A regular meeting of the Council for the City of Grosse Pointe Park was held on Monday, December 9, 2019, and opened with the Pledge of Allegiance to the Flag.

The following were present: Councilmembers Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

Excused Absence: Councilmember Grano

Also present: Nick Sizeland, City Manager, Jane M. Blahut, Finance Director/Clerk, and Dennis J. Levasseur, City Attorney, and Steve Poloni, Director of Public Safety

MINUTES – NOVEMBER 18, 2019

Mayor Denner presented to Council for consideration the minutes of November 18, 2019.

Councilmember Hodges stated under Recreation Commission appointment, the word committee is used and it should be commission.

Councilmember Hodges also stated she made a recommendation that the Council adopt a resolution in support of Trombly school.

Motion by Councilmember Robson, supported by Councilmember Read, to approve the minutes with the corrections noted.

AYES: Councilmembers Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

Excused Absence: Councilmember Grano

PROPOSED RECREATION COMMISSION ORDINANCE

Mayor Denner presented to Council for consideration an ordinance for the Recreation Commission. The Recreation Commission was established in 1986, and does not comply with rules set in place at that time. Adopting this ordinance would put the Commission in compliance. The draft ordinance could be referred to the Ordinance Review Committee or voted on by Council.

Councilmember Read inquired if this proposed ordinance should go to the Ordinance Review Committee and recommended the Beautification Commission also have an ordinance to be consistent.

Councilmember Robson recommended this issue go to the Ordinance Review Committee.

Mayor Denner stated he spoke with Councilmember Grano, Chair of the Ordinance Review Committee, who unfortunately was not able to attend this evening. Councilmember Grano felt comfortable
recommending this proposed ordinance be adopted without going to the Ordinance Review Committee, stating this issue is primarily administrative.

City Attorney Levasseur stated the Ordinance Review Committee has historically handled changes to zoning and similar ordinances. With regard to the Recreation Commission, this is simply codifying what they do with the addition of staggered terms. From a legal standpoint, it is not necessary to send to the Ordinance Review Committee.

Councilmember Robson recommended adopting the following proposed ordinance.

Ordinance No. 213

City of Grosse Pointe Park

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GROSSE POINTE PARK BY REVISING AND AMENDING CHAPTER TWO, ARTICLE III, OF THE CODE OF THE CITY OF GROSSE POINTE PARK TO ADD DIV. 5 – RECREATION COMMISSION

THE CITY OF GROSSE POINTE PARK ORDAINS:

Section I. The City of Grosse Pointe Park Code of Ordinances, Chapter 2, Article III, is amended to add Division 5 as follows:

Recreation Commission.

(1) Intent. The Recreation Commission is to consider, report and recommend to the City Council, from time to time, on matters concerning recreation programs and facilities of the City of Grosse Pointe Park. The commission will only act as an advisory group, and does not have any regulatory authority. The creation of this Recreation Commission shall in no way be interpreted as diminishing the role, responsibilities, or charge of any currently existing board, commission, task force, or committee including, but not limited to, the Planning Commission.

(2) General.

(a) The Recreation Commission shall consist of eleven (11) members. One member shall be a member of the City Council appointed by the Mayor subject to approval by a majority vote of the City Council. A City Councilmember shall cease to be a member of the Recreation Commission if she/he ceases to be a member of the City Council. Nine (9) members shall be residents of the City appointed by the Mayor subject to approval by a majority vote of the City Council. A resident member shall cease to be a member of the Recreation Commission if he/she ceases to be a resident of the City. One (1) member shall be a member of the City Administration selected by the Mayor. The terms of the resident members shall be staggered so that 1/3 expire each year. Beginning with December 2019, three (3) resident members
shall be appointed for an initial term of one (1) year to expire in December 2020; three (3) resident members shall be appointed for an initial term of two (2) years to expire in December 2021; and three (3) resident members shall be appointed for an initial term of three (3) years to expire on December 2022. Thereafter, such resident members shall serve for three (3) year terms.

(b) The Recreation Commission shall appoint, from among the resident members of the Recreation Commission, a Chairperson, a Vice-Chairperson, and a Secretary. The Chairperson, or in his/her absence the Vice-Chairperson, shall preside at all meetings. The Secretary shall record true and accurate minutes of each meeting and file the same with the City Clerk within the time as provided by law.

(c) Regular meeting of the Recreation Commission shall be held at least quarterly and be open to the public. Special meetings may be called by the Chairperson. The Recreation Commission shall determine its rules and order of business for the conduct of its meetings, provided that a majority of the members present of the Recreation Commission shall constitute a quorum for the transaction of business at all meetings.

(3) Powers and Duties. The Recreation Commission shall have the following powers and duties:

(a) To advise and make recommendations to the City Council and City Manager on matters concerning recreation programs and facilities of the City of Grosse Pointe Park.

(b) To work collaboratively with other city commissions and committees which have responsibilities for specific issues.

(c) To hold public hearings on recreation programs and facilities issues and concerns.

(d) To meet with and advise the City Manager and any other city personnel involved in recreational matters.

(e) To create subcommittees and working groups to help conduct the work of the Recreation Commission, provided that a member of the Recreation Commission chairs each such committee and working group.

(f) To have all other powers and duties granted by the City Council by resolution.
NAYS: None

Excused Absence: Councilmember Grano

RECREATION COMMISSION APPOINTMENTS

Mayor Denner presented to Council for consideration the appointment of Michael J. Bannon and re-appointment of the following members for a staggered term.

The terms are as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Type of Appointment</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael J. Bannon</td>
<td>New Appointment</td>
<td>One year term</td>
</tr>
<tr>
<td>Roy Edmonds</td>
<td>Re-appointment</td>
<td>One year term</td>
</tr>
<tr>
<td>Gerry Schilling</td>
<td>Re-appointment</td>
<td>One year term</td>
</tr>
<tr>
<td>Larry Haggart</td>
<td>Re-appointment</td>
<td>Two-year term</td>
</tr>
<tr>
<td>Michael Hindelang</td>
<td>Re-appointment</td>
<td>Two-year term</td>
</tr>
<tr>
<td>Matthew J. LaBeau</td>
<td>Re-appointment</td>
<td>Two-year term</td>
</tr>
<tr>
<td>Stacey Jarvis</td>
<td>Re-appointment</td>
<td>Three-year term</td>
</tr>
<tr>
<td>Robert E. Klacza</td>
<td>Re-appointment</td>
<td>Three-year term</td>
</tr>
<tr>
<td>Martin McMillan</td>
<td>Re-appointment</td>
<td>Three-year term</td>
</tr>
</tbody>
</table>

Motion by Mayor Denner, supported by Councilmember Relan, to appoint Michael J. Bannon to the Recreation Commission for a one-year term and to re-appoint the members with staggered terms as directed.

AYES: Councilmembers Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

Excused Absence: Councilmember Grano

City Attorney Levasseur stated Ordinance No. 213 will be effective ten days after adoption but not prior to publication.

TROMBLY SCHOOL RESOLUTION

Mayor Denner presented to Council for consideration adoption of a Resolution to the Grosse Pointe Public School Board indicating the concerns and objections Grosse Pointe Park City Council has in their decision to close Trombly School.

Mayor Denner stated Trombly School is zoned RB in a residential area and whatever GPPSS decides to use the building for must comply with city ordinances.

Mayor Denner presented a draft resolution to Council for consideration.
The resolution reads as follows:

IT IS HEREBY RESOLVED THAT the City of Grosse Pointe Park publicly states and repeats the serious concerns and objection to the closing of the Trombly Elementary School by the Grosse Pointe Public School System, as this facility is critical to the economic health and vitality of the surrounding neighborhood from Jefferson Avenue to Windmill Pointe Drive.

IT IS FURTHER RESOLVED THAT the announced closure of Trombly Elementary School will only serve to harm the surrounding neighborhood and cause further traffic congestion on Kercheval and other streets surrounding Defer Elementary School and Pierce Middle School.

IT IS FURTHER RESOLVED THAT the City of Grosse Pointe Park supports and approves the analysis completed by a group of concerned residents and professionals that has been presented to the Board of Education in the following email communication from David Brumbaugh dated November 25, 2019.

IT IS FURTHER RESOLVED THAT the City of Grosse Pointe Park intends to fully enforce zoning and related ordinances regarding any proposed future use of the property and building now known as Trombly Elementary School.

Motion by Mayor Denner, supported by Councilmember Robson, to adopt the resolution as presented.

Councilmember Fluit stated the first two paragraphs are sufficient, however, the third paragraph cannot be independently verified that all the information is correct. Maybe state the Early Childhood Center plan as a whole.

Councilmember Robson stated he is in favor of referencing the group that has been working on this issue.

City Attorney stated the analysis completed by residents and professionals supports an early childhood education initiative and further requests that the School Board to consider comments from Mr. Brumbaugh about re-configuration.

Motion by Mayor Denner, supported by Councilmember Robson, to amend the resolution as follows:

IT IS HEREBY RESOLVED THAT the City of Grosse Pointe Park publicly states and repeats the serious concerns and objection to the closing of the Trombly Elementary School by the Grosse Pointe Public School System, as this facility is critical to the economic health and vitality of the surrounding neighborhood from Jefferson Avenue to Windmill Pointe Drive.

IT IS FURTHER RESOLVED THAT the announced closure of Trombly Elementary School will only serve to harm the surrounding neighborhood and cause further traffic congestion on Kercheval and other streets surrounding Defer Elementary School and Pierce Middle School.

IT IS FURTHER RESOLVED THAT the Grosse Pointe Park City Council favors the analysis demonstrated by Mr. Brumbaugh and to collaborate and cooperate with the issues of closure and re-configuration.
BE IT FURTHER RESOLVED THAT the City of Grosse Pointe Park intends to fully and enforce zoning and related ordinances regarding any proposed future use of the property and building now known as Trombly School.

Councilmember Hodges stated this is an opportunity and suggested bolstering with action items. The community needs time to hear, and to work together collaboratively. She recommended hiring an independent professional to assess where the gap is and offer solutions.

Mayor Denner stated City Attorney Levasseur is continuing further discussion with the Board of Education President, Mr. Brumbaugh, and others.

Mayor Denner assigned Councilmembers Hodges, Read, and City Attorney Levasseur to an Ad-Hoc Committee to meet and collaborate ideas and return to Council with suggestions, including on the above draft resolution.

AYES: Councilmembers Relan, Read, Hodges, Robson, and Fluit, and Mayor Denner

NAYS: None

Excused Absence: Councilmember Grano

FINANCE REPORT – NOVEMBER, 2019

Councilmember for Finance Hodges presented to Council for consideration the invoices exceeding $5,000 for the month of November, 2019, for approval as presented.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Description</th>
<th>Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bodman, PLC</td>
<td>Pros. Atty. &amp; retainer fee</td>
<td>$10,000</td>
</tr>
<tr>
<td>J &amp; W Trees</td>
<td>City tree work</td>
<td>15,150</td>
</tr>
<tr>
<td>Build Safe</td>
<td>Building Inspector – October</td>
<td>9,600</td>
</tr>
<tr>
<td>Great Lakes Water</td>
<td>Water usage – September</td>
<td>140,280</td>
</tr>
<tr>
<td>Grosse Pointe Chamber of Commerce</td>
<td>Dues for 911 Conference</td>
<td>5,500</td>
</tr>
<tr>
<td>Great Lakes Water</td>
<td>Waste water – October</td>
<td>151,000</td>
</tr>
</tbody>
</table>

Councilmember Hodges stated all items have been budgeted for and the appropriate departments have signed off on these expenditures.

Councilmember Hodges stated the Budget Workshop will be held in April, and the Public Hearing will be scheduled for May, 2020.

COMMITTEE MEETINGS

SUSTAINABILITY COMMITTEE:
Councilmember Fluitt stated an organizational meeting was held on December 1st. The following was discussed:

- The Committee will initially meet on a monthly basis
- A mission statement will be prepared
- In the process of gathering more information
- Will recommend a sustainability audit to develop proposals and related costs
- The next meeting has not been scheduled yet.

BEAUTIFICATION COMMISSION:
Councilmember Relan presented an overview of the Beautification Commission meeting that was held on December 4th. The following was discussed:

- A potluck dinner was held and was a success
- Holiday decorations are being admired and winners will receive a letter in the mail and their name will appear in the Park Communicator
- The Commission was sad to see Councilmember Read leave
- The next meeting is scheduled for January 8, 2020.

ETHICS COMMITTEE:
Mayor Denner stated this committee is a work in progress

CLOSED DOOR

Mayor Denner requested that a closed-door session be held immediately following the regular meeting pursuant to Real Estate.

Motion by Mayor Denner, supported by Councilmember Robson, that a closed-door session be held immediately following the regular meeting.

AYES: Councilmembers Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

Excused Absence: Councilmember Grano

NEW/OLD BUSINESS/OPEN COMMUNICATIONS

Mayor Denner stated the former Councilmembers will be recognized at the January meeting.

FOUNDATION:
Mayor Denner stated The Board of Trustees of the Grosse Pointe Park Foundation met on November 25th. He noted there are plans to place a pergola in front of the Tompkins Center on the lake side. A possible future project is to replace the existing playscape at Patterson Park. The Grosse Pointe Park Taste of Grosse Pointe event on December 3rd was a success!

Communication:
There is a communication meeting scheduled for Wednesday, December 11th at 5:00 PM.

GLWA
Councilmember Read apprised those present of the information she received from GLWA. GLWA has two raw water intakes in the Detroit River. One is located several miles upstream of the Detroit Storage site, a portion of which last week partially collapsed into the river. Because it is upstream of the site, there is no danger of any potential water quality issues for the collapse. The second intake is several miles downstream and is located on the Canadian side of the Detroit River, and is not in the direct flow stream of the river where the land collapsed. Because of this GLWA does not believe that there is any danger of this incident impacting water quality.

Councilmember Fluit inquired when the “no parking” on Kercheval was going to be enforced.

Director Poloni stated it is currently in force, parents can stop and drop their children off, but cannot park there.

Councilmember Hodges stated she purchased poinsettias for the Mayor and Council from the Pierce PTO and encouraged everyone to remember to take one.

Councilmember Relan recommended the 1% administrative fee be removed from the tax bill, or to make it a flat rate.

Resident of Lakepointe recommended additional stop signs be placed at the intersections on Charlevoix.

Resident of Pemberton inquired if an ECC would comply with our zoning for Trombly School.

Resident of Beaconsfield stated the water bills are significantly higher than St. Clair Shores. He recommended a forensic audit be undertaken.

Resident of Trombley stated the code enforcement is not followed consistently throughout the community. He indicated he is having a boundary dispute relative to a fence with his immediate neighbor. He received a letter in the mail from the code enforcement officer and felt it was threatening. He noted he met with the building official and later received a letter informing him he must remove the fence.

City Manager Sizeland stated the code enforcement officer observes properties while driving around, however, when he receives a complaint, he goes to the property to evaluate and if it is not in compliance with the code, the homeowner will receive a letter.

Mayor Denner indicated the City Manager will follow up with the complaint.
With no further business the meeting adjourned to closed door session.

The meeting reconvened at 9:00 PM

**In closed door session, motion by Councilmember Robson, supported by Councilmember Relan to reconvene to open door session.**

AYES: Councilmembers Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

Excused Absence: Councilmember Grano

**ART CENTER/PUBLIC WORKS BUILDING**

Mayor Denner stated all Art Center construction and material costs will be funded by the Urban Renewal Initiative Foundation and the project will not be implemented until all of the funding is guaranteed. Transfer of the existing public works building will not occur until there is a facility to meet the needs of DPW.

Mayor Denner stated there will be continual fund-raising efforts to raise funding for an endowment fund for the Art Center.

Mayor Denner stated there was a basic business plan for the Art Center, however, a more complete business plan should be undertaken.

Mayor Denner stated URIF plans on public announcement of the Art Center in January, 2020.

Councilmember Read stated the option has been exercised for 15046 Mack for a part of a potential DPW site.

City Attorney Levasseur stated the option has been executed, however, has not yet been exercised. The options are valid for ninety days, and may have to be extended.

Mayor Denner stated the Grosse Pointe Theater will have a signed lease agreement for use of the Art Center and will pay for use of the venue. The intent is that the Center is an event center, and only open for specials events. Admission costs will be event specific.

Mayor Denner stated the parking lot will be funded by the DDA in front of the Library. Lots on the Art Center site will be part of construction costs.

Mayor Denner stated the lender of the art work to be displayed will pay for all liability insurance.

Mayor Denner stated the DDA approved $75,000 annually. In kind services will be provided for snow removal by the City and the Public Safety Department will provide traffic services for egress and ingress for special events. There will be an office at city hall available to the Art Center. URIF will provide private security for events.
Mayor Denner stated several estimates for building a new DPW building have been received. He noted one in particular that he believes is most accurate and complete of approximately $3,750,000 which was the highest estimate. 15046 Mack would need to be acquired for the site. TIFA has agreed to finance the debt to build a new facility for $325,000 annually for a 12-year term.

City Manager Sizeland stated the current DPW facility is in disrepair and requires a significant amount of deferred maintenance work.

Mayor Denner stated estimate for the timeframe to construct the DPW building is approximately 8 months.

Mayor Denner stated the roof height may require a variance for what would be required.

Mayor Denner stated public hearings would be held for public input.

City Manager presented drawings to detail the footprint of where the proposed DPW building would be located.

Mayor Denner stated the construction of the Art Center and the DPW building will benefit residents, employees and the city as a whole.

Councilmember Hodges expressed her gratitude to Mayor Denner for all his efforts done so far. She recommended a private consultant review the site to determine if that is the best use for this site.

Councilmember Read stated this is the gateway to the community and was not sure if Wayburn and Mack is the best location for a DPW facility.

Motion by Mayor Denner, supported by Councilmember Robson, to confirm that Council approves moving DPW to the proposed Mack Avenue site between Wayburn and Maryland contingent on the following:

1. TIFA fund the acquisition of the former Verdonckt building, 15046 Mack
2. Construction is within the funding authorized by the TIFA Board plus any donor support and will not exceed $4 million
3. The facility will be discussed by the Public Service Committee in open session
4. Site and building plans will be reviewed and approved by the Planning Commission, including a public hearing
5. The primary access will be from Mack Avenue
6. The façade is in keeping with the brick and limestone accent theme of city structures
7. The site plan allows for a neighborhood buffer space, a privacy wall around the yard and landscape screening
8. Engage a planning professional to review the proposed site and affirm that it is appropriate considering current land use and the City Master Plan

AYES: Councilmembers Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None
Excused Absence: Councilmember Grano