AGENDA
CITY OF GROSSE POINTE PARK
SPECIAL CITY COUNCIL MEETING
May 18th, 2020 7:00 pm

SPECIAL NOTICE: Due to Governor Whitmer’s Stay Home Stay Safe Executive Order and to Minimize the Spread of COVID-19, this meeting will be held electronically. See instructions below for how to join the meeting and guidelines for meeting conduct. All City Council meeting materials are included as part of this meeting notice.

I. Call to Order
II. Roll Call
III. Pledge of Allegiance to the Flag
IV. Adoption of 2020-2021 Downtown Development Authority (DDA) and Tax Increment Finance (TIFA) Authority Budgets
V. Rules of the City Council and Code of Conduct
VI. Flags on Municipal Property
VII. New/Old Business
VIII. Public Comment
IX. Adjournment

ZOOM MEETING AND TELECONFERENCE INFORMATION
- Go to zoom.us
- Meeting ID: 859 1710 0911
- Password: 795260

Dial-In Information
  +1 301 715 8592 US (Germantown)
  +1 312 626 6799 US (Chicago)
  +1 646 558 8656 US (New York)
  +1 253 215 8782 US (Tacoma)
  +1 346 248 7799 US (Houston)
  +1 669 900 9128 US (San Jose)

Meeting ID: 859 1710 0911
Password: 795260

Michigan Relay is a communications system that allows hearing persons and deaf, hard of hearing, or speech-impaired persons to communicate by telephone. Users may reach Michigan Relay by dialing 7-1-1 and then connection with Zoom conference number
above. There is no additional charge to use this service. Please contact smithl@grossepointepark.org with any other requests for accommodations.

How to Submit Public Comment

There will be two options for how to submit a public comment for this meeting: attending the Zoom meeting or written comment. There will be one public comment at the end of the meeting. Spoken comments will be limited to three minutes. Written comments will be limited to 500 words.

Members of the public wishing to make a comment via Zoom will need to either join the meeting through the app on their computer/tablet/mobile phone and/or dial in to the phone number listed on the public notice. All spoken comments through the Zoom app or the phone will be limited to three minutes. The provided meeting guidelines outline the process for teleconferencing comments that will be followed during the meeting.

Written comments can be emailed directly to smithl@grossepointepark.org. Written submissions need to be 500 words or less and be submitted by 5pm on Sunday, May 17th.

Guidelines for Public Participants

1. All virtual meetings will be conducted via Zoom with a dial-in option. If you join the meeting utilizing the Zoom app on your computer/tablet/phone, you will be able to listen, see the City Council members, and make a public comment if you desire to do so. **We are not allowing the public to utilize a webcam during the meeting.** If you join the meeting with your webcam on, it will be disabled by the host.

2. All meeting materials and meeting information is available on the City website at www.grossepointepark.org

3. The meeting will start promptly at the time listed on the meeting notice. **Public participants will be permitted to join the meeting five minutes before the meeting is scheduled to start.**

4. When you are ready to join the meeting, please make sure your line is muted to decrease background noise. Public participant lines have to remain muted until the public comment portion of the meeting. **Also make sure your webcam is disabled before you join.** If you join the meeting with your webcam on, it will be disabled by the host.

5. If you decide you want to make a public comment at any point during the meeting, you will need to utilize the raise hand function in the Zoom app or on the phone. To raise your hand on the phone, press *9. Staff will add you to the public comment queue list. **Please note that all public participants are only allowed one three-minute public comment. Indicating you have a public comment numerous times will not give you additional time to speak.**

6. **When the public comment period begins,** the Mayor will review the process for public comments. After the process is reviewed, the Mayor will call on a Staff member to read any public comments that were submitted via written statement.
When those are completed, the Mayor will call for any spoken public comment. A staff member will call on public participants by either the last four digits of your phone number or your participant name listed in the Zoom app. Public participants will be called in the order they were added to the queue list. Public participants who do not respond within ten seconds of their phone number or screen name being called will be skipped and the next person in line will be called on. This method will continue until all public participants have had the opportunity to comment. All public comments shall not exceed three minutes and a timer will be displayed on the screen.

7. Once the public comment period is done, the Mayor will end the meeting.

Hosts will have the ability to and will remove participants from the meeting if they breach the peace in such a way that disrupts or interferes with the meeting.
WHEREAS, DDA and TIFA fiscal year 2020-21 budgets have been approved by the DDA and TIFA Board Members on May 11, 2020; and

WHEREAS, all DDA and TIFA information required by Act 57 of 2018, has been posted to the City Website; and

BE IT RESOLVED, the DDA and TIFA Board Members have provided balanced budgets for fiscal year 2020-21 and is in compliance with all State laws and recommend the adoption by the Grosse Pointe Park City Council for the amended budgets provided for DDA and TIFA.

Jane M. Blahut, City Clerk
<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2019-20 ORIGINAL BUDGET</th>
<th>2019-20 ACTIVITY THRU 06/30/20</th>
<th>2020-21 REQUESTED BUDGET</th>
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<tr>
<td>Dept 000</td>
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**BEGINNING FUND BALANCE**
1,482,920

**ENDING FUND BALANCE**
1,482,920

**BEGINNING FUND BALANCE**
1,482,926

**ENDING FUND BALANCE**
1,482,914
### BUDGET REPORT FOR GROSSE POINTE PARK
#### Fund: 251 TAX INCREMENT FIN AUTH. FUND
Calculations as of 06/30/2020

<table>
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<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2019-20 ORIGINAL BUDGET</th>
<th>2019-20 ACTIVITY THRU 06/30/20</th>
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#### Dept 730 - Project Development

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<td><strong>NET OF REVENUES/APPROPRIATIONS - 730 - Project Devel</strong></td>
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<td><strong>(316,719)</strong></td>
<td><strong>(1,316,500)</strong></td>
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|                | ESTIMATED REVENUES - FUND 251                     | 857,030                 | 866,958                         | 1,318,070                |
|                | APPROPRIATIONS - FUND 251                         | 842,550                 | 316,719                         | 1,316,500                |
| **NET OF REVENUES/APPROPRIATIONS - FUND 251** |                                    | 14,480                  | 550,239                         | 1,570                    |
| **BEGINNING FUND BALANCE** |                                       | **4,436,475**            | **4,438,475**                    | **4,988,714**            |
| **ENDING FUND BALANCE** |                                       | **4,452,955**            | **4,988,714**                    | **4,990,284**            |
City of Grosse Pointe Park

Rules of the City Council and Code of Conduct

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Statement of Purpose

The residents and businesses of Grosse Pointe Park are entitled to have a fair, ethical, and accountable municipal government which has earned the public’s full confidence for integrity. The City of Grosse Pointe Park’s strong desire to fulfill this mission requires that:

- public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government;
- public officials be independent, impartial and fair in their judgment and actions;
- public office be used for the public good, not for personal gain; and
- public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

To this end, the City of Grosse Pointe Park has adopted these Rules of the City Council and Code of Conduct for elected officials and members of appointed boards, commissions and committees to promote public confidence in the integrity of local government and its effective and fair operation.

Council-Manager Government

The City of Grosse Pointe Park functions under the Council-Manager form of government, the fastest growing form of government in the United States today. According to surveys by the International City/County Management Association (ICMA), this form of government has grown from 48% usage in 1996 to 55% usage in 2006. It is also the most prevalent for populations over 10,000 and is used by more cities, villages, townships, and counties than any other form. The roots of the Council-Manager form of government dates as far back as the early 1900s.

The Council-Manager form of government is based on the separation of roles and responsibility between the City Council and the City Manager for the effective and efficient investigation, deliberation, and delivery of services. The City’s goals are best achieved when there is an open, dynamic, and cooperative working relationship built on trust between the City Council as a body, the City Council Members as individuals, and the Manager. This relationship is further enhanced by the understanding that each person is conducting themselves in their role in a reasonable, responsible, and accountable manner while working together in the best interest of the citizens of Grosse Pointe Park. It is important that everyone involved has a shared understanding of the roles of each involved person and body.

City Council

The City Council legislates through ordinances and resolutions but may not exceed the scope of authority the body is granted through the City’s charter and state law. In a council-manager government, the mayor and council members are the leaders and policy makers elected to represent the community. The Mayor acts as the Chair of the body but does not have veto power and is considered a voting member of the body like the other council members. The City Council acts as policy makers and long-term and short-term goal setters. They focus on policy issues that are responsive to
citizens' needs and wishes. The City Council is also responsible for approving the City's budget and all capital improvement plans.

A City Council member is a goal setter who helps develop a vision for the community and helps establish goals and milestones. Council members must remember they are elected to make decisions as a collective body, not to act as individuals or apart from the council as a whole.

City Manager

The City Manager is the chief administrative officer for the City of Grosse Pointe Park. Major responsibilities include oversight of preparation of the annual budget and long-range financial planning, supervision of all City departments, coordination and development of programs and services and the implementation of City Council's strategic priorities and policy decisions. The City Manager is also responsible for recruiting, hiring (unless approval of a position is by the City Charter), and supervising staff; and serving as the council's chief adviser.

The City Manager may make policy recommendations to the council, but the council may or may not adopt them and may modify the recommendations. The City Manager also provides regular reports and updates to the City Council on these items. The manager is bound by whatever official action is taken by the Council.

The City Manager reports to and is appointed by the City Council under the Council-Manager form of government.

The City Manager should strive to display the following attributes:
- The City Manager should be a team builder and strive to create an environment that fosters collaboration.
- The City Manager should be innovative and develop an environment that generates creative ideas.
- The City Manager should be a technical expert who can provide expertise and knowledge on policy issues.

Regular Meetings

1. Regular meetings of the City Council will be held on the second or fourth Monday of each month beginning at 7:00 p.m., local prevailing time, in the Council chambers, City Hall, 15115 E. Jefferson Ave., Grosse Pointe Park, Michigan, unless special circumstances, e.g. holidays, closing of City Hall, etc., warrant otherwise.

2. All meetings shall be governed by and subject to all applicable provisions of the City Charter and relevant Michigan Statutes, including, but not limited to, the Open Meeting Act, MCL 15.261 et seq.; MSA 4.1800 (1) et seq. as amended.
3. Have a reasonable knowledge of the rules of procedure the council has adopted. This will keep the meeting moving smoothly and efficiently, with a clear indication of each item’s disposition.

4. The rules of parliamentary procedure as contained in Robert’s Rules of Order, most recent edition, shall govern Council meetings in all cases to which they are applicable, provided they are not in conflict with these Rules, the Ordinances and Charter of the City of Grosse Pointe Park, and/or any applicable state or federal law.

5. The Chair shall preserve order and decorum and may speak to points of order in preference to other councilmembers. The chair shall decide all questions arising under this parliamentary authority, subject to appeal and reversal by a majority of the councilmembers present.

6. Any member may appeal a ruling of the chair to the council. If the appeal is seconded, the member making the appeal may briefly state the reason for the appeal and the chair may briefly state the ruling. There shall be no debate on the appeal and no other member shall participate in the discussion. The question shall be, “Shall the decision of the chair be sustained?” If the majority of the members present vote “aye,” the ruling of the chair is sustained; otherwise it is overruled.

7. The Mayor, or in his/her absence or direction, the Mayor Pro Tern shall at the fixed time take the Chair for the convening of the City Council to order. Upon the appearance of a quorum, the Council shall be in session. In the event that both the Mayor and Mayor Pro Tern are absent from a meeting, the Council person having served the longest uninterrupted term of office as a Council member shall take the Chair for the purpose of calling the Council to order.

Posting Requirements for Regular and Special Meetings

1. Within 10 days after the first meeting of council following the election for the following calendar year, a public notice stating the dates, times and places of the regular monthly council meetings will be posted at the City Offices and the City’s website.

2. By Charter Section 6.2. Special meetings. Special meetings shall be called by the Clerk on the written request of the Mayor, the City Manager or any two members of the Council on at least twenty-four hours written notice to each member of the Council served personally or left at his usual place of residence; but a special meeting may be held on shorter notice if all members of the Council are present or have waived notice thereof in writing. State law reference-Open meetings Act, MCL 15.261 et seq., MSA 4.1800(11) et seq.

Closed Meetings Purpose
Meeting in closed session – a public body may meet in a closed session only for one or more of the permitted purposes specified in section 8 of the OMA. The limited purposes for which closed sessions are permitted include, among others:
(1) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

(2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

(3) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

(4) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

(5) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.

(6) To consider material exempt from discussion or disclosure by state or federal statute.52 But note – a board is not permitted to go into closed session to discuss an attorney’s oral opinion, as opposed to a written legal memorandum.

A closed session must be conducted during the course of an open meeting – section 2(c) of the OMA defines "closed session" as "a meeting or part of a meeting of a public body that is closed to the public." Section 9(1) of the OMA provides that the minutes of an open meeting must include "the purpose or purposes for which a closed session is held."

1. Calling Closed Meetings

At a regular or special meeting, the Council may call a closed session under the conditions outlined in Section 1, above. The vote and purpose(s) for calling the closed meeting shall be entered into the minutes of the public part of the meeting at which the vote is taken.

Agenda

The following shall be the form of the agenda for Council meetings:

I. Roll Call of Council
II. Pledge of Allegiance
III. Approval of Consent Agenda (if applicable)
IV. Approval of Regular Agenda
V. Public Comment (Agenda Items)
VI. Administration Reports (if applicable)
VII. Committee and Commission Reports
Setting a Meeting Agenda

An agenda serves as the guide for conducting an official business meeting of the City Council or any other duly constituted body. The persons responsible for setting the agenda is the Mayor in consultation with the City Manager.

City Council Members can request to have an item added to any meeting agenda at least 7 days in advance of a scheduled meeting. Prior to a meeting, a council member may request an item be added to the agenda should contact the Mayor with a written request. After consulting with the City Manager, the Mayor will respond to that Council Member.

As part of every Council meeting, the City Council will set the Regular Agenda at the beginning of the meeting after the Consent Agenda has been approved and voted on. At that time, Council Members can ask that a topic of discussion be added to the agenda and if it gets a second and approved by a majority, that agenda item will be added to the next council meeting.

By placing the approved added agenda item to the next meeting, the City Manager and City Attorney can research the pros and cons and provide any required legal opinion, as well allowing the public to be in attendance for that agenda item for those who so choose to listen and or participate during public comment of agenda items.

Consent Agenda

1. A consent agenda may be used to allow the Council to act on numerous administrative or non-controversial items at one time. Included on the agenda can be non-controversial matters such as approval of minutes, payment of bills, approval of recognition resolutions, etc. The consent agenda will be provided to Council by 4:30pm 5 days before the scheduled meeting where the consent agenda will be used.

2. Upon request by any member of the council, an item shall be removed from the consent agenda and placed on the regular agenda for discussion. In order to move an item to the regular agenda, the request must be made via email to the Mayor, City Manager, and Clerk by 10am the Friday before the meeting.

Voting and Discussion

1. A vote upon all ordinances and resolutions, and all subsidiary motions applied thereto, shall be taken by a roll call vote.
2. In all roll call votes, the names of the members of Council shall be called.

3. In all cases where a vote is taken, the Chair shall declare the result.

4. No member of the Council shall vote on any question in which he has a financial interest, other than the common public interest, or on any question concerning his own conduct, but on all other questions each member who is present shall vote unless excused by the consent of the majority of the remaining member present. Any member refusing to vote except when not so required by this paragraph shall be guilty of misconduct in office.

Minutes

1. The highlights of the discussion after a motion has been made and seconded do not have to be recorded. However, many recorders find it appropriate for future reference as well as politically practical to record both the points in favor of and against a motion. The minutes should comply with the basic requirements of the Open Meetings Act and not be overly detailed. When the pros and cons are recorded, the discussion should be summarized and the minutes should reflect the amount of discussion on each side, both in content and length. The recorder should not attempt to record remarks exactly as stated. The record should reflect what was said without bias, prejudice, or opinion of the recorder.

1. Unapproved minutes of regular or special meetings shall be available for public inspection not more than eight business days after such meeting. Approved minutes shall be available for public inspection and posting on the City's website not later than five business days after the meeting at which the minutes were approved.

2. Minutes of closed meetings are a separate set of minutes and shall be taken by the Clerk or the designated secretary of the Council at the closed meeting. These minutes will be retained by the clerk for one year, shall not be available to the public, and shall only be disclosed if required by a civil action, as authorized by the Open Meetings Act.

Citizen Participation

1. All public comments before the City Council shall be limited in length to three minutes per member of the public. The Clerk will maintain the official time and notify the speakers when time is up. Additional time may be granted by a majority vote of the Council Members present.

2. Persons addressing the City Council shall state their name and home address.

3. The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, but not to act on the public comment at the same meeting. Matters of public concern brought before the Council during the Public Comment portion of the meeting will be referred to the City Manager for
action, if any. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.

4. Persons addressing the City Council shall refrain from making personal, disrespectful, slanderous or profane remarks. Debates among the public at meetings are not permitted. To preserve the order and decorum of Council meetings, the audience shall refrain from interrupting others, cheering, applauding or similar actions during the course of the meeting.

5. Members of the audience shall address all remarks to the Mayor and Council and shall not hold conversations or discussions with other members of the audience.

6. The Mayor may recognize a member of the audience who shall be permitted to address the Council at a time other than that designated on the agenda for audience participation; however, all other rules as provided herein shall apply. The person recognized shall only address the agenda item being considered.

7. During a public hearing, all presentations shall be limited to ten minutes. The City Clerk shall maintain the official time. Additional time may not be granted. When there are numerous individuals desiring to express unanimous support or opposition, the Mayor may direct a spokesperson be designated to address the City Council on behalf of the whole.

Disorderly Conduct

1. The Chair may call to order any person who is being disorderly by speaking out of order or otherwise disrupting the proceedings, failing to be germane, speaking longer than the allotted time or speaking vulgarities. Such person shall be seated until the Chair determines whether the person is in order.

If the person shall continue to be disorderly and disrupt the meeting, the Chair may order the sergeant at arms to remove the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting or otherwise in accordance with the law.

Committee Assignments

1. The Mayor may assign Council Members to any committee and designate a Chairperson as is deemed necessary, with the approval of the Council.

2. As provided in the City’s Charter, Council Members responsibilities will be generally limited to policy and not the administration of a department or the activities of the administration.

3. Committees of the City Council shall be advisory only (unless given specific authority for particular purposes by the City Council) and no committee shall have budget or spending authority to incur
costs, expenses, or purchases of any goods or services. Committees may however, make recommendations to the City Council or administrative officers of the City. Such recommendations may result in the incurring of costs, expenses, purchases of goods and services, and the budgeting and appropriation of funds by the City Council.

4. The City Manager and Department Heads may request the presence of a Council representative at any meeting they deem necessary. A Council representative should be requested to attend meetings where other elected governmental representatives are to be present.

City of Grosse Pointe Park Code of Conduct

Public Relations

1. Members of Council shall not debate with a member of the public at Council meetings since these debates seldom resolve concerns and many times inflame feelings at a public meeting.

2. Avoid debating with citizens at a public hearing. The purpose of the hearing is to receive their information and/or opinion. You will have your opportunity later to state your position and rebut any information or argument you may feel needs it. Give the appearance— and feel it, too—of encouraging individuals to express themselves. You can help by looking directly at the person talking and by using nonverbal cues such as nodding affirmation and physically leaning in the direction of the speaker. At the same time, avoid such negative nonverbal cues as scowling, reading, checking your phone messages, talking to another trustee, or using facial expressions that suggest ridicule or contempt.

3. The Mayor is the designated representative of the Council to present and speak on the City’s official positions. If an individual Council Member is contacted by the media, the Council Member should be clear about whether their comments represent the official City position or a personal viewpoint.

City Council Relations with City Staff/Officials

City Council policy is implemented through professional administrative staff. Therefore, it is critical that the relationship between Council and staff be well understood by all parties so policies and programs may be implemented successfully and efficiently.

1. Council Members shall not debate with staff during a Council meeting or general business meetings. Any concerns by a Council Member over the conduct, performance or work of a City employee during a Council meeting or publicly through casual conversation, email and social media should be directed to the City Manager privately to ensure the concern is resolved.

2. All questions or requests for information by individual Council Members shall be directed to the City Manager who shall determine whether or not the question or request relates to City business. All questions or requests determined by the City Manager to be related to City business shall be handled as a question or request made by the Council, as set forth above.
3. Council Members shall not coerce or attempt to influence staff in the processing of applications, the granting of licenses or permits, the hiring of personnel, or any other decision made by staff. The City Council should avoid situations that can result in City staff being directed, intentionally or unintentionally, by one or more members of the City Council.

4. Council Members and the Mayor shall not retain the City Attorney or any member or associate of the City Attorney's law firm for legal representation in any personal matter during their tenure on City Council.

5. Council Members do not attend meetings with City staff unless requested by staff. Even if the Council Member does not say anything at a City staff meeting, a Council Member’s presence may imply support or opposition, show partiality, intimidate staff, and/or hamper the staff’s ability to do their job objectively.

6. Mail that is addressed to the Mayor and City Council shall be delivered to the City Manager. If a response is required, the City Manager will respond and may confer with Council if necessary.

7. Incoming mail shall not be opened when addressed to individual Council Members or Staff.

8. Council Members may respond to any person or business who has written them a letter, email and/or a requested comment through social media in their capacity as a Council Member. In response for a request of comment

   a. Such correspondence by the Council Member shall state the City Council’s position, if there is one, on the given issue.

   b. No Council Member will state a position contrary to that of City Council’s unless the member states the position of City Council first and, then identifies his or her position as being personal and not that of adopted policy. For example, “While I voted against, X, the City Council voted in support of.”

   c. All such correspondence in 8, 8(a), and 8(b) shall be copied to the Mayor, City Council and City Manager with the exception of social media.

9. **Authorization for contacting the City Attorney.** The following officials (by title) are authorized to contact the city attorney regarding municipal matters:

   Mayor

   City Manager

   Director of Public Safety
City Clerk

To the extent a council member or committee chair requires legal advice from the City Attorney, the Council member or chair shall make such request through the Mayor.

Council Conduct with One Another

1. Use formal titles. Council Members shall refer to one another formally during public meetings as Mayor, Mayor Pro-tem, or Council Member followed by the individual’s last name.

2. During the council discussion and debate, no member shall speak until recognized for that purpose by the chair. After such recognition, the member shall confine discussion to the question at hand and to its merits and shall not be interrupted except by a point of order or privilege raised by another member. Speakers should address their remarks to the chair, maintain a courteous tone and avoid interjecting a personal note into debate. No member shall speak more than once on the same question unless every member desiring to speak to that question shall have had the opportunity to do so.

3. Practice civility and decorum in discussions and debate with council and the public. Difficult questions, and tough challenges to a particular point of view are to be expected as are criticism of ideas. That is democracy in action. This does not allow, however, Council Members to make belligerent, personal, impertinent, slanderous, threatening, abusive, and/or disparaging comments. No shouting or physical actions that could be construed as threatening will be tolerated.

4. Respect the role of the Chair in maintaining order. It is the responsibility of the Chair to keep Council Members on track during public meetings. Council Members should respect efforts by the Chair to focus discussion on current agenda items. If there is disagreement about the agenda or the Chair’s actions, those objections should be voiced politely and with reason, following the rules outlined in parliamentary procedure.

5. Avoid personal comments that could offend other Council Members. If a Council Member is personally offended by the remarks of another Council Member, the offended Council Member should make notes of the actual words used and call for a “point of personal privilege” that challenges the other Council Member to justify or apologize for the language used. The Chair will maintain control of such discussions.

6. Demonstrate effective problem-solving approaches Council Members have a public stage to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the city as a whole.
City Council Relationship with City Commissions and Committees, and Council Member Representation to Other Agencies and Groups

1. Members of the City Council shall not influence commission or committee recommendations including DDA and TIFA boards, or influence or lobby individual commission or committee members on any item under their consideration. It is important for commissions and committees to be able to make objective and independent recommendations to the City Council. Members of Council who influence commission positions on an item may prejudice or hinder their role in reviewing the commission’s recommendation as a member of the City Council.

2. Council Members shall have the right to attend meetings of other City commissions and committees, but are cautioned about becoming involved in the meeting’s discussions.

3. If a City Council Member represents the City before another governmental agency or organization, the Council Member shall first indicate the opinion of the Council. Personal opinions and comments may be expressed only if the Council member clarifies that these statements do not represent the position of the City Council.

Appointment of Persons to Fill Vacancies

1. Any vacancy on the Council, or in other elective offices of the City, shall be filled by appointment of the City Council in accordance with the City Charter.

General Provisions

1. The text herein shall constitute the entire Rules of the City Council. These rules supersede and/or render void any and all prior written and/or oral Rules of Council relating in any manner whatsoever to the subject matter contained herein unless contained in the City Charter or Code of Ordinances.

2. In any provision, or any portion thereof, contained in these rules is held to be unconstitutional, invalid or unenforceable, the remaining rules or portions thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

3. These rules of the council will be placed on the agenda of the first meeting of the council following the seating of newly elected councilmembers for review and adoption. A copy of the rules adopted shall be distributed to each councilmember. The council may alter or amend its rules at any time by a vote of a majority of its members after notice has been given of the proposed alteration or amendment.

4. The Chairperson shall be responsible for enforcing the Rules of the City Council contained herein, as well as the Code of Conduct.
5. These rules may be suspended for a specified portion of a meeting by majority of the Council Members present.

Compliance and Enforcement

The City of Grosse Pointe Park Rules of City Council and Council Code of Conduct expresses standards of conduct expected for members of the Grosse Pointe Park City Council. Members themselves have the primary responsibility to assure that standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

As a member of the Grosse Pointe Park City Council, I agree to uphold the Rules of City Council and Council Code of Conduct for elected and appointed officials adopted by the City Council and conduct myself by the following model of behavior. I will:

- Recognize the worth of individuals and appreciate their individual’s talents, perspectives and contributions;
- Help create an atmosphere of respect and civility where individual members, City staff and the public are free to express their ideas and work to their full potential;
- Conduct my personal and public affairs with honesty, integrity, fairness and respect for others;
- Respect the dignity of individuals and organizations;
- Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;
- Avoid and discourage conduct which is divisive or harmful to the best interests of Grosse Pointe Park;
- Treat all people with whom I come in contact in the way I wish to be treated.

______________________________
Date

______________________________
Council Member
<table>
<thead>
<tr>
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<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduce main motion</td>
<td>&quot;I move to...&quot;</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>Amend a motion</td>
<td>&quot;I move to amend the motion by...&quot; (add or strike words or both)</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>Move item to committee</td>
<td>&quot;I move that we refer the matter to committee.&quot;</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Postpone item</td>
<td>&quot;I move to postpone the matter until...&quot;</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>End debate</td>
<td>&quot;I move the previous question.&quot;</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Object to procedure</td>
<td>&quot;Point of order.&quot;</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Chair decision</td>
</tr>
<tr>
<td>Recess the meeting</td>
<td>&quot;I move that we recess until...&quot;</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Adjourn the meeting</td>
<td>&quot;I move to adjourn the meeting.&quot;</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Request information</td>
<td>&quot;Point of information.&quot;</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No vote</td>
</tr>
<tr>
<td>Overrule the chair's ruling</td>
<td>&quot;I move to overrule the chair's ruling.&quot;</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Extend the allotted time</td>
<td>&quot;I move to extend the time by ___ minutes.&quot;</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>2/3</td>
</tr>
<tr>
<td>Enforce the rules or point out incorrect procedure</td>
<td>&quot;Point of order.&quot;</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No vote</td>
</tr>
<tr>
<td>Table a Motion</td>
<td>&quot;I move to table...&quot;</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Action</td>
<td>Proposal</td>
<td>Votes</td>
<td>Requirements</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------</td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>Verify voice vote with count</td>
<td>&quot;I call for a division.&quot;</td>
<td>No</td>
<td>No</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Object to considering some undiplomatic matter</td>
<td>&quot;I object to consideration of this matter...&quot;</td>
<td>Yes</td>
<td>No</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Take up a previously tabled item</td>
<td>&quot;I move to take from the table...&quot;</td>
<td>No</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>&quot;Reconsider something already disposed of&quot;</td>
<td>&quot;I move to reconsider our action to...&quot;</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consider something out of its scheduled order</td>
<td>&quot;I move to suspend the rules and consider...&quot;</td>
<td>No</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Close the meeting for executive session</td>
<td>&quot;I move to go into executive session.&quot;</td>
<td>No</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personal preference-noise, room temperature, distractions</td>
<td>&quot;Point of privilege&quot;</td>
<td>Yes</td>
<td>No</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Requirements:
- No vote: No vote
- 2/3: 2/3
- Majority: Majority
References