January 10, 2020

Honorable Mayor and Members of Council
Grosse Pointe Park, Michigan

Dear Mayor and Members of City Council:

The next meeting of the City Council of Grosse Pointe Park will be held at 7:00 P.M. on Monday, January 13, 2020 within Council Chambers. The tentative agenda is comprised of the following:

**DANIEL E. CLARK RESOLUTION**
Mayor Denner and Members of City Council will be asked to adopt a resolution recognizing Daniel E. Clark.

**JOHN E. CHOUDINARD RESOLUTION**
Mayor Denner and Members of City Council will be asked to adopt a resolution recognizing John E. Chouinard.

**BARBARA DETWILER RESOLUTION**
Mayor Denner and Members of City Council will be asked to adopt a resolution recognizing Barbara Detwiler.

**RETIREE HEALTH FUNDING VEHICLE (RHVF) TRUST ESTABLISHMENT**
Mayor Denner and Members of City Council will consider resolutions establishing a RHVF Trust.

**663 PEMBERTON – VARIANCE**
Mayor Denner and Members of City Council acting as the Zoning Board of Appeals will be asked to consider a variance from Section 27-23 of the Zoning Ordinance relating to the placement of private pools/jacuzzi tubs.

**RECYCLE RATE**
Mayor Denner and Members of City Council will be asked to consider a resolution for a recycle rate increase.
PROPOSED ORDINANCE #214
Mayor Denner and Members of City Council will be asked to consider proposed Ordinance #214 relating to the beautification commission.

BEAUTIFICATION COMMISSION RE-APPOINTMENTS
Mayor Denner and Members of City Council will be asked to consider re-appointments to the Beautification Commission.

MASTER PLAN
Mayor Denner and Members of City Council will be asked to consider the updated Master Plan submitted by the Planning Commission for distribution to the neighboring municipalities.

FINANCE REPORT
Mayor Denner and Members of City Council will be asked to accept and approve the Finance Report and list of invoices for $5,000 and over.

Sincerely,

Nick Sizeland
City Manager
WHEREAS, Daniel E. Clark served on the City Council from 1987-1991, and 1993-2019, serving a total of 32 years;

WHEREAS, Daniel E. Clark is being recognized for his leadership, vision, and dedication and commitment to Grosse Pointe Park that has contributed to the betterment of the lives of the residents of Grosse Pointe Park;

WHEREAS, Daniel E. Clark has been a Grosse Pointe Park resident for 42 years, whereby he and his wife Susan raised four children;

WHEREAS, Daniel E. Clark is an active member of St. Ambrose Parish;

WHEREAS, Daniel E. Clark was employed as a Manager for the United States Government Social Security Administration;

WHEREAS, Daniel E. Clark served as Mayor Pro-Tem, Chairman of the Ordinance Review Committee, Chairman of the Personnel Review Committee, Council representative on the Planning Commission and Detroit’s East Side Community Network;

WHEREAS, Daniel E. Clark had served as a Councilman for Finance, Beautification Commission Member, TIFA Board Member serving as secretary, and Chairman of TIFA Committee on Lighting;

WHEREAS, Daniel E. Clark was instrumental in the development of the City Hall building improvements, the construction of a separate stormwater system, the first recycling system in the Pointes, the development of Pemberton and Jefferson office construction, development of the Lakepointe Jefferson condominiums, the Kercheval, Charlevoix, and Mack Avenue business district developments, Jefferson Avenue islands, the many parks and recreation programs, as well as the Splash Pad at Patterson Park, and removal of the floodplain designation; and supporting the public safety millage and road millage, and the bond for infrastructure construction at City Hall and Public Safety;

WHEREAS, Daniel E. Clark was instrumental in supporting the Grosse Pointe Park Foundation for its many projects that offered amenities to the residents of Grosse Pointe Park. Improvements at Windmill Pointe Park including the Lavin’s Center, the Meade Fitness Center, the Okulski Theatre, Golden Family Gymnasium, the Tompkins Center, the wading pool, the Carol C. Schaap Theatre, the McKeever Lounge, the fountain and the zero-depth children’s pool, the expansion of the gate house and parking facilities, and most recently the Atrium. Improvements at Patterson Park include the Playscape, the Lindell Lodge, the Hutton Reflective Ice Pond, the George Helm Boardwalk, the Denner Fireplace, and the putting/chipping facility,

RESOLVED, That the Mayor and members of the City Council of the City of Grosse Pointe Park join in acknowledging Daniel E. Clark for his years of dedicated service to the residents of Grosse Pointe Park as Councilmember for the City of Grosse Pointe Park.

Dated: January 13, 2020

Robert W. Denner, Mayor
WHEREAS, John E. Chouinard served on the City Council from 2015-2019;

WHEREAS, John E. Chouinard has been a Grosse Pointe Park resident for 44 years, with his wife Sharon where they raised their five children;

WHEREAS, John E. Chouinard was an employee of Mass Mutual Life Insurance for 41 years and was licensed as a Financial Planner in 1990;

WHEREAS, John E. Chouinard is being recognized for his leadership, vision, dedication and commitment to Grosse Pointe Park that has contributed to the betterment of the lives of the residents of Grosse Pointe Park;

WHEREAS, John E. Chouinard was involved in the development of the Kercheval, Charlevoix, and Mack Avenue Business District Improvements, supporting the public safety millage and road millage, and the bond construction for improvements to infrastructure at the City Hall and Public Safety Buildings;

WHEREAS, John E. Chouinard served on the Recreation Commission and was active in the plans for the proposed dog park, and implementing pickle ball;

WHEREAS, John E. Chouinard supported the Grosse Pointe Park Foundation for the many contributions made to the City of Grosse Pointe Park allowing for the placement of the Carol C. Schaap Theater, and the Atrium at the Tompkins Center;

RESOLVED, that the Mayor and members of City Council of the City of Grosse Pointe Park join in acknowledging John E. Chouinard for his years of dedicated service to the residents of Grosse Pointe Park as Councilmember for the City of Grosse Pointe Park.

Dated: January 13, 2020

Robert W. Denner, Mayor
WHEREAS, Barbara Detwiler served on the City Council from March, 2015 – November, 2019;

WHEREAS, Barbara Detwiler has been a Grosse Pointe Park resident for 27 years, with her husband Fred where they raised two children;

WHEREAS, Barbara Detwiler is the owner of a CPA Firm;

WHEREAS, Barbara Detwiler is being recognized for her leadership, vision, dedication and commitment to Grosse Pointe Park that has contributed to the betterment of the lives of the residents of Grosse Pointe Park;

WHEREAS, Barbara Detwiler was involved in the development of the Kercheval, Charlevoix, and Mack Avenue Business District Improvements, supporting the Public Safety Millage and Road Millage, and the bond for the infrastructure construction improvements to City Hall and Public Safety Buildings and the proposed dog park;

WHEREAS, Barbara Detwiler served as the Councilmember for Finance and provided stewardship resulting in balanced budgets and an increased fund balance which improved the City’s financial position, the Communication Committee whereby she spearheaded the implementation of the new City Website, and served on the Real Estate Development Committee;

WHEREAS, Barbara Detwiler has been a Trustee of the Grosse Pointe Park Foundation since 2008. Barbara served as Vice-President in 2012 and President from 2013 through 2015, and she has been the Treasurer since 2014. The many projects that were completed while serving on the Foundation Board included the Fountain and Zero Depth Pool at Windmill Pointe Park, the Putting/Chipping Green at Patterson Park, the Gatehouse at Patterson Park, the lighting on Kercheval, the Carol C. Schaap Theatre, and the Atrium at the Tompkins Center;

RESOLVED, that the Mayor and members of City Council of the City of Grosse Pointe Park join in acknowledging Barbara Detwiler for her years of dedicated service to the residents of Grosse Pointe Park as Councilmember for the City of Grosse Pointe Park for 4-1/2 years.

Dated: January 13, 2020

Robert W. Denner, Mayor
WHEREAS, Section 36(2)(a) of the Municipal Employees' Retirement Act ("MERA"), 1984 PA 427, MCL 38.1536(2)(a), and Section 71(2)(a) of the MERS Plan Document, authorized the Municipal Employees' Retirement Board ("Board") to establish additional programs;

WHEREAS, the Board has authorized MERS' establishment of a retiree health funding vehicle ("RHFV"), which participating municipalities or court, or another eligible public employer that constitutes a municipality under Section 2(23) of the Municipal Employees' Retirement System ("MERS") Plan Document and Section 2b(2) of MERA, MCL 38.1502b(2) ("Eligible Employer"), may adopt.

WHEREAS, the Board has established a governmental trust ("Trust Fund") under Section 115 of the Internal Revenue Code ("IRC") to hold the assets of the RHFV, which Trust Fund shall be administered under the discretion of the Board as fiduciary, directly by (or through a combination of) MERS or MERS duly-appointed Program Administrator (as defined in the MERS RHFV Plan Document), and is tax-exempt under Section 115 as confirmed by MERS' Private Letter Ruling from the Internal Revenue Service dated January 13, 2004;

WHEREAS, the Public Employee Health Care Fund Investment Act, 1999 PA 149, MCL 38.1211 et seq. ("PA 149") allows a public corporation to create a public employee health care fund, and provides for its administration, investment, and management, in order to accumulate funds to provide for the funding of health benefits for retirees and beneficiaries;

WHEREAS, a MERS RHFV health care trust fund created under PA 149 constitutes a governmental trust established by an Eligible Employer under IRC Section 115; provided that the PA 149 trust does not accept assets from any defined benefit health account established under IRC Section 401(h);

WHEREAS, the Board is the investment fiduciary of the Trust Fund under PA 149 and the Public Employee Retirement System Investment Act ("PERSIA"), 1965 PA 314, MCL 38.1132 et seq., and is responsible for the custody of assets in the Trust Fund, as well as the establishment and monitoring of the investment options that comprise the investment menu among which a participating Eligible Employer of the RHFV may select one or more for the investment of its assets;

WHEREAS, each participating Eligible Employer is also a fiduciary of the assets in the RHFV under PA 149, and is responsible for the allocation of its assets by use of the investment options offered within the RHFV investment menu, establishment of an investment policy for its RHFV assets, and compliance with PERSIA.

WHEREAS, adoption of this MERS Retiree Health Funding Vehicle Uniform Resolution ("Uniform Resolution") by the Eligible Employer is necessary and required in order that the benefits available under the RHFV may be extended to the Eligible Employer; and

WHEREAS, this Uniform Resolution has been approved by the Board under the authority of Section 36(2)(a) of MERA and Section 71(2)(a) of the MERS Plan Document. The RHFV shall not be implemented with respect to any Eligible Employer unless in strict compliance with the terms and conditions of this Uniform Resolution, the RHFV Plan Document, and Trust Agreement.
NOW, THEREFORE, BE IT RESOLVED that the governing body adopts the MERS Retiree Health Funding Vehicle as provided below, with an effective date of: 01/01/2020 (MM/DD/YYYY) for the following covered employees: Eligible retirees hired before March 1, 2014 (List covered employee groups).

I. MERS RETIREE HEALTH FUNDING VEHICLE

CONTRIBUTIONS shall be made only by the Eligible Employer, remitted to MERS by the Eligible Employer, and credited to the Eligible Employer’s account as a bookkeeping entry within the Trust Fund for the RHFV. As this RHFV account is funded solely by the Eligible Employer on a cash or actuarial basis as determined by the Eligible Employer, there is no requirement for an agreement establishing the schedule of contributions. Amounts in an Eligible Employer’s RHFV account shall be used to provide or subsidize the provision of health insurance for eligible retirees or their beneficiaries, to provide health benefits as defined by IRC Section 213 and are excludable from income under IRC Sections 105 and 106 as amended from time to time.

INVESTMENT of funds accumulated and held in the Trust Fund shall be held in a separate reserve and invested on a pooled basis by MERS subject to PERSIA, as provided by Section 76 of the MERS Plan Document, Section 39 of MERA, MCL 38.1539, and PA 149. However, each participating Eligible Employer shall be responsible for the asset allocation of its assets within the RHFV investment menu, in accordance with PERSIA as required by PA 149.

THE ELIGIBLE EMPLOYER shall abide by the terms of the RHFV, including the MERS RHFV Plan Document, RHFV Trust Agreement, all investment, administration, and service agreements, and all applicable provisions of the IRC, PERSIA, PA 149 and other law. It is affirmed that no assets from any defined benefit health account established under IRC Section 401(h) shall be transferred to, or accepted by MERS.

DISTRIBUTIONS In order to receive a distribution for allowable expenses, an Eligible Employer must complete the applicable form approved by MERS. The Program Administrator shall establish any procedures necessary to process distribution requests and transfer funds within the period set by the Program Administrator.

II. IMPLEMENTATION DIRECTIONS

(A) The governing body of the Eligible Employer desires that all assets placed in its RHFV account (as a sub-fund of the pooled Trust Fund) be administered by MERS with respect to maintaining appropriate custody of the assets, and the establishment and monitoring of investment options included in the RHFV investment menu among which options the governing body may select one or more to invest its assets, and shall do so in compliance with PERSIA, PA 149, all applicable provisions of the IRC and other relevant law.

(B) The RHFV is designed as an IRC Section 115 and PA 149 compliant trust. All assumptions, including the rate of investment return used in any OPEB valuation, are the responsibility of the Eligible Employer. The Eligible Employer acknowledges and affirms its fiduciary responsibility for selecting the investment allocation for its RHFV assets from the options in MERS’ RHFV investment menu, and its obligation to comply with all applicable provisions of PERSIA as a co-fiduciary of its RHFV account.

(C) All allocations must use a whole percentage, and the total percentage of allocated assets must equal 100%.
(D) The Eligible Employer makes the following initial investment allocation election from MERS’ RHFV investment menu:

<table>
<thead>
<tr>
<th>Portfolios Built for You (Stocks/Bonds)</th>
<th>Funds to Build Your Own Portfolio</th>
</tr>
</thead>
<tbody>
<tr>
<td>MERS Total Market Portfolio</td>
<td>Large Cap Stock Index</td>
</tr>
<tr>
<td>MERS Global Stock Portfolio (100/0)</td>
<td>Mid Cap Stock Index</td>
</tr>
<tr>
<td>MERS Capital Appreciation Portfolio (80/20)</td>
<td>Small Cap Stock Index</td>
</tr>
<tr>
<td>MERS Established Market Portfolio (60/40)</td>
<td>International Stock Index</td>
</tr>
<tr>
<td>MERS Balanced Income Portfolio (40/60)</td>
<td>Emerging Market Stock</td>
</tr>
<tr>
<td>MERS Capital Preservation Portfolio (20/80)</td>
<td>Short-Term Income</td>
</tr>
<tr>
<td>MERS Diversified Bond Portfolio (0/100)</td>
<td>%</td>
</tr>
</tbody>
</table>

Please refer to the Fund Summary Sheets for information regarding each investment option, including potential redemption fees, and restrictions (www.mersofmich.com).

(E) Changes in the investment option(s) selected or allocations made in paragraph (D) may be made by the Eligible Employer in writing using the form approved and provided by MERS and submitted to the RHFV Program Administrator or online via the Eligible Employer’s online RHFV account. The Eligible Employer chooses the following method to change its investment option(s) and/or allocation (choose only 1):

- Fund election changes will be made by submitting a completed RHFV Investment Change Form (RH-602) and supporting certified minutes identifying governing body approval.
- The employer will designate the RHFV Investment Contact in the manner required by MERS to make ongoing fund election changes through the online RHFV account.

(F) All monies in the RHFV Trust Fund (and any earnings thereon, positive or negative) shall be held and invested for the sole purpose of paying health care benefits for the exclusive benefit of Eligible Employees who shall constitute “qualified persons” who have retired or separated from employment with the Eligible Employer or their beneficiaries, and for any administration expenses. RHFV Trust Fund monies shall not be used for any other purpose and shall not be distributed to the State.

(G) Participation in and any coverage under the RHFV shall not constitute nor be construed to constitute an “accrued financial benefit” under Article 9, Section 24 of the Michigan Constitution of 1963, nor shall any contribution method for Eligible Employer funding other than “pay as you go” cash funding be required or imposed, and all benefits, rights, and obligations conferred by or arising under the RHFV shall be as provided under this Uniform Resolution and the RHFV Plan Document.

(H) The Eligible Employer will determine who constitutes an “Eligible Employee” to receive retiree health care benefits subsidized under its RHFV account. The Eligible Employer will provide proof of liability for retiree health care benefits by way of the collective bargaining agreement and/or personnel policy, OPEB valuation, or most recent and active contract with its health insurer.
MERS Retiree Health Funding Vehicle Uniform Resolution

(I) The Eligible Employer designates in writing an employer contact person who may request distributions of fund monies for the benefit of the Eligible Employees; makes investment allocations of the Eligible Employer's assets within the RHFV investment menu to the extent authorized in paragraph (D); receive necessary reports, notices, etc. using the MERS Contact Form and this document.

(J) The Eligible Employer acknowledges its responsibility to create and comply with an investment policy with respect to its RHFV account assets, as required by PA 149.

(K) It is expressly agreed and understood as an integral and nonseverable part of, extension or continuation of coverage under this Uniform Resolution Adopting MERS Retiree Health Funding Vehicle, that Section 43 of the MERS Plan Document regarding collective bargaining agreements shall not apply to this Uniform Resolution, the RHFV Plan Document, the Trust Agreement, or any administration or interpretation.

(L) In the event any alteration of the language, terms or conditions stated in this Uniform Resolution is made or occurs under Section 43 of the MERS Plan Document, other plan provision or other law, it is expressly recognized that MERS and the Board, as fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty to administer (or to have administered) the RHFV or its Trust Fund, or to continue administration.

III. PLAN TERMINATION
Plan Termination may occur for any of the following reasons provided for in the RHFV Plan Document: Automatic Termination, Plan Asset Transfer, or Satisfaction of RHFV Liabilities. The Program Administrator shall determine what documentation is necessary to demonstrate termination of any of the above circumstances. After receipt of such documentation, and approval of the termination, the Program Administrator shall supply the Eligible Employer with the necessary forms to complete the termination.

IV. EFFECTIVE DATE OF THIS RHFV UNIFORM RESOLUTION
This Uniform Resolution shall have no legal effect until an executed copy is filed with MERS, and MERS determines that all necessary requirements under Section 71 of the MERS Plan Document, PA 149, this Uniform Resolution, and other relevant laws, have been met. Upon MERS' determination that all necessary documents have been completed (if necessary) and submitted, MERS shall execute this Uniform Resolution and return a copy to the Eligible Employer's designated contact person.

In the event an amendatory resolution or other action by the Eligible Employer is required by MERS, such resolution or action may be deemed effective as of the date of this Uniform Resolution or such action, if agreed to in writing by all of the parties, including, the Program Administrator, if necessary. Section 86 of the MERS Plan Document shall apply to this Uniform Resolution and all acts performed under MERS' authority. The terms and conditions of this Uniform Resolution supersede any prior resolution, and its terms are controlling on the parties.
This MERS Retiree Health Funding Vehicle Uniform Resolution is hereby adopted and approved

on the 13th day of January, 2020

by the governing body of

City of Grosse Pointe Park

(Eligible Employer)

Authorized Signature: _________________________________________________

Name: _____________________________________________________________

Title: ______________________________________________________________

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: __________________________, 2020

______________________________________________

(Authorized MERS signatory)
Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

This resolution applies to reporting unit(s) # 01 of the participating municipality listed below.

WHEREAS, City of Grosse Pointe Park ("Employer") is a participating municipality with the Municipal Employees' Retirement System of Michigan ("MERS") and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS;

WHEREAS, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s);

WHEREAS, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS' contracts relating to the adoption, amendment and termination of MERS' products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body;

WHEREAS, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein,

Therefore, the Governing Body resolves:

The holders of the following job position(s) are hereby Authorized Officials that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer's participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

1. City Manager

Optional additional job positions:

2. Finance Director

3. 

This Resolution may be revoked in writing or amended by the Governing Body at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Governing Body agrees that MERS may rely upon this Resolution as conferring signing authority upon the holders of the above job position(s) to bind Employer with respect to MERS.


Authorized signature (must be currently in a position named above): 

Name: Nick Sizeland
Title: City Manager

Witness signature:

Witness name: Jane Blahut
Witness title: Finance Director

DB-001c (version 2019-06-06)
January 10, 2020

PROPERTY OWNERS PLEASE TAKE NOTE:

The original letter mailed on December 16, 2019 regarding Ryan & Melissa De Mattio's (663 Pemberton) request for a hearing for a variance contained an error, namely Sec. 27-23(6) of the Zoning Ordinance should have been Sec. 27-23 of the Zoning Ordinance which prohibits private pools/jacuzzi tubs in the side yard. The variance request itself remains unchanged.

This request will be heard by the City Council, acting as the Board of Zoning Appeals, at the scheduled meeting of the Council on Monday January 13, 2020 at 7:00pm in the Council Chambers of the Municipal Building located at 15115 E. Jefferson. A site plan is available for review within the Public Service Department, located on the second level of City Hall.

This notice is being delivered to all persons owning real property in the City of Grosse Pointe Park within 300 feet of the above premises. All such persons and any others interested in the matter are invited to appear at the hearing to present their views or to submit their opinion in writing in advance of the hearing.

Very Truly Yours,

Ron Supal  
Building Official
(4) To discourage any use which, because of its character or size, would create requirements and costs for public services such as fire and police protection, water supply and sewerage, substantially in excess of such requirements and costs if the districts were developed solely for single-family dwellings.

Sec. 27-22. Principal Uses Permitted.

In an R-A or R-B Residential District, no building or land shall be used and no building shall be erected except for one or more of the following specified uses unless otherwise provided in this Ordinance:

(1) One-family detached dwellings, site built;

(2) Publicly owned and operated libraries, parks, parkways and recreational facilities; and

(3) Accessory buildings and uses, customarily incident to any of the above permitted uses.

(4) When adjoining OS-1, P-1, B-1 or B-2 districts developed with residential units, parking for those residential units may be permitted subject to the requirements of Section 27-96.

(Ord. No. 189, §8, 1-31-06)

Sec. 27-23. Principal uses Permitted Subject to Special Conditions.

(a) The following uses may be permitted by the Planning Commission subject to the conditions hereinafter imposed for each use, including the review and approval of a site plan by the Planning Commission, and subject further to a public hearing held in accord with Section 27-145.

(1) Churches, with accessory facilities customarily incidental thereto, subject to the following conditions:

   a. Buildings of greater than the maximum height allowed in Article X, Schedule of Regulations, may be allowed provided front, side and rear yards are increased above the minimum required yards by one (1) foot for each foot of building height that exceeds the maximum height allowed;

   b. Nursery schools, day nurseries and child care centers (not including dormitories) may be located within a church provided that for each child so cared for, there shall be provided and maintained a minimum of one hundred and fifty (150) square feet of outdoor play area. Such play space shall have a total minimum area of not less than twenty-five hundred (2,500) square feet and shall be fenced and screened from any adjoining lot in any residential district.

27-24
(2) Elementary, intermediate or secondary schools offering courses in general education, not operated for profit;

(3) Utility and public service buildings and uses (without storage yards) when operating requirements necessitate the locating of said building within the district in order to serve the city;

(4) Manufactured one-family detached dwellings subject to the following conditions:
   a. Such dwelling units shall conform to all applicable City codes and ordinances;
   b. Such dwelling units shall be permanently attached to an approved foundation;
   c. Such dwelling units shall be provided with exterior finish materials similar to the site-built dwelling units on adjacent properties or in the surrounding residential neighborhood in the R District;
   d. Such dwelling units shall be provided with roof designs and roofing materials similar to the site-built dwelling units on adjacent properties or in the surrounding residential neighborhood in the R District;
   e. Such dwelling units shall be provided with an exterior building wall configuration which represents an average width to depth or depth to width ratio which does not exceed three (3) to one (1), or is in reasonable conformity with the configuration of site-built dwelling units on adjacent properties or in the surrounding residential neighborhood in the R District.

The Planning Commission, in reviewing any such proposed dwelling unit with respect to items c, d, and e above shall not seek to discourage architectural variation, but shall seek to promote the reasonable compatibility of the character of dwelling units, thereby protecting the economic welfare and property of surrounding residential uses and the City at large. In reviewing any such proposed dwelling unit, the Planning Commission may require the applicant to furnish such plans, elevations, and similar documentation as it deems necessary to permit a complete review and evaluation of the proposal.

(1) Accessory buildings and uses customarily incident to any of the above permitted uses;

(2) Private swimming pools shall be permitted as an accessory rear yard only, provided they meet the following requirements:
   a. Private swimming pools shall not require Planning Commission review and approval;
b. There shall be a minimum distance of not less than ten (10) feet between the adjoining property line, or alley right-of-way and the outside of the pool wall. Side yard setbacks shall apply if greater than ten (10) feet;

c. There shall be a distance of not less than four (4) feet between the outside pool wall and any building located on the same lot;

d. No swimming pool shall be located less than thirty-five (35) feet from any front lot line or any existing dwelling unit on abutting property;

e. No swimming pool shall be located in an easement;

f. For the protection of the general public, all areas containing swimming pools shall be completely enclosed by a fence not less than four (4) feet in height. The gate shall be of a self-closing and latching type, with the latch on the inside of the gate not readily available for children to open. Gates shall be capable of being securely locked when the pool is not in use for extended periods.

(3) Mortuary establishments, when adequate assembly areas and required parking are provided offstreet for vehicles to be used in funeral processions, provided further that such assembly area shall be provided in addition to any required offstreet parking area. A caretaker’s residence may be provided within the main building of mortuary establishments.

(Ord. No. 168, § 1, 9-25-98)

Sec. 27-24. Area and Bulk Requirements.

See Article X, Schedule of Regulations, limiting the height and bulk of buildings, the minimum size of lot by permitted land use, the maximum density permitted, and providing minimum yard setback requirements.

Sec. 27-25. Limitations on Accessory Uses.

(a) None of the following activities shall be deemed to be accessory uses customarily incident to a permitted use and none of such activities shall be carried on in a R-A or R-B Residential District:

(1) The storage or maintenance of equipment, supplies or merchandise for commercial use or sale;

(2) The practice of any business, trade, profession or occupation;

(3) The furnishing, for compensation, of meals or lodging or both to any person who is not a member of the family as defined in Section 27-3 of this Code;

(4) The sale of personal property, except as provided in Section 27-26 of this Code.

(b) The first violation of Section 27-25(a) within thirty-six months shall be a civil
Applicants Name: Melissa and Ryan DeMattio
Applicants Address: 663 Pemberton, Grosse Pointe Park
Home Telephone:  Business Telephone: 

State specific variance requested:
**Requesting to place Jacuzzi hot tub on the side of our house next to sunroom. The hot tub would be tastefully landscaped into our current greenspace for a cohesive design. A privacy fence would also be installed.**

Specifically, state any hardship that may be incurred through compliance of existing zoning regulations:
*We are limited as to where we can place a hot tub that would abide with the cities guidelines as the main electrical line to our house crosses through our backyard, creating a safety hazard. The proposed location also provides the shortest distance to our house, which would reduce the risk of slipping and falling during the winter months.*

Attach drawing if such variance request relates to construction or placement of any structure. Such drawing must encompass the following:
A. Depict existing lot and buildings and that of immediate adjoining lots
B. Denote yard setback distances.
C. Percentage of lot occupancy existing.
D. Percentage of lot occupancy proposed.
E. Area dimensions and height of proposed addition/construction
F. Use of existing building.
G. Vehicle parking area(s).

Submit non-refundable appropriate fee as follows for variance request regarding:

- Building construction: $300.00
- Building or property use: $300.00
- Sign placement: $300.00
- Fence restrictions: $300.00
- Fence restrictions without neighbor's permission: $300.00
- Miscellaneous: $300.00

Please note application will not be forwarded or hearing scheduled until appropriate fees have been paid along with complete set of drawings.

Failure to comply with zoning regulations or obtain necessary approval as required will result in fines and penalties of up to $500.00 in accordance with the provisions of the Grosse Pointe Park City code.

Signature: [Signature]
Date: 12/11/19
LETTER OF CONSENT/NON-CONSENT FROM ADJOINING NEIGHBORS FOR REQUEST OF A BACKYARD SPA/GREENSEPACE

To be completed by the Petitioner

Owner: Ryan & Melissa Demattio

Project Address: 663 Pemberton

Scope of Work: SPA Greenspace

Date: 11/25/19

REQUEST: To allow a Jacuzzi spa to be tastefully installed amid greenspace, in the backyard of 663 Pemberton. Spa would not encroach within six foot or more per setbacks, to neighbor’s yard.

(See attached plans)

__________________________ Signature

To be completed by Neighbor

I, Theresa Young, am the legal owner of property located at 668 Harrington. I am an adjoining property to the project address. I am aware that a spa greenspace is being applied for at the subject property and have reviewed the plans presented to me by the petitioner for the proposed construction.

X I HAVE NO OBJECTION TO GRANTING MY CONSENT FOR THE AFOREMENTIONED REQUEST FOR YARD REDUCTION.

_____ I OBJECT TO THIS REQUEST FOR A YARD REDUCTION. (NOTE THAT NEIGHBORS ARE UNDER NO OBLIGATION TO SIGN)

Neighbor Signature Date: __________________________

Print Name: Theresa Young
LETTER OF CONSENT/NON-CONSENT FROM ADJOINING NEIGHBORS FOR REQUEST OF A BACKYARD SPA/GREENSPACE

To be completed by the Petitioner

Owner: Ryan & Melissa DeMattio
Project Address: 663 Pemberton
Scope of Work: Spa Greenspace
Date: 11/25/19

REQUEST: To allow a Jacuzzi spa to be tastefully installed amid greenspace, in the backyard of 663 Pemberton. Spa would not encroach within six foot or more per setbacks, to neighbor's yard.

(See attached plans)

[Signature]

To be completed by Neighbor

I, Robert Baker, am the legal owner of property located at 653 Pemberton Rd. I am an adjoining property to the project address. I am aware that a spa greenspace is being applied for at the subject property and have reviewed the plans presented to me by the petitioner for the proposed construction.

[ ] I HAVE NO OBJECTION TO GRANTING MY CONSENT FOR THE AFOREMENTIONED REQUEST FOR YARD REDUCTION.

[ ] I OBJECT TO THIS REQUEST FOR A YARD REDUCTION. (NOTE THAT NEIGHBORS ARE UNDER NO OBLIGATION TO SIGN)

Neighbor Signature Date: 
Print Name: Robert Baker Jr
MINIMAL SIGHT LINE FROM AVONDALE SIDEWALK

POWER LINE DRAPED OVER REAR YARD, INSIDE OF HOME FOOTPRINT

LOT SETBACK ZONES

SPA

NO VIEW FROM PEMBERTON, WITH NEW PRIVACY FENCE

663 Pemberton
Backyard View
663 Pemberton

Backyard View from sidewalk

SUPPORTING VIEW FROM AVONDALE SIDEWALK (SPA CONCEALED FROM SIGHT LINE)
663 Pemberton

Spa Addition to Backyard

Spa to be located on the side of house, off the sunroom. 2 options under review. Both options include a privacy fence.
1. Located on side of house, off of sunroom
   Greenspace version
Located on side of house, off of sunroom
Decked version
Currently the collaborative recycling contract is administered by Grosse Pointe Farms. In November we received a fee adjustment due to a contract extension from Green for Life with an increase totaling $86,310 for fiscal year 2020. To account for this cost increase we are required to pass along the increase in fees effective 7-1-19 of $4.07 per billing cycle. This amount was determined by taking the current increase over the next 9 bi-monthly billing cycles. The current rate is $4.64 per billing cycle per homeowner and will result in a rate of $8.71 per homeowner through the billings through June 30, 2021.
CITY OF GROSSE POINTE PARK
RESOLUTION
RECYCLING FEES

WHEREAS, the current recycling fee is $4.64 per household, and

WHEREAS, the City of Grosse Pointe, Grosse Pointe Shores, Grosse Pointe Farms, and Grosse Pointe Park participate in a joint recycling contract, and

WHEREAS, Grosse Pointe Farms administers the contract and will be seeking new competitive bids for the communities this spring, and

WHEREAS, the City of Grosse Pointe Park received an additional billing for increased service charges through Green for Life for the fiscal year, and

WHEREAS, these fees will be required to be assessed to the homeowners, and such rates will be reviewed and possibly reduced depending on bid outcome for fiscal year 2021, and

WHEREAS, the monthly fee provided by Green for Life is $3.99 or $7.98 bi-monthly, and

NOW, THEREFORE, BE IT RESOLVED, Mayor Denner and Councilmembers authorize the increase of recycling service fees effective March 1, 2020 of $8.71 to be collected on a bi-monthly bill to continue recycling services

Jane M. Blahut, Clerk
Ordinance No. 214

City of Grosse Pointe Park

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GROSSE POINTE PARK BY REVISING AND AMENDING CHAPTER TWO, ARTICLE III, OF THE CODE OF THE CITY OF GROSSE POINTE PARK TO ADD DIV. 6 – BEAUTIFICATION COMMISSION

THE CITY OF GROSSE POINTE PARK ORDAINS:

Section I. The City of Grosse Pointe Park Code of Ordinances, Chapter 2, Article III, is amended to add Division 6 as follows:

Beautification Commission.

(1) Intent. The Beautification Commission is to consider, report and recommend to the City Council, from time to time, on matters concerning beautification and aesthetic concerns as well as to promote and coordinate beautification efforts within the City of Grosse Pointe Park. The Beautification Commission will only act as an advisory group, and does not have any regulatory authority. The creation of the Beautification Commission shall in no way be interpreted as diminishing the role, responsibilities, or charge of any currently existing board, commission, task force, or committee including, but not limited to, the Planning Commission.

(2) General.

(a) The Beautification Commission shall consist of no fewer than fourteen (14) members. One (1) member shall be a member of the City Council appointed by the Mayor subject to approval by a majority vote of the City Council. A City Council member shall cease to be a member of the Beautification Commission if she/he ceases to be a member of the City Council. Twelve (12) members shall be residents of the City appointed by the Mayor subject to approval by a majority vote of the City Council. A resident member shall cease to be a member of the Beautification Commission if he/she ceases to be a resident of the City. One (1) member shall be a member of the City Administration selected by the Mayor. The terms of the resident members shall be staggered so that 1/3 expire each year. Beginning with January 2020, four (4) resident members shall be appointed for an initial term of one (1) year to expire in January 2021; four (4) resident members shall be appointed for an initial term of two (2) years to expire in January 2022; and four (4) resident members shall be appointed for an initial term of three (3) years to expire on January 2023. Thereafter, such resident members shall serve for three (3) year terms.
(b) Resident members must demonstrate a genuine interest in beautification activities of the Beautification Commission. Resident members must be a resident of the City of Grosse Pointe Park for two (2) years or more prior to the day of his/her appointment.

(c) The Beautification Commission shall appoint, from among the resident members of the Beautification Commission, a Chairperson, a Vice-Chairperson, and a Secretary. The Chairperson, or in his/her absence, the Vice-Chairperson, shall preside at all meetings. The Secretary shall record true and accurate minutes of each meeting and file the same with the City Clerk within the time as provided by law.

(d) Regular meetings of the Beautification Commission shall be held at least six times a year and be open to the public. Special meetings may be called by the Chairperson. The Beautification Commission shall determine its rules and order of business for the conduct of its meetings, provided that a majority of the members present of the Beautification Commission shall constitute a quorum for the transaction of business at all meetings.

(3) **Powers and Duties.** The Beautification Commission shall have the following powers and duties:

(a) To advise and make recommendations to the City Council and City Manager on matters concerning beautification and aesthetic concerns as well as to promote and conduct beautification efforts within the City of Grosse Pointe Park.

(b) To work collaboratively with other city commissions and committees which have responsibilities for specific issues.

(c) To hold public hearings on beautification programs and facilities issues and concerns.

(d) To meet with and advise the City Manager and any other city personnel involved in beautification matters.

(e) To create subcommittees and working groups to help conduct the work of the Beautification Commission, provided that a member of the Beautification Commission chairs each such committee and working group.

(f) To have all other powers and duties granted by the City Council by resolution.
BEAUTIFICATION COMMISSION
RE-APPOINTMENTS

1 Year Term
Anne Billiu
Bradley C. Etheridge
Armen Gulian
Jennifer Munson

2 Year Term
Laura S. Orme
Dee Cimini
A. Pat Deck
Barbara Miller

3 Year Term
Kimberly Clexton
Lisa Kyle
Shellie Hansen
Alicia D. Klein
MASTER PLAN FOR FUTURE LAND USE

The City of Grosse Pointe Park Charter states:

“IN ORDAINING AND ESTABLISHING THIS CHARTER, WE DO HEREBY DECLARE THAT THIS COMMUNITY IS, AND ALWAYS HAS BEEN, PREDOMINANTLY A SUBURBAN RESIDENTIAL AREA AND WE DO HEREBY COUNSEL ALL OFFICIALS OF THE CITY TO DISCHARGE THEIR OFFICIAL DUTIES IN SUCH A MANNER AS TO PROTECT AND FURTHER SUCH RESIDENTIAL CHARACTER OF THE COMMUNITY.”

In keeping with the City Charter directive, the perpetuation of a sound living environment is the prime factor to be considered in the development of the Master Plan for Grosse Pointe Park. This can be accomplished through the proper planning of business areas, the design of the thoroughfare system and the strategy for the preservation of housing areas.

An ongoing review of this plan is necessary in order to keep it current in terms of the changing needs of the City.
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INTRODUCTION

Possession of, as well as effective implementation of, a practical Master Plan for Future Land Use is essential to fostering orderly community development. In a community such as Grosse Pointe Park with little vacant land for new development offering additional tax base, consideration of the maintenance and enhancement of existing resources is the primary goal. Further, attention must be paid to the concept of redevelopment where obsolete uses or land areas can, over time, be removed or altered to facilitate adaptive reuse. It is when questions arise regarding the nature of such reuse that the Master Plan plays its most important role.

The Master Plan expresses a general overall policy on the use of land within the community. One official policy focuses the combined resources of numerous individual efforts toward achieving desirable long-term objectives. Without such a practical working guide, it is probable that individual efforts will be at cross-purposes with one another or result in operational inefficiencies to the governmental unit.

The Master Plan for Future Land Use can be defined as:

- A long-range, comprehensive and general guide for the development of land, circulation and public facilities in the City;
- A map of future land uses and the supporting documentation describing the details;
- The result of an orderly process of survey which has guided the Planning Commission thus far in a study of

  Land use
  Population
  Residential Development
  Business Areas Recreation Thoroughfares.
In so doing, the Land Use Plan must be held in its correct perspective. It must be thought of as:

- **REPRESENTATIVE** in terms of what the people want,
- **IMAGINATIVE** in projecting what the City might be,
- **REALISTIC** in recognizing what is possible.

This Master Plan is the result of input from Grosse Pointe Park standing committees, online survey, email correspondence, public forums, electronic/website input and working group suggestions. A Master Plan subcommittee was appointed, with Chairman David Gaskin, and Commissioners Malik Goodwin and Mike Fikany. The subcommittee reviewed the current master plan in 2019 and toured the City, with the City Manager, while gathering public input. The subcommittee will provide the Planning Commission final recommendations which will then be brought before City Council for approval. The Planning Commission held three public hearings to hear comments on the draft master plan. The dates were Tuesday, June 25, 2019 at 10am, Thursday June 27, 2019 at 2pm and Monday, July 1, 2019 at 7pm. All took place in the Council Chambers of City Hall.

The Planning Commission gratefully acknowledges the subcommittee's assistance.

This Master Plan proposes a number of activities that can be carried out by direction of the City Council and/or administrative action by the City Manager. The activities involve City departments including; Public Safety, Public Works and Parks and Recreation, and City commissions including Beautification, Recreation, Public Works and Ordinance Review.
The Michigan Municipal League (MML) and South East Michigan Council of Governments (SEMCOG) are sources of suggestions and best practices for consideration.

**ORGANIZATION OF GOVERNMENT**

The City of Grosse Pointe Park by its Charter operates in a council-manager form of government.

City Council

The City Council, per Charter Section 4.2, “shall be a Council of seven members, consisting of the six elected Councilmen and the Mayor, who shall be deemed a member of the Council for all purposes including voting on the confirmation of his appointments. The Council shall constitute the legislative and governing body of the city and shall have power and authority, except as otherwise provided in this Charter or by law, to exercise all powers conferred upon or possessed by the city, and shall have the power and authority to adopt such laws, ordinances and resolutions as it shall deem proper in the exercise thereof. In all cases where the word "Council" is used in this Charter, the same shall be synonymous with the word "Commission" or any other term used in any state or federal law in referring to municipal legislative or governing bodies”.

Mayor

Per City Charter 4.5 Duties of Mayor

(a) Insofar as required by law, and for all ceremonial purposes, the Mayor shall be the executive head of the city. He shall have a voice and vote in all proceedings of the Council,
equal with that of other members of the Council, but shall have no veto power. He shall be the presiding officer of the Council.

(b) The Mayor shall appoint, with the confirmation of the Council:

(1) Any committees of the Council; and

(2) Such officers of the city whose appointment is so provided for in this Charter.

(c) The Mayor shall be a conservator of the peace, and may exercise within the city the powers conferred upon sheriffs to suppress riot and disorder, and shall have authority to command the assistance of all able-bodied citizens to aid in the enforcement of the ordinances of the city and to suppress riot and disorder.

(d) The Mayor shall execute or authenticate by his signature such instruments as the Council, this Charter or the laws of the State of Michigan or of the United States shall require.

(e) Except as may be required by law, the Mayor shall exercise only such powers as this Charter or the Council shall specifically confer upon him.

(f) In the absence or disability of the Mayor, the Mayor Pro Tem shall perform the duties of Mayor. In the absence or disability of both, the designated Acting Mayor shall perform such duties.
City Manager

Per City Charter, City Manager functions and duties.

The City Manager shall be the chief administrative officer of the city government. His functions and duties shall be:

(1) To be responsible to the Council for the efficient administration of all administrative departments of the city government;

(2) To see that all laws and ordinances are enforced;

(3) To appoint, with the confirmation of the Council, the heads of the several city departments whose appointment is not otherwise specified in this Charter, and to remove such department heads without the confirmation of the Council, and to direct and supervise such department heads;

(4) To be responsible for the sale and purchase of all city property subject to the provisions of Section 8.8;

(5) To see that all terms and conditions imposed in favor of the city or its inhabitants in any public utility franchise, or in any contract, are faithfully kept and performed;

(6) To recommend an annual budget to the Council and to administer the budget as finally adopted under policies formulated by the Council, and to keep the Council fully advised at all times as to the financial condition and needs of the city;

(7) To recommend to the Council for adoption such measures as the manager may deem necessary or expedient; and to attend Council meetings with the right to take part in discussions but not to vote;
(8) To exercise and perform all administrative functions of the city that are not imposed by this Charter or ordinance upon some other official;

(9) To perform such other duties as may be prescribed by this Charter or as may be required of the manager by ordinance or by direction of the Council.

Council Committees and Commissions

The City Council of Grosse Pointe Park has numerous committees and commissions that provide recommendations to the City Council through policy, ideas and initiatives. The City Administration works closely with these committees and commissions to provide guidance and/or resources.

Planning Commission

The Planning Commission was created in accordance with the provision of MCLA 125.31. The Planning Commission has such powers concerning the preparation and adoption of a master plan or any part thereof, the making of surveys as a basis for such plan, the approval of public improvements, the carrying out of education and publicity programs, the approval of plats and such other rights, powers, duties and responsibilities, all as are provided in MCLA 125.31 et seq.

Beautification Commission

The Beautification Commission is generally responsible for the promotion and improvement of the aesthetics of the City including public gardens, public and privately-owned trees, and the improvement of the City’s housing stock. It generally recommends beautification improvements within the City and acknowledges projects of beautification.
Recreation Commission

The Recreation Commission is generally charged with advising the City Manager on rules and regulations pertaining to the conduct and use of the City’s parks (and all facilities therein) and public grounds as necessary to administer the same and to promote and protect public property.

Tax Increment Finance Authority

The Tax Increment Finance Authority (“TIFA”) carries out the activities under the Tax Increment Finance Authority Act, MCLA 125.4302 et seq. The TIFA promotes economic growth within the City and plans for the construction, renovation, repair, and rehabilitation of public facilities, existing buildings, or family dwelling units which may be necessary or appropriate to the execution of a plan which, in the opinion of the TIFA, aids in revitalization and growth of the development area. The TIFA may acquire by purchase or otherwise the terms and conditions, in the manner the Authority considers proper, own, convey, demolish, relocate, rehabilitate or otherwise dispose of, or lease land and other real property, real and personal and the rights or interests therein, which the Authority determines is necessary to achieve the purposes of the Act and to grant and acquire licenses, easements and options with respect thereto. (see TIFA map attachment #2)
Downtown Development Authority

The Downtown Development Authority (“DDA”) acts pursuant to Public Act 57 of 2018. The purpose of the DDA is to promote future development in the downtown district and to provide a mechanism to fund improvements that will support the vitality of the City’s business areas on Jefferson Avenue from the westerly city limits to the easterly right of way of Balfour Road, consisting of all public and private property within and all public and private right-of-way within/adjacent to that area. (see DDA map attachment #2)

Real Estate Development Committee

The Real Estate Development Committee was designated by the City Council to advise the administration and to recommend to the full Council matters involving the purchase, sale, and redevelopment of City owned properties. The City Council also has delegated authority to the Real Estate Development Commission to act on the sale, acquisition, lease and assignment of properties.

Communications Committee

The Communications Committee is responsible for the review of the City’s website, public outreach, social media and publication of the City’s quarterly newspaper “The Communicator”.

Ordinance Review Committee

The Ordinance Review Committee is charged with the responsibility of reviewing existing provisions of the City’s Code of Ordinances (including the zoning ordinance) and drafting and recommending amendments and/or modification to the Code of Ordinance.
Personnel Committee

The Personnel Committee is charged with the responsibility of advising the City Council on matters involving compensation of members of the City Administration (including the City Manager) as well as collective bargaining issues.

Sustainability Committee

The newest committee of the City Council, the Sustainability Committee, was added by Council in November of 2018. The Sustainability Committee will advise the City and Council on matters concerning the protection and enhancement of our air quality, water, land, public health and infrastructure.

Public Service Committee

The Public Service Committee is responsible for advising the Council in the areas of infrastructure upgrade and/or update including but not limited to roads, water and sewer and city facilities. The Committee also advises the Council in regards to utilities such as gas, water and electric as well as rubbish/recycling.
POPULATION AND HOUSING TRENDS

Knowing or estimating the number and composition of people that may be living in a community in the future is of critical importance when developing a Master Plan. Of especial significance to many elements of master planning is age composition and family size. Is Grosse Pointe Park a city in which a mature population resides? Is it a community in which the national trend toward declining birth rates is being reflected? Is it experiencing a turn-over and a recycling of residences? In addition, age group composition and family size affect demand and need for other services and facilities.
POPULATION

Grosse Pointe Park’s major development occurred in the late 1920’s and 1930’s. By 1940, the City’s population was 12,646 persons. In the 40 years between 1940 and 1980, the City experienced a peak population of 15,641 persons. This occurred in 1970. However, in the 1980’s, the City’s population base began to decline, although the number of housing units actually slightly increased. This decline is due to decreasing family size typical of the nation as a whole. The 2000 Census reflected a population of 12,443 and the 2010 Census reflects a further decline to a population of 11,555.

Relevant to this change, the City will need to focus on the enhancement of our smaller housing units, including 2 family units, bringing them to a standard of amenities which the aging population has been accustomed to. The age distribution of the City’s population is reflected in the following table.
| TABLE 1  
GENERAL POPULATION CHARACTERISTICS |
|-------------------------------------|

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<tr>
<td>TOTAL</td>
<td>15,457</td>
<td>15,641</td>
<td>13,639</td>
<td>12,443</td>
<td>11,555</td>
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**AGE DISTRIBUTION**

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<tr>
<td>Preschool (0-4 yrs.)</td>
<td>1,224</td>
<td>877</td>
<td>686</td>
<td>794</td>
<td>544</td>
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<tr>
<td>Elementary/Secondary School (5-17 yrs.)</td>
<td>4,100</td>
<td>4,975</td>
<td>3,415</td>
<td>2,626</td>
<td>2,773</td>
</tr>
<tr>
<td>Family Forming (20-34 yrs.)</td>
<td>1,859</td>
<td>2,108</td>
<td>3,113</td>
<td>2,239</td>
<td>1,494</td>
</tr>
<tr>
<td>Maturing Family (35-64 yrs.)</td>
<td>6,317</td>
<td>5,494</td>
<td>4,652</td>
<td>5,448</td>
<td>4,543</td>
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<tr>
<td>Retirement Age (65 + yrs.)</td>
<td>1,957</td>
<td>2,131</td>
<td>1,773</td>
<td>1,345</td>
<td>2,205</td>
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**MEDIAN AGE**

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<tbody>
<tr>
<td>MEDIAN AGE</td>
<td>38.0</td>
<td>33.6</td>
<td>33.1</td>
<td>38.0</td>
<td>41.8</td>
</tr>
</tbody>
</table>

While the population of the City declined between 1960 and 2010 (the latest U.S. Census showing 11,555) the City population according to the South East Michigan Council of Governments (SEMCOG) for 2018 has risen to 12,449. The Median age in Grosse Pointe Park according to the US Census is about 43.3.

The City borders the City of Detroit. This is an advantage because of the recently thriving economy and attractiveness of downtown Detroit for people who work in the City, but reside in Grosse Pointe Park, with our excellent public and private schools, and shopping and recreational facilities. Our City should emphasize our attractiveness by:

* Continuing to improve amenities and services,
* Continuing to emphasize our highly regarded public and private educational institutions,

* Enhancing public transportation,

* Continuing to enhance public works and public safety.

Our City recognizes the need to engage all long-term residents and newcomers in its committees and commissions. The Park Communicator and website should be utilized to encourage contact and participation through descriptions of the various civic activities available. The Park Foundation has outreach efforts to bring in young members.

It is anticipated that our residents will seek an active lifestyle with the ability to walk to stores and restaurants, exercise and be part of a vibrant community. Many will choose to remain in this community, to be closer to young families and children. The City should continue to foster a variety of housing for those wishing to downsize.

HOUSING

The City’s land area has been almost totally developed for many years. To encourage the residency of starter families, the City should focus on providing services and events that not only attract existing family residents but, also appeal to young professionals of family forming age. This effort should include upgrading the starter home single family housing stock, encouraging cafe, restaurant and entertainment offerings and general promotion marketing the advantages of this community. A dog park would provide an additional amenity for community residents.

Infill development is the process of developing vacant or under-used parcels within existing urban areas that are already largely developed. The City of Grosse Pointe Park should look to the Ordinance Review Committee and Building...
Department to update the City code to reflect future development consistent with the surrounding neighborhood.

An early childhood learning center would be an attractive addition to the City, especially in consideration of attracting and supporting young families contemplating a move to Grosse Pointe Park. The Ordinance Review Committee should examine the need to update zoning regulations to accommodate early childhood learning centers in appropriate commercial districts.

SPECIFIC GOALS

RESIDENTIAL IMPROVEMENTS

The alleyways are in need of repaving/repair. A survey should be done by the City to determine the general state of the alleyways behind homes and businesses and a plan prepared to clean-up and visually improve these alleys. At the present time some alleys contain unscreened garbage containers, automobiles, untrimmed trees and vegetation. Garage building should be encouraged and, perhaps, provided with financial incentive to encourage the parking of cars within. At a minimum, ordinance enforcement should be emphasized.

FEASIBILITY OF BICYCLE USE EXPANSION

The Administration should study whether a bicycle path along Kercheval Avenue is desirable and feasible. The administration should also study the establishment of a bike share program.

PUBLIC SERVICE

INFRASTRUCTURE
The Administration should develop a 5 year infrastructure and capital improvement plan. An inventory of City assets, service life, replacement costs and dates of projected replacement should be developed. A similar 5 year inventory should also be established for streets, curbs, sidewalks, water and sewer lines, pumping equipment for flood control and all City buildings. This information should be included on the City website so that a citizen could find out, e.g. “When is my street scheduled for repaving or when will my broken sidewalks on my street be replaced?” The information below highlights 3 major infrastructure projects.

Streets

The City, by a special millage passed by voters in 2014 for 1.75 mills and expired in 2018, worked throughout the community to resurface and repair only local streets. As of 2019, since that millage passed 80% of the local streets have been resurfaced. In November of 2018, residents passed a continuation street millage for 1.0 mill until 2028. This millage allows the City to not only finish its local streets but also address major streets and crumbling curbs, parking lots and alleys within the city. The City and its engineers identify streets to be resurfaced through a Pavement Surface Evaluation and Rating System (PASER) rating system, 1 being the pavement in a failed condition and 10 the pavement being in excellent condition.

Lead Water Service Line Replacement

A lead water service line replacement plan should be developed in compliance with the new Michigan regulations on lead water lines. Early achievement of compliance should be an administration objective. Progress should be documented on the City website.
Storm and Sanitary System

The City began construction of a combined sewer system in the 1920s. As the city grew, a main pumping station was built in the late 1930s at the intersection of Maryland Street and East Jefferson Avenue. This pump station is the discharge point for two large diameter trunk sewers. The upper trunk sewer is a 7’ diameter pipe which is the extension of the Detroit River Interceptor (DRI) and extends to the City’s eastern limits. The lower trunk is a 12’ sewer that extends to Yorkshire Street. Over this run, the sewer intercepts four large diameter sewer arms that extend north and south into the City. Based on as-built review, the lower trunk sewer was used as a relief pipe during storm events. This relief was accomplished through in-system weirs and seven (7) diversion pipes along its length.

The main pumping station at Maryland Street included a direct discharge into the Detroit River Interceptor (DRI) which conveyed sanitary sewerage under typical, dry weather conditions. During wet weather events, the pump station included a secondary outlet which discharged overflows to the nearby Fox Creek which is an open channel starting near the intersection of Ashland and East Jefferson Avenue in the City of Detroit. Since that time, there have been several major changes:

1. In 1960, the combined sewer system was modified at the outlet. The changes included removing a diversion weir upstream of the main pumping station on the City’s seven-foot interceptor that had previously discharged directly to the Detroit River Interceptor. As part of these changes, the direct gravity connection to the DRI downstream of the pumping station was eliminated and replaced with a porthole-style gate and the sewer pipe was reversed to flow east towards the main pumping station.

2. Beginning in 1996, the City embarked on a significant sewer separation project which was completed in 1999. This work included the construction of a new separate storm sewer
system which captured stormwater runoff from the City streets and property runoff. While the project was expansive, stormwater connections to the sanitary sewer system (formerly the combined system) remain in some areas. These connections include parking lot catch basins, downspout connections and footing drains.

3. The newly created storm sewer system included a single discharge to Lake St. Clair which was accomplished through use of a dedicated stormwater pump station at Patterson Park. This station has a total of seven (7) pumps, including one submersible pump.

4. In 2005, a case between the City of Detroit and the City of Grosse Pointe Park was settled which permanently eliminated discharges to the Fox Creek from the main sanitary sewer pumping station.

The City working with OHM Advisors and Stantec. Inc, sought to identify solutions which would provide relief in case of extreme storm events such as those that occurred in September of 2016 and August of 2017. In response to these events, the City worked to develop solutions to help guard property against damage from future extreme sewer events. These included a combination of long-term corrective actions such as downspout disconnections and storm to sanitary cross connection eliminations as well as short-term resiliency infrastructure such as a system relief points.

In 2017, the City hired Stantec Inc. to design what was termed an Extreme Emergency Relief Valve (EERV). The EERV system was to be located near the intersection of Essex Drive and Three Mile Drive and was designed to provide hydraulic relief to the sanitary sewer system through a controlled connection to the storm sewer system immediately upstream of the storm pumping station at Patterson Park. However, prior to constructing
the improvement, the City requested that additional engineering analysis be performed to confirm that the design was properly vetted. The City, working with OHM Advisors, performed an engineering study to review its effectiveness as well as the review of a secondary option to provide a direct gravity connection bypass between the City’s main sanitary sewer trunkline and the Great Lakes Water Authority (GLWA) owned Detroit River Interceptor. The Sewer Resiliency Study technical memorandum evaluates the hydraulic effectiveness of these options and provides recommendations for future steps necessary to allow for implementation. This study is available for public review upon request.

The City will continue to take additional steps to dry out the sanitary flow by separating parking lots from the sanitary and into the storm system and conducting inflow and infiltration investigation through smoke testing. Code enforcement and the building department will send out notices to homeowners prompting compliance in separating downspouts that are still connected and contributing to the sanitary.

Through Geographic Information Systems (GIS), the City is seeking grant funding for digitizing its current infrastructure asset management program which includes drinking water, sanitary sewer collection and storm sewer collection. Also, the City is examining a comprehensive maintenance plan, through grant funding, to replace aging water mains.
The Beautification Commission has promoted several effective projects designed to increase the attractiveness and livability of our City. Mack Avenue improvement, in concert with the Detroit based Eastside Community Network (ECN), has promoted the continued beautification of the Mack Avenue commercial area. The streetscape along Jefferson Avenue, from the City limits to Bedford Road, has been a successful landscape transformation. The Commission has engaged the community for many years through bulb sales and plant exchanges, residential beautification awards, Arbor Day poster contests for elementary school students and annual tree sales. The City Forester is developing a forestry master plan which will identify potential tree planting sites and habitat corridors (tracts of land that support native species). In addition, he will develop a multi-year tree pruning schedule designed to protect the urban forest.

In February, 1999, the most recent city-owned tree inventory was completed by the City Forester. As part of the inventory he identified, measured, located and assigned a condition to each of the city’s 7,009 street trees (usually located between the street and sidewalk). A previous tree inventory was done in 1980 and an update to the 1999 inventory is planned to begin in January, 2020.

A professional tree inventory is essential in developing a cost-effective and efficient management plan for any urban forest. Advantages to completing an inventory include:

- Data driven development of maintenance trim schedules, disease prevention and control and removal of hazardous trees,

- Safety and risk management through a systematic assessment of tree conditions and the identification of hazardous trees,
● Assessment of genus and species distribution in the urban forest to adequately diversify the forest and prevent monocultures,

● Identification of new planting sites and assessment of areas heavily impacted by recent epidemics (such as emerald ash borer),

● Data based budgeting and bidding plans for the acquisition of new trees and plantings.

In addition to the practical management applications above, repeated tree inventories provide a unique opportunity to compare the composition of our urban forest over time with the goal of preventing past vulnerabilities to the city tree population. Historical comparisons of urban forests highlight past epidemics and their effect on forest populations. They also provide insight on the current composition and diversity of the forest and how best to plan for the future. For example, a comparison of the Grosse Pointe Park forest in 1980 and 1999 shows:

● In 1980, a staggering 95% of the tree population consisted of only four types of trees; elm, maple, ash and locust. The same four trees still dominated in 1999 but with a decrease to 76% of the total tree population. Effective management increased the diversity in the forest slightly which decreases vulnerability to disease and epidemics. Tree diseases are generally species specific, increasing diversity greatly enhances the sustainability of any urban forest.
● The American elm population dwindled from 2,094 in 1980 to 691 in 1999 due to Dutch elm disease. However, the overall tree population increased 40%, from 5,009 trees to 7,009. This increase reflects the planting of two or three smaller trees where once a huge elm stood. Size distributions and projections are imperative in budgeting and bidding for trims and removals.

It has now been 20 years since the last inventory in 1999, an update is now imperative to develop a feasible and sustainable management plan for the next decades. The City Forester has a copy available for public review at City Hall.

City of Grosse Pointe Park Street Trees

<table>
<thead>
<tr>
<th>Top Four Trees 1980</th>
<th>Top Four Trees 1999</th>
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<tbody>
<tr>
<td>Elm 2,094 42%</td>
<td>Maple 2,224 38%</td>
</tr>
<tr>
<td>Maple 1,802 36%</td>
<td>Ash 976 18%</td>
</tr>
<tr>
<td>Ash 481 10%</td>
<td>Elm 691 11%</td>
</tr>
<tr>
<td>Locust 367 7%</td>
<td>Locust 537 9%</td>
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</tbody>
</table>

ORDINANCE REVIEW COMMITTEE

This Committee is responsible for reviewing and proposing changes and/or updates to all City ordinances. That may include changes to rental ordinances in light of new electronic rentals. Other potential ordinance considerations may include the use of electric cart vehicles on city streets and bike sharing operations within the City.
ADDITIONAL SUGGESTED ADMINISTRATION ACTIONS FROM CITIZEN INPUT
Coordinate Mack Avenue improvements with the Eastside Community Network and Grosse Pointe City. Coordinate with the City of Detroit and groups such as Jefferson East Inc. and Rebuilding Together Southeast Michigan for the revitalization of the Jefferson-Chalmers area.

CIVIC AMENITIES

THE GROSSE POINTE PARK FOUNDATION
The City is extremely fortunate to be the beneficiary of the planning and foresight of the Grosse Pointe Park Foundation. Contributions from many citizens have enabled significant community developments.

PUBLIC LIBRARY
The Ewald branch of the Grosse Pointe Library System is adjacent to the municipal building on Jefferson. This facility is attractive and well-utilized.

SENIOR SERVICES AND OTHER PROGRAMS
Our citizens are fortunate that the following organizations and facilities are available in the Grosse Pointes; the Helm, the Grosse Pointe War Memorial, and the Neighborhood Club. Each venue offers significant activities and resources to senior citizens and all other residents.

THE HELM, AT THE BOLL LIFE CENTER
The Helm, at the Boll Life Center, formerly SOC (Services for Older Citizens) was established in 1978 by a small group of visionary citizens of the Grosse Pointes and Harper Woods. They formed “Seniors Onward for Change” (SOC). Those founders envisioned a “one-stop shop” organization that would help residents remain in their own homes with
dignity and independence. The Helm provides: support for Meals on Wheels, scheduling transportation through Pointe Area Assisted Transportation Services (PAATS), the Home Chore Program, various support groups, tax preparation, case coordination, medical escort services, medical equipment lending, Medicare assistance, games and activities for seniors and health/well-being classes.

GROSSE POINTE WAR MEMORIAL

The Grosse Pointe War Memorial Association (more commonly known simply as The War Memorial) is an institution emerging as a regional driver of arts, learning, patriotism, hospitality and connectivity. Situated on the grounds of the historic Alger Estate, The War Memorial serves an estimated 250,000 individuals with over 3,000 functions annually, including programs to honor veterans, engagement experiences for adults and children, community events and celebrations, and premier hospitality services. With new programming and innovative leadership, The War Memorial is a unique, dynamic and forward-thinking hub for southeast Michigan with a mission to be a patriotic, cultural, and a community leader.

NEIGHBORHOOD CLUB

The Neighborhood Club is a non-profit community service organization providing a professionally organized program of recreation and wellness services for families and individuals of all ages. Located in Grosse Pointe, the Neighborhood Club is a leader in developing cooperative, coordinated plans and programs with other public, private and voluntary agencies that provide recreation and wellness services. The Neighborhood Club does not have a residency requirement and is available to all through a modest membership fee.

PUBLIC TRANSPORATION
K-LINE TROLLEY

Founded in 2014, the K-Line Trolley is a non-profit initiative created to add to our charming community atmosphere, while reducing the necessity to drink and drive. The K-Line showcases businesses located along Kercheval in Grosse Pointe Park, City, and Farms. The Trolley serves the communities by offering transportation in the Grosse Pointes on Friday and Saturday evenings starting in May and ending in late October.

SMART BUS

SMART (Suburban Mobility Authority for Regional Transportation) is Southeast Michigan’s regional public transportation provider, offering reliable and safe transportation for Macomb, Oakland and Wayne Counties. SMART’s fixed-route and
small bus services connect people to employment and educational institutions including Pointe Area Assisted Transportation Services (PAATS). SMART is supported by federal and state funding, local contributions through a transit property tax millage from opt-in communities and bus fares. Currently Smart has three routes in the community: the 610 Kercheval-Harper, the 620 Charlevoix and the 635 Jefferson Express

PAATS
Pointe Area Assisted Transportation Services mission, in partnership with The Helm, is to provide safe and reliable transportation, ensuring our residents continue to live their daily lives with independence and dignity. PAATS serves the Grosse Pointes and Harper Woods and its entire service area includes locations bounded by 11 Mile Road, Gratiot, Alter and Jefferson. Requirements to ride include being a resident of Harper Woods or the Grosse Pointes and being at least 60 years of age or disabled. PAATS is funded by SMART and Community Development Block Grants from the Grosse Pointes and Harper Woods.

DDOT
The City of Detroit Department of Transportation (DDOT) is the largest public transit agency in Michigan. DDOT primarily serves the City of Detroit, but offers service connecting to neighboring cities including Dearborn, Hamtramck, Highland Park, Harper Woods, Livonia, Redford Township, River Rouge and Southfield. To assist DDOT (specifically Route 9 Jefferson) and to enhance the safety of motorists traveling on Jefferson, the City developed a bus turn around curb cut at the median and along the municipal parcel in front of the Library. This allows the busses to make a safe turn heading west onto Jefferson.

RECREATIONAL FACILITIES
Recreation facilities are managed by the City of Grosse Pointe Park, Parks & Recreation Department. A Recreation Master Plan is currently being developed by the city administration, spearheaded by the Parks and Recreation Department. Input for the plan, from the Recreation Commission, will focus on facility plans, maintenance of facilities and suggestions for future amenities and program enhancements for all age groups.

The Recreation Department has a number of capital improvements planned in the near term for both parks. The improvements, to be included in the Recreation Master Plan, cover infrastructure and repairs to driveways, main piers, kayak launch areas and portions of seawall and shoreline. Due to high lake water levels, the Plan should include upgrades the docks, marina entrance (lighting and visibility), fresh water and electrical system. Additional capital improvements in the Plan will include remodeling comfort stations, construction of a maintenance garage, installation and/or replacement of fencing, security camera installation, phone line conversions to modem lines and waterway dredging for certain areas.

INVENTORY OF PUBLIC RECREATION FACILITIES
Windmill Pointe Park has approximately six acres of land. In addition to having large recreational open spaces, Windmill Pointe Park has several other amenities which are listed below. Attendance at Windmill Pointe Park is especially high in the summer months due to the 270-slip boat marina and the swimming pools. In 2018, total attendance for Windmill Pointe Park was 220,661.

Windmill Pointe Park Features

- Large open area
- Large parking area
- Olympic size swimming pool
- Wading pool
- 2 picnic areas overlooking the river and marina
- Playscapes
The Tompkins Community Center with atrium overlooking Lake St Clair

The Lavins Activity Center, which includes:

- The Carol C. Schaap Movie Theater featuring first-run films
- The Okulski Family Theater featuring family-oriented first-run films
- The Meade Fitness Facility
- The Golden Family Gymnasium featuring basketball, pickle ball, exercise programs and other sports
- The McKeever Lounge

- Horseshoe pits
- Volleyball courts
- 4 tennis courts - lighted
- 270 slip boat marina
- Park Cafe concession facility (April-September)
- Wi-Fi availability
Carol C. Schaap Theater at Windmill Pointe Park

Zero Depth Pool at Windmill Pointe Park
Matthew C. Patterson Park has approximately 22 acres of park land. In addition to having large open spaces, the amenities of Patterson Park are listed below. In 2018, total attendance for Patterson Park was 54,770.

Matthew C. Patterson Park Features

- Large open area
- Large parking area
- Winter sledding hill
- 900 Foot boardwalk along Lake St. Clair
- 3 Pickle ball courts
- Windsurfing/kayak site (with storage and launch)
- Splash pad
- Extensive picnic area
- Attractive jogging/Vita exercise course
- Outdoor refrigerated ice rink/summer reflecting pool
- Playscape
- Putting and chipping golf greens
- Lindell Lodge Warming Hut with exterior warming fireplace
- Wi-Fi availability

Putting Green at Patterson Park
Ice Rink and Lindell Lodge at Patterson Park
BUSINESS AREAS ANALYSES AND PROPOSED IMPROVEMENTS

There are four business areas in Grosse Pointe Park. They are located on Mack, Charlevoix, Kercheval and Jefferson Avenues. The “Master Plan for Future Land Use” map provides a graphic display of the above business areas. (see map attachment #3)

Improvements in pedestrian areas already made should be expanded. Additional pedestrian level lighting, new street trees, emphasis on individual store plantings (flowers and shrubs where possible) have been encouraged and provided. A storefront improvement program, already apparent in some blocks, should be expanded. This should include the active participation of the business community with coordination of all private and public improvements, including coordination of paint color, canopies and awnings, signage, street furniture, etc.

MACK AVENUE

Analysis

Mack Avenue is a general business area both in Grosse Pointe Park and Detroit. The major part of the Grosse Pointe Park frontage (from Wayburn to Somerset) should remain in the general business category. Improvement in this area should target the western portion of Mack Avenue. Given the scale of disinvestment that still exists along certain portions of Mack Avenue, collaborative efforts between the Grosse Pointe Park and the City of Detroit municipalities, business associations, and other community and economic development partners to help improve and promote the Mack Avenue commercial corridor should continue. Streetscape and utility improvements, commercial real estate development and enhancements, and strategic blight removal would continue to enhance the potential of this area.

Proposed Improvements
Look for additional parking for businesses in the area with an expanded plaza “Entrance to the Pointes” to provide a use for the cleared property. In the past, storefront improvements for the entire Mack Avenue frontage have been undertaken. Some of the pedestrian areas have been improved with new sidewalks, curbs, crosswalk aprons and street trees. Continue this work, along with collaborating with the City of Detroit and local donors and partners to encourage a similar streetscape treatment on the north side of Mack Avenue.

The business frontage east of Somerset and the east edge of the City between Harvard and Cadieux should remain in a lighter type of commercial activity (convenience commercial) to provide goods and services to the abutting neighborhood and to be potentially less imposing on the intervening dwellings that side lot Mack Avenue between just east of Somerset to Grayton.

The entire frontage of Mack Avenue in Grosse Pointe Park has limited off-street parking. Additional parking areas may be needed to encourage business. A storefront improvement program should be expanded to demonstrate vitality and encourage use of this business area.

Other recent plans and studies, and community developments in the area provide some ideas that could work for retaining and attracting more businesses to the Mack Avenue commercial areas. For example, the Eastside Community Network recently released a Mack Avenue corridor plan, which incorporates in its study area the commercial frontage located in Grosse Pointe Park and Detroit. The Mack Avenue Corridor Improvement Plan is a joint effort by the City of Detroit, Grosse Pointe, and Grosse Pointe Farms. It is the first known joint planning effort for a border street shared by Detroit and any of its suburban neighbors. In the fall of 2019, the City of Grosse Pointe, on behalf of and with the support of all three cities, received a joint community planning grant from the Southeast
Michigan Council of Governments (SEMCOG) to prepare a corridor improvement plan for Mack Avenue between Cadieux and Moross Roads. In addition to the SEMCOG grant funding, the project from Cadieux to Moross has secured a Smart Growth grant from the National Association of Realtor Municipal leaders are working with Wayne County and the Eastside Community Network, which had already completed a Mack Avenue corridor plan from Conner Street to Cadieux Road in conjunction with the City of Detroit and the City of Grosse Pointe Park. The previous phase of the Mack Avenue Corridor Improvement Plan was funded by the JP Morgan Chase Foundation. The goal is to build upon and extend the results of the study to create a seamless redevelopment effort on Mack Avenue from Conner to Moross. The plan makes planning and development recommendations to improve the environment and promote business growth on both sides of the Mack Avenue corridor from Alter Road to Cadieux.

CHARLEVOIX AVENUE

Analysis

This small business area between Beaconsfield and Wayburn (three blocks) is a complex mix of business and office uses. Charlevoix is the heart of the northwest Park community and, like that community, the business district is currently enjoying an organic renaissance led by a youthful group of hip residents and business owners. The City needs to match this community enthusiasm and encourage further development by concentrating on streetscape improvements.

Proposed Improvements

The commercial district of Charlevoix Avenue has seen much improvement with the addition of a new food market, restaurants and businesses. Facade improvements should be encouraged and more activities (similar to those on Kercheval in the summer) should be started. A number of the commercial buildings are occupied on the first floor but they are two-story buildings. The City
might explore encouraging the development of these second-floor spaces in the commercial
districts on Charlevoix, Mack and Kercheval provided they could meet safety codes and be
otherwise regulated. The construction of parking structures/facilities supporting these areas should
also be explored.

KERCHEVAL AVENUE

Analysis

The three and one-half blocks of business frontage on Kercheval present the strongest
business image in Grosse Pointe Park. Active businesses occupy this area, serving our
community. A number of small businesses, along with convenience stores and offices, make
up the major portion of business frontage. Recently, Kercheval has transformed from being
simply a successful business district to also becoming an active walkable evening
entertainment hub.

Proposed Improvements

Recent improvements to pedestrian areas and a strong effort at store front renovation have
greatly improved the potential of this shopping area. Additional off-street parking may be
needed. The shallow depth of properties, with homes occupying the lots immediately to the
rear of the business frontage, limits potential business or parking expansion. It is
recommended, to facilitate attracting new businesses, the City study expanding parking,
as was done on Lakepointe and Beaconsfield.

There are a number of street activities in the summer including the Summer Market and
other festivals which should be encouraged to enliven this area. The K-Line Trolley is a
significant asset in bringing people to this area from the various Pointes.

A study to improve pedestrian traffic safety should be undertaken, particularly where school
pick-up and drop-off may create problems.
The City Public Safety Department and our Grosse Pointe Park Schools of Defer, Pierce and Trombly have worked together to develop a safe walkable and motorized environment for children and their families. With the expected closure of Trombly Elementary School and the need for further safety evaluations due to increased traffic and population, the City and Grosse Pointe Public School System are looking into long term solutions for pedestrian and motorist safety. The City and Grosse Pointe Public School System are looking into technology-based solutions, professional traffic consultation, education and grant opportunities to enhance school safety.

The block between Wayburn and Alter is in need of upgrade. Approximately 2/3 of this area is in the City of Detroit. Accordingly, cooperation in the planning would be needed. Improvements in pedestrian areas already made should be expanded.

After 6 on Kercheval Street Festival
JEFFERSON AVENUE

Analysis

This major entrance to Grosse Pointe Park presents a mixed pattern of land use. Over the last 35 years, Jefferson has transformed into the civic and cultural anchor of the Park that Mayor Palmer Heenan envisioned, planned and promoted. The north side of Jefferson consists primarily of civic center activities, and some general businesses and offices. The south side of Jefferson consists primarily of offices, the landscaped area across from the civic center, convenience stores and a gas station. The south side of Jefferson does not have a parking problem. Offices and neighborhood businesses (convenience and commercial) are well served with curbside parking and business-owned lots.

Proposed Improvements

Jefferson Avenue is the introduction to the Park. The north side of Jefferson is dedicated to civic use. The area between City Hall and Alter Road is in need of development and beautification. A cultural center would be a significant improvement. Any development should recognize the importance of the bus service as a necessary function in need of appropriate turn-around design such that traffic is not impeded or endangered. Furthermore, the patrons of the bus systems need an attractive and safe waiting area which should be incorporated in any improvement. The vacant land across from the municipal complex serves as an attractive entrance to Grosse Pointe Park. The blocks of business frontage on the south side of Jefferson should remain as convenience businesses serving the abutting residential area. From an overall appearance standpoint, a general remodeling of pedestrian ways should be considered. This should include improved sidewalks (with decorative paving), distinctive pedestrian level sidewalk lighting, street trees and planters as appropriate, and attractive city identification signage. The importance of a unified
architectural treatment of buildings and/or design review of all new construction or remodeling of buildings should be a guiding principle.

BUSINESS AREA PARKING STUDY RECOMMENDATION
Because 3 of the 4 business areas in Park (5 if the small business area on Mack between Harvard and Cadieux is included) are perceived to have a parking shortage, the Administration should prepare a parking study for all 4 of the commercial corridors. The study should consider current business needs per zoning and existing parking both city and private owned. The Ordinance Review Committee should use the study to consider parking needs by district, in concert with parking requirements for businesses to determine if parking ordinances need updating.
TYPES OF PROPERTY USES IN BUSINESS LAND USE CLASSIFICATIONS

OS-1 OFFICE SERVICE DISTRICTS

- Office buildings for any of the following occupations: executive, administrative, professional, accounting, writing, clerical, stenographic, drafting and sales
- Public buildings, properties and facilities
- Banks, credit unions, savings and loan associations, and similar uses
- Personal service establishments including barber shops and beauty shops
- Off-street parking lots

B.1 LOCAL BUSINESS DISTRICTS

- Retail establishment for the sale of new goods at retail excluding establishments that sell alcoholic beverages
- Catering establishments, not including catering halls
- Dry cleaning establishments
- Florist shops
- Restaurants, including establishments serving alcoholic beverages
- Shoe repair shops
- Tailor shops
- Business or commercial schools
- Electrical repair shops
- Cleaning or laundry establishments
- Painting and decorating shops
- Plumbing shops
- Print shops
- Private clubs and lodge halls
THE STREET SYSTEM

Adequate vehicular circulation systems are designed for two primary types of traffic, local and through. Eliminating friction between these two types of traffic makes it desirable to separate them as much as possible. The overall system, nevertheless, must be carefully interconnected. The 38.60-mile street system in Grosse Pointe Park is a fixed entity. The system serves traffic demand for movement through the City and as the primary means of access to and from residences and businesses in the City.

THROUGH STREETS

There are two types of through streets in the City:

1. Jefferson and Mack Avenues are designated as major thoroughfares (through streets). These two streets serve extensive areas beyond Grosse Pointe Park. Thoroughfares usually extend over longer distances and are designed to handle large numbers of vehicles.

2. The other type of through street is a “collector”. These streets collect traffic within the community and distribute to major thoroughfares (Mack and Jefferson), or serve as important traffic carriers to the City's parks, on the lake front. This system includes Windmill Pointe Drive connecting with Bedford, Essex and Whittier, Cadieux on the east city limits and Pemberton on the west side of the City. In addition to these collector streets, two streets (Charlevoix and Vernor) are designated as “minor” collector streets. Both streets, though having only 60-foot-wide rights-of-way, carry a considerable volume of through traffic from both the east and west of the City.

LOCAL STREETS

Local streets are intended for local neighborhood traffic only. They enhance and preserve the residential character of the City. The majority of streets in the City fit in this

• Upholstering shops
classification. Local streets provide access to through streets, but in such a manner that through traffic is not encouraged to use these local streets as shortcut routes. While signage can help in discouraging through traffic, by designating streets as “not for through traffic”, a more effective, as well as attractive, means of eliminating through traffic is to consider street closures at key locations, where local streets intersect thorough streets.

SUMMARY
The action items detailed in this summary are primarily the responsibility of the City Manager. The Planning Commission has suggested potential sources of assistance available to address each item if a committee, commission or department has the information pertinent to the accomplishment of the objective.

1. The Ordinance Review Committee, working with the Public Service Department, should examine the need to update the City Code to determine the desirability of insuring future development remains consistent with the surrounding neighborhoods.

   The Committee should also review rental ordinances in light of new electronic rental programs and the impact they might impose on neighborhoods.

2. The Ordinance Review Committee should examine the need to update zoning regulations to accommodate early childhood learning centers in appropriate commercial districts.

3. The Public Works Department should survey all of the alleys and develop and implement a plan to clean up and visually improve the entire network.

4. The Public Service Committee, in concert with the Public Works Department, should develop and implement a 5 year infrastructure and capital improvement plan.

5. The Public Safety and Public Works Departments should consider the implementation of a bike path on Kercheval Avenue.
6. The City Forester should develop a 5 year Forestry Master Plan to manage the urban forest.

7. The Parks and Recreation Department, in concert with the Parks and Recreation Commission should develop a Parks and Recreation Master Plan.

8. The Public Works Department should perform a parking study and develop a Parking Master Plan, encompassing all 4 commercial corridors.

The status of each objective, in this summary, should be reported to the Council at each December meeting, every year during the life of this Master Plan. Some of these objectives, like the infrastructure and capital improvements plan, have a finite life span. However, those plans should be considered “rolling” plans in that the 5 year plan would be given an additional year's worth of objectives with each year's report, thus maintaining a 5 year planning horizon.
## December 2019

**Invoices over $5,000 for Review & Acceptance**

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<th>Date</th>
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A regular meeting of the Council for the City of Grosse Pointe Park was held on Monday, December 9, 2019, and opened with the Pledge of Allegiance to the Flag.

The following were present: Councilmembers Relan, Read, Hodges, Robson, and Fluit, and Mayor Denner

Excused Absence: Councilmember Grano

Also present: Nick Sizeland, City Manager, Jane M. Blahut, Finance Director/Clerk, and Dennis J. Levasseur, City Attorney, and Steve Poloni, Director of Public Safety

MINUTES—NOVEMBER 18, 2019

Mayor Denner presented to Council for consideration the minutes of November 18, 2019.

Councilmember Hodges stated under Recreation Commission appointment, the word committee is used and it should be commission.

Councilmember Hodges also stated she made a recommendation that the Council adopt a resolution in support of Trombly school.

Motion by Councilmember Robson, supported by Councilmember Read, to approve the minutes with the corrections noted.

AYES: Councilmembers Relan, Read, Hodges, Robson, and Fluit, and Mayor Denner

NAYS: None

Excused Absence: Councilmember Grano

PROPOSED RECREATION COMMISSION ORDINANCE

Mayor Denner presented to Council for consideration an ordinance for the Recreation Commission. The Recreation Commission was established in 1986, and does not comply with rules set in place at that time. Adopting this ordinance would put the Commission in compliance. The draft ordinance could be referred to the Ordinance Review Committee or voted on by Council.

Councilmember Read inquired if this proposed ordinance should go to the Ordinance Review Committee and recommended the Beautification Commission also have an ordinance to be consistent.

Councilmember Robson recommended this issue go to the Ordinance Review Committee.

Mayor Denner stated he spoke with Councilmember Grano, Chair of the Ordinance Review Committee, who unfortunately was not able to attend this evening. Councilmember Grano felt comfortable
recommending this proposed ordinance be adopted without going to the Ordinance Review Committee, stating this issue is primarily administrative.

City Attorney Levasseur stated the Ordinance Review Committee has historically handled changes to zoning and similar ordinances. With regard to the Recreation Commission, this is simply codifying what they do with the addition of staggered terms. From a legal standpoint, it is not necessary to send to the Ordinance Review Committee.

Councilmember Robson recommended adopting the following proposed ordinance.

Ordinance No. 213

City of Grosse Pointe Park

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GROSSE POINTE PARK BY REVISING AND AMENDING CHAPTER TWO, ARTICLE III, OF THE CODE OF THE CITY OF GROSSE POINTE PARK TO ADD DIV. 5 – RECREATION COMMISSION

THE CITY OF GROSSE POINTE PARK ORDAINS:

Section I. The City of Grosse Pointe Park Code of Ordinances, Chapter 2, Article III, is amended to add Division 5 as follows:

Recreation Commission.

(1) Intent. The Recreation Commission is to consider, report and recommend to the City Council, from time to time, on matters concerning recreation programs and facilities of the City of Grosse Pointe Park. The commission will only act as an advisory group, and does not have any regulatory authority. The creation of this Recreation Commission shall in no way be interpreted as diminishing the role, responsibilities, or charge of any currently existing board, commission, task force, or committee including, but not limited to, the Planning Commission.

(2) General.

(a) The Recreation Commission shall consist of eleven (11) members. One member shall be a member of the City Council appointed by the Mayor subject to approval by a majority vote of the City Council. A City Councilmember shall cease to be a member of the Recreation Commission if she/he ceases to be a member of the City Council. Nine (9) members shall be residents of the City appointed by the Mayor subject to approval by a majority vote of the City Council. A resident member shall cease to be a member of the Recreation Commission if he/she ceases to be a resident of the City. One (1) member shall be a member of the City Administration selected by the Mayor. The terms of the resident members shall be staggered so that 1/3 expire each year. Beginning with December 2019, three (3) resident members
shall be appointed for an initial term of one (1) year to expire in December 2020; three (3) resident members shall be appointed for an initial term of two (2) years to expire in December 2021; and three (3) resident members shall be appointed for an initial term of three (3) years to expire on December 2022. Thereafter, such resident members shall serve for three (3) year terms.

(b) The Recreation Commission shall appoint, from among the resident members of the Recreation Commission, a Chairperson, a Vice-Chairperson, and a Secretary. The Chairperson, or in his/her absence the Vice-Chairperson, shall preside at all meetings. The Secretary shall record true and accurate minutes of each meeting and file the same with the City Clerk within the time as provided by law.

(c) Regular meeting of the Recreation Commission shall be held at least quarterly and be open to the public. Special meetings may be called by the Chairperson. The Recreation Commission shall determine its rules and order of business for the conduct of its meetings, provided that a majority of the members present of the Recreation Commission shall constitute a quorum for the transaction of business at all meetings.

(3) Powers and Duties. The Recreation Commission shall have the following powers and duties:

(a) To advise and make recommendations to the City Council and City Manager on matters concerning recreation programs and facilities of the City of Grosse Pointe Park.

(b) To work collaboratively with other city commissions and committees which have responsibilities for specific issues.

(c) To hold public hearings on recreation programs and facilities issues and concerns.

(d) To meet with and advise the City Manager and any other city personnel involved in recreational matters.

(e) To create subcommittees and working groups to help conduct the work of the Recreation Commission, provided that a member of the Recreation Commission chairs each such committee and working group.

(f) To have all other powers and duties granted by the City Council by resolution.

Motion by Mayor Denner, supported by Councilmember Relan, to adopt Ordinance No. 213 as presented.

AYES: Councilmembers Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner
RECREATION COMMISSION APPOINTMENTS

Mayor Denner presented to Council for consideration the appointment of Michael J. Bannon and re-appointment of the following members for a staggered term.

The terms are as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael J. Bannon</td>
<td>New Appointment</td>
<td>One year term</td>
</tr>
<tr>
<td>Roy Edmonds</td>
<td>Re-appointment</td>
<td>One year term</td>
</tr>
<tr>
<td>Gerry Schilling</td>
<td>Re-appointment</td>
<td>One year term</td>
</tr>
<tr>
<td>Larry Haggart</td>
<td>Re-appointment</td>
<td>Two-year term</td>
</tr>
<tr>
<td>Michael Hindelang</td>
<td>Re-appointment</td>
<td>Two-year term</td>
</tr>
<tr>
<td>Matthew J. LaBeau</td>
<td>Re-appointment</td>
<td>Two-year term</td>
</tr>
<tr>
<td>Stacey Jarvis</td>
<td>Re-appointment</td>
<td>Three-year term</td>
</tr>
<tr>
<td>Robert E. Klacza</td>
<td>Re-appointment</td>
<td>Three-year term</td>
</tr>
<tr>
<td>Martin McMillan</td>
<td>Re-appointment</td>
<td>Three-year term</td>
</tr>
</tbody>
</table>

Motion by Mayor Denner, supported by Councilmember Relan, to appoint Michael J. Bannon to the Recreation Commission for a one-year term and to re-appoint the members with staggered terms as directed.

AYES: Councilmembers Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

Excused Absence: Councilmember Grano

City Attorney Levasseur stated Ordinance No. 213 will be effective ten days after adoption but not prior to publication.

TROMBLY SCHOOL RESOLUTION

Mayor Denner presented to Council for consideration adoption of a Resolution to the Grosse Pointe Public School Board indicating the concerns and objections Grosse Pointe Park City Council has in their decision to close Trombly School.

Mayor Denner stated Trombly School is zoned RB in a residential area and whatever GPPSS decides to use the building for must comply with city ordinances.

Mayor Denner presented a draft resolution to Council for consideration.
The resolution reads as follows:

IT IS HEREBY RESOLVED THAT the City of Grosse Pointe Park publicly states and repeats the serious concerns and objection to the closing of the Trombly Elementary School by the Grosse Pointe Public School System, as this facility is critical to the economic health and vitality of the surrounding neighborhood from Jefferson Avenue to Windmill Pointe Drive.

IT IS FURTHER RESOLVED THAT the announced closure of Trombly Elementary School will only serve to harm the surrounding neighborhood and cause further traffic congestion on Kercheval and other streets surrounding Defer Elementary School and Pierce Middle School.

IT IS FURTHER RESOLVED THAT the City of Grosse Pointe Park supports and approves the analysis completed by a group of concerned residents and professionals that has been presented to the Board of Education in the following email communication from David Brumbaugh dated November 25, 2019.

IT IS FURTHER RESOLVED THAT the City of Grosse Pointe Park intends to fully enforce zoning and related ordinances regarding any proposed future use of the property and building now known as Trombly Elementary School.

Motion by Mayor Denner, supported by Councilmember Robson, to adopt the resolution as presented.

Councilmember Fluitt stated the first two paragraphs are sufficient, however, the third paragraph cannot be independently verified that all the information is correct. Maybe state the Early Childhood Center plan as a whole.

Councilmember Robson stated he is in favor of referencing the group that has been working on this issue.

City Attorney stated the analysis completed by residents and professionals supports an early childhood education initiative and further requests that the School Board to consider comments from Mr. Brumbaugh about re-configuration.

Motion by Mayor Denner, supported by Councilmember Robson, to amend the resolution as follows:

IT IS HEREBY RESOLVED THAT the City of Grosse Pointe Park publicly states and repeats the serious concerns and objection to the closing of the Trombly Elementary School by the Grosse Pointe Public School System, as this facility is critical to the economic health and vitality of the surrounding neighborhood from Jefferson Avenue to Windmill Pointe Drive.

IT IS FURTHER RESOLVED THAT the announced closure of Trombly Elementary School will only serve to harm the surrounding neighborhood and cause further traffic congestion on Kercheval and other streets surrounding Defer Elementary School and Pierce Middle School.

IT IS FURTHER RESOLVED THAT the Grosse Pointe Park City Council favors the analysis demonstrated by Mr. Brumbaugh and to collaborate and cooperate with the issues of closure and re-configuration.
IT IS FURTHER RESOLVED THAT the City of Grosse Pointe Park intends to fully enforce zoning and related ordinances regarding any proposed future use of the property and building now known as Trombly Elementary School.

BE IT FURTHER RESOLVED THAT the City of Grosse Pointe Park intends to fully and enforce zoning and related ordinances regarding any proposed future use of the property and building now known as Trombly Elementary School

Councilmember Hodges stated this is an opportunity and suggested bolstering with action items. The community needs time to hear, and to work together collaboratively. She recommended hiring an independent professional to assess where the gap is and offer solutions.

Mayor Denner stated City Attorney Levasseur is continuing further discussion with the Board of Education President, Mr. Brumbaugh, and others.

Mayor Denner assigned Councilmembers Hodges, Read, and City Attorney Levasseur to an Ad-Hoc Committee to meet and collaborate ideas and return to Council with suggestions, including on the above draft resolution.

AYES: Councilmembers Relan, Read, Hodges, Robson, and Fluit, and Mayor Denner

NAYS: None

Excused Absence: Councilmember Grano

FINANCE REPORT – NOVEMBER, 2019

Councilmember for Finance Hodges presented to Council for consideration the invoices exceeding $5,000 for the month of November, 2019, for approval as presented.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Description</th>
<th>Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bodman, PLC</td>
<td>Pros. Atty. &amp; retainer fee</td>
<td>$10,000</td>
</tr>
<tr>
<td>J &amp; W Trees</td>
<td>City tree work</td>
<td>15,150</td>
</tr>
<tr>
<td>Build Safe</td>
<td>Building Inspector – October</td>
<td>9,600</td>
</tr>
<tr>
<td>Great Lakes Water</td>
<td>Water usage – September</td>
<td>140,280</td>
</tr>
<tr>
<td>Grosse Pointe Chamber of Commerce</td>
<td>Dues for 911 Conference</td>
<td>5,500</td>
</tr>
<tr>
<td>Great Lakes Water</td>
<td>Waste water – October</td>
<td>151,000</td>
</tr>
</tbody>
</table>

Councilmember Hodges stated all items have been budgeted for and the appropriate departments have signed off on these expenditures.

Councilmember Hodges stated the Budget Workshop will be held in April, and the Public Hearing will be scheduled for May, 2020.

COMMITTEE MEETINGS
SUSTAINABILITY COMMITTEE:
Councilmember Fluitt stated an organizational meeting was held on December 1st. The following was discussed:
- The Committee will initially meet on a monthly basis
- A mission statement will be prepared
- In the process of gathering more information
- Will recommend a sustainability audit to develop proposals and related costs
The next meeting has not been scheduled yet.

BEAUTIFICATION COMMISSION:
Councilmember Relan presented an overview of the Beautification Commission meeting that was held on December 4th. The following was discussed:
- A pot luck dinner was held and was a success
- Holiday decorations are being admired and winners will receive a letter in the mail and their name will appear in the Park Communicator
- The Commission was sad to see Councilmember Read leave
- The next meeting is scheduled for January 8, 2020.

ETHICS COMMITTEE:
Mayor Denner stated this committee is a work in progress

CLOSED DOOR

Mayor Denner requested that a closed-door session be held immediately following the regular meeting pursuant to Real Estate.

Motion by Mayor Denner, supported by Councilmember Robson, that a closed-door session be held immediately following the regular meeting.

AYES: Councilmembers Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

Excused Absence: Councilmember Grano

NEW/OLD BUSINESS/OPEN COMMUNICATIONS

Mayor Denner stated the former Councilmembers will be recognized at the January meeting.

FOUNDATION:
Mayor Denner stated The Board of Trustees of the Grosse Pointe Park Foundation met on November 25th. He noted there are plans to place a Pergola in front of the Tompkins Center on the lake side. A possible future project is to replace the existing playscape at Patterson Park. The Grosse Pointe Park Taste of Grosse Pointe event on December 3rd was a success!
Communication:
There is a communication meeting scheduled for Wednesday, December 11th at 5:00 PM.

GLWA
Councilmember Read apprised those present of the information she received from GLWA. GLWA has two raw water intakes in the Detroit River. One is located several miles upstream of the Detroit Storage site, a portion of which last week partially collapsed into the river. Because it is upstream of the site, there is no danger of any potential water quality issues for the collapse. The second intake is several miles downstream and is located on the Canadian side of the Detroit River, and is not in the direct flow stream of the river where the land collapsed. Because of this GLWA does not believe that there is any danger of this incident impacting water quality.

Councilmember Fluit inquired when the “no parking” on Kercheval was going to be enforced.

Director Poloni stated it is currently in force, parents can stop and drop their children off, but cannot park there.

Councilmember Hodges stated she purchased poinsettias for the Mayor and Council from the Pierce PTO and encouraged everyone to remember to take one.

Councilmember Relan recommended the 1% administrative fee be removed from the tax bill, or to make it a flat rate.

Resident of Lakepointe recommended additional stop signs be placed at the intersections on Charlevoix.

Resident of Pemberton inquired if an ECC would comply with our zoning for Trombly School.

Resident of Beaconsfield stated the water bills are significantly higher than St. Clair Shores. He recommended a forensic audit be undertaken.

Resident of Trombley stated the code enforcement is not followed consistently throughout the community. He indicated he is having a boundary dispute relative to a fence with his immediate neighbor. He received a letter in the mail from the code enforcement officer and felt it was threatening. He noted he met with the building official and later received a letter informing him he must remove the fence.

City Manager Sizeland stated the code enforcement officer observes properties while driving around, however, when he receives a complaint, he goes to the property to evaluate and if it is not in compliance with the code, the homeowner will receive a letter.
Mayor Denner indicated the City Manager will follow up with the complaint.

With no further business the meeting adjourned to closed door session.

The meeting reconvened at 9:00 PM

ART CENTER/PUBLIC WORKS BUILDING

Mayor Denner stated all Art Center construction and material costs will be funded by the Urban Renewal Initiative Foundation and the project will not be implemented until all of the funding is guaranteed. Transfer of the existing public works building will not occur until there is a facility to meet the needs of DPW.

Mayor Denner stated there will be continual fund-raising efforts to raise funding for an endowment fund for the Art Center.

Mayor Denner stated there was a basic business plan for the Art Center, however, a more complete business plan should be undertaken.

Mayor Denner stated URIF plans on public announcement of the Art Center in January, 2020.

Councilmember Read stated the option has been exercised for 15046 Mack for a part of a potential DPW site.

City Attorney Levasseur stated the option has been executed, however, has not yet been exercised. The options are valid for ninety days, and may have to be extended.

Mayor Denner stated the Grosse Pointe Theater will have a signed lease agreement for use of the Art Center and will pay for use of the venue. The intent is that the Center is an event center, and only open for specials events. Admission costs will be event specific.

Mayor Denner stated the parking lot will be funded by the DDA in front of the Library. Lots on the Art Center site will be part of construction costs.

Mayor Denner stated the lender of the art work to be displayed will pay for all liability insurance.

Mayor Denner stated the DDA approved $75,000 annually. In kind services will be provided for snow removal by the City and the Public Safety Department will provide traffic services for egress and ingress for special events. There will be an office at city hall available to the Art Center. URIF will provide private security for events.

Mayor Denner stated several estimates for building a new DPW building have been received. He noted one in particular that he believes is most accurate and complete of approximately $3,750,000 which was the highest estimate. 15046 Mack would need to be acquired for the site. TIFA has agreed to finance the debt to build a new facility for $325,000 annually for a 12-year term.

City Manager Sizeland stated the current DPW facility is in disrepair and requires a significant amount of deferred maintenance work.
Mayor Denner stated estimate for the timeframe to construct the DPW building is approximately 8 months.

Mayor Denner stated the roof height may require a variance for what would be required.

Mayor Denner stated public hearings would be held for public input.

City Manager presented drawings to detail the footprint of where the proposed DPW building would be located.

Mayor Denner stated the construction of the Art Center and the DPW building will benefit residents, employees and the city as a whole.

Councilmember Hodges expressed her gratitude to Mayor Denner for all his efforts done so far. She recommended a private consultant review the site to determine if that is the best use for this site.

Councilmember Read stated this is the gateway to the community and was not sure if Wayburn and Mack is the best location for a DPW facility.

Motion by Mayor Denner, supported by Councilmember Robson, to confirm that Council approves moving DPW to the proposed Mack Avenue site between Wayburn and Maryland contingent on the following:

1. TIFA fund the acquisition of the former Verdonckt building, 15046 Mack
2. Construction is within the funding authorized by the TIFA Board plus any donor support and will not exceed $4 million
3. The facility will be discussed by the Public Service Committee in open session
4. Site and building plans will be reviewed and approved by the Planning Commission, including a public hearing
5. The primary access will be from Mack Avenue
6. The façade is in keeping with the brick and limestone accent theme of city structures
7. The site plan allows for a neighborhood buffer space, a privacy wall around the yard and landscape screening
8. Engage a planning professional to review the proposed site and affirm that it is appropriate considering current land use and the City Master Plan

AYES: Councilmembers Relan, Read, Hodges, Robson, and Fluit, and Mayor Denner

NAYS: None

Excused Absence: Councilmember Grano
Ordinance No. 214

City of Grosse Pointe Park

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GROSSE POINTE PARK BY REVISING AND AMENDING CHAPTER TWO, ARTICLE III, OF THE CODE OF THE CITY OF GROSSE POINTE PARK TO ADD DIV. 6 — BEAUTIFICATION COMMISSION

THE CITY OF GROSSE POINTE PARK ORDAINS:

Section I. The City of Grosse Pointe Park Code of Ordinances, Chapter 2, Article III, is amended to add Division 6 as follows:

**Beautification Commission.**

(1) Intent. The Beautification Commission is to consider, report and recommend to the City Council, from time to time, on matters concerning beautification and aesthetic concerns as well as to promote and coordinate beautification efforts within the City of Grosse Pointe Park. The Beautification Commission will only act as an advisory group, and does not have any regulatory authority. The creation of the Beautification Commission shall in no way be interpreted as diminishing the role, responsibilities, or charge of any currently existing board, commission, task force, or committee including, but not limited to, the Planning Commission.

(2) General.

(a) The Beautification Commission shall consist of no fewer than fourteen (14) members. One (1) member shall be a member of the City Council appointed by the Mayor subject to approval by a majority vote of the City Council. A City Council member shall cease to be a member of the Beautification Commission if she/he ceases to be a member of the City Council. Twelve (12) members shall be residents of the City appointed by the Mayor subject to approval by a majority vote of the City Council. A resident member shall cease to be a member of the Beautification Commission if he/she ceases to be a resident of the City. One (1) member shall be a member of the City Administration selected by the Mayor. The terms of the resident members shall be staggered so that 1/3 expire each year. Beginning with January 2020, four (4) resident members shall be appointed for an initial term of one (1) year to expire in January 2021; four (4) resident members shall be appointed for an initial term of two (2) years to expire in January 2022; and four (4) resident members shall be appointed for an initial term of three (3) years to expire on January 2023. Thereafter, such resident members shall serve for three (3) year terms.
(b) Resident members must demonstrate a genuine interest in beautification activities of the Beautification Commission. Resident members must be a resident of the City of Grosse Pointe Park for two (2) years or more prior to the day of his/her appointment.

(c) The Beautification Commission shall appoint, from among the resident members of the Beautification Commission, a Chairperson, a Vice-Chairperson, and a Secretary. The Chairperson, or in his/her absence, the Vice-Chairperson, shall preside at all meetings. The Secretary shall record true and accurate minutes of each meeting and file the same with the City Clerk within the time as provided by law.

(d) Regular meetings of the Beautification Commission shall be held at least six times a year and be open to the public. Special meetings may be called by the Chairperson. The Beautification Commission shall determine its rules and order of business for the conduct of its meetings, provided that a majority of the members present of the Beautification Commission shall constitute a quorum for the transaction of business at all meetings.

3) **Powers and Duties.** The Beautification Commission shall have the following powers and duties:

(a) To advise and make recommendations to the City Council and City Manager on matters concerning beautification and aesthetic concerns as well as to promote and conduct beautification efforts within the City of Grosse Pointe Park.

(b) To work collaboratively with other city commissions and committees which have responsibilities for specific issues.

(c) To hold public hearings on beautification programs and facilities issues and concerns.

(d) To meet with and advise the City Manager and any other city personnel involved in beautification matters.

(e) To create subcommittees and working groups to help conduct the work of the Beautification Commission, provided that a member of the Beautification Commission chairs each such committee and working group.

(f) To have all other powers and duties granted by the City Council by resolution.