear yard setback of 30 feet and a side yard setback of 10’ 8”. The new addition will have a rear yard setback of 19’ 4 1/8” and side yard setback of 6’ 5” & 12’ – 9 5/8” respectively.

**FINANCIAL IMPACT:** NONE

**RECOMMENDATION:** DENY

**PREPARED BY:** Ron Supal  
**TITLE:** Building Official
January 15, 2021

PROPERTY OWNERS PLEASE TAKE NOTICE:

Richard Tepper Jr. of 1200 Devonshire has requested a hearing for a variance from Sec. 27-81 Schedule limiting height, bulk, density and area by zoning district. The applicant wishes to erect an 1847 sq. foot addition which will not meet the required rear and side yard setbacks per Article X, Schedule of Regulation Section – see Chart View: R-A Residential requirements. Approval of this proposal would require that the Board of Zoning Appeals grant a variance.

This request will be heard by the City Council, acting as the Board of Zoning Appeals, at the scheduled meeting of the Council on Monday February 8, 2021 at 7:00pm.

This notice is being sent to all persons owning real property in the City of Grosse Pointe Park within 300 feet of the above premises. A plot plan has been included in this mailing for review. Due to ongoing COVID-19 safety precautions all such persons and any others interested in the matter are invited to join the virtual meeting electronically via the ZOOM app on your mobile/tablet/computer devices. Written comments need to be sent to building@grossepointepark.org by 12pm Wednesday February 3, 2021 in order to be read before the Zoning Board of Appeals.

Zoom meeting information
- Go to zoom.us
- Meeting ID: 845 5881 0070
- Password: 504773
- Dial in Number: 1 312 626 6799

When the Zoning Board of Appeals Hearing starts, residents wishing to comment will need to utilize the raise hand function to be added to the queue. The raise hand function can be found under the participants button along the bottom of the screen or by pressing *9 on your phone. Residents will be called on in order by either screen name or the last four digits of the phone number. If you have any questions regarding the Zoom instructions, please call 313-822-1183 or email smithl@grossepointepark.org

Very Truly Yours,

Ron Supal
Building Official

TM
TREE CITY USA
CITY OF GROSSE POINTE PARK

ZONING BOARD OF APPEALS APPLICATION

Applicants Name: Richard Jefferson

Applicants Address: 1500 Dearborn Ave

Home Telephone: Same

State specific variance requested: BR Sofy 3 set back

Specifically, state any hardship that may be incurred through compliance of existing zoning regulations: My current home built in 1927 does not comply with current set back requirements.

Attach drawing if such variance request relates to construction or placement of any structure. Such drawing must encompass the following:

A. Depict existing lot and buildings and that of immediate adjoining lots.
B. Denote yard setback distances.
C. Percentage of lot occupancy existing.
D. Percentage of lot occupancy proposed.
E. Area dimensions and height of proposed addition/construction.
F. Use of existing building.
G. Vehicle parking area(s).

Submit non-refundable appropriate fee as follows for variance request regarding:

Building construction: $300.00
Building or property use: $300.00
Sign placement: $300.00
Fence restrictions: $300.00
Fence restrictions without neighbor's permission: $300.00
Miscellaneous: $300.00

Please note application will not be forwarded or hearing scheduled until appropriate fees have been paid along with complete set of drawings.

Failure to comply with zoning regulations or obtain necessary approval as required will result in fines and penalties of up to $500.00 in accordance with the provisions of the Grosse Pointe Park City code.

Signature: 
Date: 12/3/20
unusual circumstances, the Planning Commission finds that no good purpose would be served. The land between said setback and street right-of-way line shall be kept free from refuse and debris and shall be planted with shrubs, trees or lawn and shall be maintained in a healthy, growing condition, neat and orderly in appearance.

Sec. 27-75. Parking Space Layouts Standards, Construction and Maintenance.

P-1 Vehicular Parking Districts shall be developed and maintained in accordance with the requirements of Article XI, General Provisions.

Secs. 27-76. - 27-80. Reserved.

ARTICLE X. SCHEDULE OF REULGATIONS

Sec. 27-81. Schedule limiting height, bulk, density, and area by zoning district.

<table>
<thead>
<tr>
<th>Zoning Districts</th>
<th>Minimum Zoning Lot Size Per Unit Area in Square Feet</th>
<th>Maximum Height of Structures (in feet)</th>
<th>Minimum Yard Setback (Per Lot in Feet)</th>
<th>Maximum Percentage of Lot Area Covered by Buildings</th>
<th>Minimum Ground Floor Area of Building in Square Feet</th>
</tr>
</thead>
<tbody>
<tr>
<td>Front</td>
<td>Each Side</td>
<td>Rear</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>R-A Residential</td>
<td>10,000 (c)</td>
<td>35 (n, o)</td>
<td>25 (d)</td>
<td>5 (h, p)</td>
<td>30 (f, g, k)</td>
</tr>
<tr>
<td>R-B Residential</td>
<td>7,200 (c)</td>
<td>35 (n, o)</td>
<td>20 (d)</td>
<td>4 (h, p)</td>
<td>25 (f, g, k)</td>
</tr>
<tr>
<td>R-C Residential</td>
<td>5,000 (a, c)</td>
<td>35 (n, o)</td>
<td>15 (e)</td>
<td>3 (h, p)</td>
<td>25 (f, g, k)</td>
</tr>
<tr>
<td>R-D Residential</td>
<td>3,000 (b, c, m)</td>
<td>35 (n, o, q)</td>
<td>15 (e)</td>
<td>3 (h, p)</td>
<td>15 (f, g, j, k)</td>
</tr>
<tr>
<td>OS-1 Office Service</td>
<td>(m)</td>
<td>30 (q)</td>
<td>(1)</td>
<td>(i, l)</td>
<td>20 (j)</td>
</tr>
</tbody>
</table>
Chief Poloni stated that they held their last meeting third week of October and he had Lt. Bostock attend with him. Several discussions were continued including race relations. They are investigating options of hosting an in-person meeting following COVID protocols.

Councilmember Fluitt requested that Clerk Blahut restate the absentee ballot process.

Clerk Blahut stated that registered voters can turn in an application for absentee ballot in person or in a City drop box. Staff will process the application and issue an absentee ballot. October 31st will be the last day absentee voters can request a ballot and leave City Hall with it. The City Clerk’s Office will be open Saturday, October 31st from 8am – 4pm for issuing absentee ballots. Starting Monday, November 2nd, absentee ballots can be obtained at the Clerk’s office until 4pm but must be filled out at City Hall. All absentee ballots can be returned in one of the three City drop boxes and must be returned by 8pm on November 3rd to be counted.

Councilmember Relan stated that he would like a copy of the legal opinion from City Attorney Howlett regarding the Schaap Center approval process.

NEW BUSINESS:
ZONING BOARD OF APPEALS

Mayor Denner stated that the City Council will now convene as the Zoning Board of Appeals per City Charter to discuss and make a ruling on the variance request presented.

City Manager Sizeland stated that Mr. Richard Tepper Jr., owner of 1200 Devonshire, is requesting a variance under Sec. 27-81 Schedule limiting height, bulk, density, and area by zoning district. The applicant wishes to build a 2120 sq. foot addition which will not meet the required rear and side yard setbacks per Article X, Schedule of Regulation Section 27-81.

Chief Building Inspector Supal stated that there will be two additions added to the existing 3005 sq. ft. home. The main residential addition, which will consist of three floors, will only have a rear yard setback of 19 feet and side yard setback of 3 feet and 7’6” 5/8”. This does not meet the requirements laid out in the City’s Zoning requirement Article X Schedule of Regulations RA which requires a rear yard setback of 30 feet and a side-yard setback of 10’8”. The plans appear to be creating two residential homes on a single-family residential lot. City Administration recommends denial of the variance request.

The requestor presented his case and responded to City Council questions.

City Manager Sizeland read two written comments submitted by neighbors, one in support and one against.

One neighbor made verbal comments against the variance request.

Motion by Mayor Denner, support by Councilmember Robson, to deny the variance request.

Amendment by Mayor Denner to refund the variance application fee.

AYES: Councilmembers Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner
As requested, please accept the following written comments for submission and discussion on Monday, February 8, 2021:

To: Zoning Board of Appeals  Re: 1200 Devonshire variance hearing

From: Matthew Becker, Homeowner and Resident, 1211 Bedford Road

Dear Board Members and Neighbors,

As a good neighbor, I took the time to listen and carefully go over all plans and all previous meeting minutes in the hope of seeing some benefit to this variance request. I must oppose the current iteration of this request. I also have a substantial interest in this zoning decision. Our property is directly to the rear of the proposed construction. We share the owner applicant's eastern property line. We are in danger of suffering special damage and injury not common to all property owners in the affected area. I believe this proposal would have an unreasonable impact and burden to the safety, welfare, and character of our property; as well as to the neighborhood in general.

This new variance request features the same setback footage from our property line as did the previous one. This would allow the owner applicant to erect a multi-story "addition", not to exceed 35 feet from the midpoint of the roof in height. My objections are as follows:

--- Building a backyard "addition" of this size and proximity would be in direct conflict with the current enjoyment of our home, yard, and sunlit garden spaces. This would have a dramatic effect on existing open lines of sight, the trees, the sky, and the stars. When viewed from our house or backyard, the proposed structure becomes a visual impediment. This structure would fill-in the owner applicant’s entire rear yard up to the ultimate limit of DTE’s utility easement. This would create the perception of a wall or barrier, obstructing our westerly views.

---We also have drainage and flooding concerns. This is due to an increase in the amount of impervious surface area and the subsequent redirection of stormwater toward our home, garage, and yard. Poor drainage conditions already exist and would be further exacerbated by a structure of this magnitude.

---With drainage comes the concern of frozen surface water which may prohibit safe access across the yard, through the rear parking concourse, and into our garages during the winter season.

---The proposed upstairs living quarters will have windows whose views are directed at close range into the private living and sleeping areas of our home. This will create issues regarding the free use of our existing residence, with associated losses of privacy, security, and comfort.
I submit that this proposed construction would create a property out of proportion and therefore different from that of the surrounding area. Granting special privileges to this land would solely benefit the owner of such property, and would be to the detriment of others.

Unfortunately, this appears to be a long-term and permanent solution for what has been explained as a pressing but short-term personal need. I cannot in good conscience support any action that would negatively and permanently affect the existing enjoyment, or the fair and safe use of our properties.

Respectfully submitted, Matthew Becker
Just an FYI

From: Kiehl Mike <Michael.Kiehl@sentry.com>
Sent: Tuesday, February 2, 2021 11:06 AM
To: smithl@grossepointepark.org
Cc: Colleen M. Kiehl <cbaidoon@yahoo.com>; mike.kiehl@gmail.com
Subject: Request For Variance - 1200 Devonshire

Good Morning.

My name is Mike Kiehl and I reside at 1216 Devonshire. My wife and I met with our neighbors, Richard and Donna Tepper, on 8/11/2020 to review the initial site plans for the addition at 1200 Devonshire. Our principal concern with the addition was potential drainage and flooding issues due to water redirection toward our home and yard. We discussed this concern with Richard and Donna Tepper. Both agreed that downspouts and related water drainage from the addition would be directed South/Southeast toward Kercheval. Drainage remains our principal concern with the redesigned site plan.

My wife and I are accepting of the redesigned site plan and request for variance conditional on downspouts and related water drainage from the addition being directed South/Southeast toward Kercheval.

Regards,

Mike Kiehl
Account Manager – Metro Detroit
734-395-0359 CELL | 800-473-6879 CLAIMS
michael.kiehl@sentry.com

Sentry Insurance
1800 North Point Drive
Stevens Point, Wisconsin 54481
www.sentry.com

Please note, coverage cannot be bound, terminated, or altered via email or voicemail message.

Looking for a smart and secure way to manage your Sentry business insurance? We offer you an easy-to-use and secure system that allows you to monitor and pay invoices, request changes, and track claims, all in one place. Learn more. If you already have an online account, log in to sentry.com. If you’d like access, contact me directly or request access online.