AGENDA
CITY OF GROSSE POINTE PARK
CITY COUNCIL MEETING
September 28th, 2020 7:00pm

SPECIAL NOTICE: Due to Governor Whitmer's Executive Order Regarding Meeting Size and to Minimize the Spread of COVID-19, this meeting will be held electronically. See instructions below for how to join the meeting and guidelines for meeting conduct. All City Council meeting materials are included as part of this meeting notice.

I. Call to Order
II. Roll Call
III. Pledge of Allegiance to the Flag
IV. Approval of Consent Agenda
   I. Approval of August 24th Meeting Materials
   II. Finance Report
V. Approval of Regular Agenda
VI. Public Comment (Agenda Items)
VII. Managers' Report
VIII. Department Head Report
   I. City Clerk's Office
IX. Committee and Commission Reports
X. Unfinished Business
   I. Council Comment
XI. New Business
   I. Safe Routes to School Resolution
   II. Commission and Board Appointments
      i. Parks and Recreation Commission
      ii. Downtown Development Authority Board
      iii. Planning Commission
     III. Councilmember Resignation and Council Vacancy Discussion
    IV. Council Comment
XI. Public Comment (Non-Agenda Items)
XIII. Adjournment

ZOOM MEETING AND TELECONFERENCE INFORMATION
- Go to zoom.us
- Meeting ID: 879 9800 7458
- Password: 531017

Dial In Information
Michigan Relay is a communications system that allows hearing persons and deaf, hard of hearing, or speech-impaired persons to communicate by telephone. Users may reach Michigan Relay by dialing 7-1-1 and then connection with Zoom conference number above. There is no additional charge to use this service. Please contact smithl@grossepointepark.org with any other requests for accommodations.

How to Submit Public Comment

There will be two options for how to submit a public comment for this meeting: attending the Zoom meeting or written comment. There will be two public comment periods: one before agenda items at the beginning of the meeting and one at the end of the meeting for new/old business. Spoken comments will be limited to three minutes. Written comments will be limited to 250 words.

Members of the public wishing to make a comment via Zoom will need to either join the meeting through the app on their computer/tablet/mobile phone and/or dial in to the phone number listed on the public notice. All spoken comments through the Zoom app or the phone will be limited to three minutes. The provided meeting guidelines outline the process for teleconferencing comments that will be followed during the meeting.

Written comments can be submitted directly to smithl@grossepointepark.org. If you are submitting two written comments, please type either Public Comment Agenda Items or Public Comment New/Old Business in the subject line of your email. Written submissions need to be 250 words or less and be submitted by 5pm on Sunday, September 27th.

Guidelines for Public Participants

1. All virtual meetings will be conducted via Zoom with a dial-in option. If you join the meeting utilizing the Zoom app on your computer/tablet/phone, you will be able to listen, see the City Council members, and make a public comment if you desire to do so. **We are not allowing the public to utilize a webcam during the meeting.** If you join the meeting with your webcam on, it will be disabled by the host.
2. All meeting materials and meeting information is available on the City website at www.grossepointepark.org
3. The meeting will start promptly at the time listed on the meeting notice. Public participants will be permitted to join the meeting five minutes before the meeting is scheduled to start.
4. When you are ready to join the meeting, please make sure your line is muted to decrease background noise. Public participant lines have to remain muted until the public comment portion of the meeting. Also make sure your webcam is disabled before you join. If you join the meeting with your webcam on, it will be disabled by the host.
5. If you decide you want to make a public comment, please utilize the raise hand function in the Zoom app or on the phone during the agenda item before the appropriate public comment period. To raise your hand on the phone, press *9. Staff will add you to the public comment queue list for the next public comment period. Please note that all public participants are only allowed one three-minute public comment per public comment period.
6. When each public comment period begins, the Mayor will review the process for public comments. After the process is reviewed, the Mayor will call on a Staff member to read any public comments that were submitted via written statement. When those are completed, the Mayor will call for any spoken public comment. A staff member will call on public participants by either the last four digits of your phone number or your participant name listed in the Zoom app. Public participants will be called in the order they were added to the queue list. Public participants who do not respond within ten seconds of their phone number or screen name being called will be skipped and the next person in line will be called on. This method will continue until all public participants have had the opportunity to comment. All public comments shall not exceed three minutes and a timer will be displayed on the screen.
7. Once the public comment period is done, the Mayor will either continue with the next agenda item or end the meeting.

Hosts will have the ability to and will remove participants from the meeting if they breach the peace in such a way that disrupts or interferes with the meeting.
COUNCIL MEETING – AUGUST 24TH, 2020
7:00 P.M.

An electronic meeting through Zoom was held under Governor Whitmer’s Executive Order 2020-154 and to minimize the spread of COVID-19.

The meeting was called to order by Mayor Denner and opened with the Pledge of Allegiance to the Flag.

The following were electronically present: Councilmembers Grano, Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner.

Also electronically present: Nick Sizeland, City Manager, Jane M. Blahut, Finance Director/Clerk, Jake Howlett, City Attorney, Stephen Poloni, Director of Public Safety, and Leah Smith, Assistant to the City Manager.

APPROVAL OF CONSENT AGENDA

Mayor Denner presented to Council for consideration the approval of the consent agenda as presented.

The consent agenda included the following items:
- Approval of July 13th meeting minutes
- Finance Report
- FY 19/20 Budget Amendment
- GLWA Resolution Approval
- Social District Permit Application Approval for Businesses Resolution

Motion by Councilmember Read, support by Councilmember Robson, to approve the consent agenda as presented.

AYES: Councilmembers Grano, Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

APPROVAL OF REGULAR AGENDA

Mayor Denner presented to Council for consideration the approval of the regular agenda as presented.

Motion by Councilmember Relan, support by Councilmember Fluitt, to approve the regular agenda as presented.

AYES: Councilmembers Grano, Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

PUBLIC COMMENT (AGENDA ITEMS)

City Manager Sizeland read six written comments submitted by residents.
Sixteen residents made verbal comments.

MANAGERS REPORT

City Manager Sizeland presented a brief overview of the status of issues since the last meeting.

- 2020 Road Program
- Water Main Road/Sidewalk Repairs
- Westchester/Somerset Crossing on Jefferson
- Dog Park
- City Master Plan
- TIFA Meeting
- Social District
- TIFA COVID Support
- DDA
- DTE update
- Commission Application
- Grant Applications: FEMA and Michigan Treasurer
- Public Works Building
- Public Works Department Update

Councilmember Read inquired about when the new Ethics Board would be appointed.

Mayor Denner stated that the process for the Ethics Board appointments will begin in September with the appointments in place this fall.

COMMITTEE AND COMMISSION REPORTS

Planning Commission:

Councilmember Grano stated that the Planning Commission met on August 12th to approve amended bylaws and the Schaap Center site plan. Numerous residents made comments and the Schaap Center plan was approved by the Commission as presented.

Personnel Review Committee:

Councilmember Robson stated that the Personnel Review Committee met on August 6th to discuss City Manager Sizeland's 2020 goals and objectives and to identify and set new goals and objectives moving forward. As part of the review process, the committee has requested a written update on the status of the 2020 goals and objectives from City Manager Sizeland which can include additional matters that required attention since the original goals were set. Once the summary is received, it will be distributed to the rest of City Council for review and comment. Additionally, City Council still needs to complete a performance review of the City Manager and City Clerk and the committee is hoping to have that completed by the end of the year.

Michigan Municipal League (MML):
Councilmember Fluitt stated that as the Council Representative to the MML, she will be attending the fall conference, which will be virtual this year due to COVID-19.

Sustainability Committee:

Councilmember Fluitt provided an update on recent actions being undertaken by the Sustainability Committee. Even though the committee has not formally met since the COVID-19 pandemic began, the committee has been working towards releasing an RFP to have a sustainability audit completed on City processes. There have already been some proposals received.

Councilmember Fluitt inquired as to the role of the Real Estate Development Committee.

Mayor Denner stated that the Real Estate Development Committee has been dormant for some time. It was most active during the time right after the recession in evaluating distressed properties for potential City acquisition and the rehab, resell, or demolition of such properties. It is not an active committee at the moment.

UNFINISHED BUSINESS:
MASTER PLAN CONSULTANT REVIEW AND RECOMMENDATION TO PLANNING COMMISSION

Mayor Denner asked City Manager Sizeland to present the topic for Council consideration.

City Manager Sizeland stated that the City released an RFP for the Master Plan Update on June 24th with proposals being due July 31st. The City held a public bid opening and eight bids were received. City Manager Sizeland stated that himself and Assistant to the City Manager Smith initially reviewed and scored all eight proposals utilizing 9 criteria questions with 0-3 points possible per question. Through the initial scoring process, four proposals had the highest average score: Beckett & Raeder, OHM Advisors MKSK, and McKenna. Three top questions were identified and utilized in a second, more in-depth review of the top four proposals. The three questions utilized were:

1. Knowledge of Grosse Pointe Park and the surrounding areas.
2. Relevant Experience
3. Public Outreach Plan. This is all outreach to residents and interested parties outside of required meetings with the Planning Commission and/or City Council. Is the public outreach plan creative, does it utilize multiple platforms, etcetera.

City Manager Sizeland provided a brief summary of the analysis conducted on the top four proposals and provided a formal recommendation that the proposals from OHM Advisors, MKSK, and McKenna be forwarded from City Council to Planning Commission for review and selection.

Mayor Denner reminded City Council that there is fifty-thousand dollars allocated in the current fiscal year budget to complete this project. He also stated that there is legal recommendation from City Attorney Howlett for the Planning Commission to make the final selection for the consultant because the Planning Commission is responsible for completing the update.

Motion by Mayor Denner, support by Councilmember Robson, that the three firms and their proposals recommended by the Administration, McKenna, MKSK, and OHM Advisors be referred to the Planning Commission for their final selection and completion of a Master Plan update.
Councilmember Read inquired about why the top scoring proposal, Beckett and Raeder, was not included in the recommendation to the Planning Commission.

City Manager Sizeland stated that lack of direct knowledge of the Grosse Pointe area was why the proposals was not in the top three.

Motion by Councilmember Read, support by Councilmember Relan, to amend the motion to send the top four proposals to Planning Commission to include the three recommended by City Administration and Beckett & Raeder.

AYES: Councilmembers Grano, Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

Vote on Original Motion

AYES: Councilmembers Grano, Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

UNFINISHED BUSINESS: COUNCIL COMMENT

Councilmember Fluitt requested clarification on the process for the approval of the new DPW facility including all aspects of resident engagement.

City Attorney Howlett stated that he would investigate and provide an answer outlining the process.

NEW BUSINESS:

PRESENTATION FROM GROSSE POINTE SCHOOL SYSTEM OF SAFE ROUTES TO SCHOOLS GRANT

Mayor Denner asked City Manager Sizeland to introduce the next topic for council consideration.

City Manager Sizeland stated that the School System is working on grant applications for the north and south cluster of schools with the City representing the south cluster. There are different grants available under the major grant program and mini-grants available for smaller projects. The School System has been working through the process for over a year with the City, residents, parents, and school staff.

City Manager Sizeland introduced Melissa Kalnasy from Carlisle Wortman Associates as the School representative to complete the presentation.

Ms. Kalnasy stated that she is a planner for the firm Carlisle Wortman Associates, who has been hired by the Grosse Pointe School System to assist with the implementation of the Safe Routes to Schools program, which includes potential funding assistance through grants. Highlights of the presentation include:

- Data collection through student and parent surveys to determine current transportation utilized
- Completion of walking audits to identify improvements needed to make walking to school safer for students
- Summary of volunteer opportunities to encourage various transportation methods to school including corner captains, bike rodeo, and walking school buses.
- Fall preparation including updated school route maps, recommended driving maps, enhanced crossings, signage additions and updates, increase enforcement measures, and the addition of safety patrols, corner captains, and crossing guards as necessary.
- Completing all required information for the major grant applications for improvements at Defer Elementary and Pierce Middle Schools. If awarded, each project could receive two hundred and twenty thousand dollars for a grand total of four hundred and forty thousand dollars.

Ms. Kalnasy concluded her presentation by stating that a resolution by the City Council supporting the applications from the School District would be helpful in getting an award.

Councilmember Robson inquired on if the COVID-19 pandemic has impacted the project.

Ms. Kalnasy stated that they have not seen a negative impact related to the COVID-19 pandemic.

Councilmember Relan inquired on if there was going to be outreach regarding the encouraged route to school and the drop off process due to the increased students due to the closure of Trombly.

Ms. Kalnasy stated that there will be temporary wayfinding signage installed to help highlight the safest routes.

Councilmember Hodges inquired on the timeline following an award decision and when the full project could be implemented.

Ms. Kalnasy stated that the project would be implemented as soon as an award decision was made if successful.

Motion by Councilmember Read, support by Councilmember Relan, that the City of Grosse Pointe Park is in support of the Grosse Pointe School System walkability program and Safe Routes to Schools grant application as presented at the August 24th, 2020 meeting of the City Council.

AYES: Councilmembers Grano, Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

NEW BUSINESS:
SCHAAP CENTER REVIEW

Mayor Denner presented the next topic for council consideration.

Mayor Denner stated that the Planning Commission approved the proposed site plan for the Schaap Center at their August 12th meeting. The Schaap Center team accurately referenced previous votes of City Council: one vote was in July 2019 to approve a three-way agreement between the City, the City of Detroit, and the Urban Renewal Initiative Foundation (URIF) and the second vote was in October 2019 to approve an agreement between the URIF and the City to construct and operate the building that would become the Schaap Center.
Mayor Denner stated that he has been advised by City Attorney Howlett that based on the actions already taken, additional approval of the Schaap Center plan by City Council is not necessary. Additionally, any steps taken by the City outside of the already existing contracts could put the City at legal risk.

City Attorney Howlett stated that the legal opinion being provided is in response to two questions considered. The first question being what is the question or questions that the Council wants to vote on and the second question being what is the potential implication of that decision to vote. As of now, there have been legal contracts that have been entered into that are enforceable as well as approval of these agreements by City Council. The project was properly submitted to the Planning Commission where it belongs based on the City ordinance and zoning code, evaluated, and voted on. With the Planning Commission process as followed, the City Council should be cautious about voting on a project that has already been voted by. There is no legal justification for the project to come to City Council for approval and a vote, which is why there was not a specific question included on the meeting agenda. The implications of unwinding the process would be potentially placing the City in legal jeopardy.

Councilmember Read stated, based on provided documentation and the history of the project, that the URIF is willing to make changes requested by the City and that is an avenue worth pursuing to find a solution to please all parties.

Motion by Councilmember Relan, support by Councilmember Fluitt, that the City Council approaches URIF to come back to the table to address the feedback that was received by our residents to truly make this a project that puts GPP residents first including the GP Theatre, the GP Symphony Orchestra and anyone else the URIF has included.

Councilmembers Relan and Fluitt stated that the biggest concern they would like to see addressed is the lack of resident engagement and feedback.

City Manager Sizeland stated that currently, the City has seven Public Safety Officers on shift at one time. The City does not anticipate additional cost or overtime based on similar services already provided when there has been a performance at Pierce Middle Schools. If the City did determine that overtime was necessary, the appropriate party would have to pay those expenses.

Councilmember Relan raised concerns over the Schaap Center being a privately funded entity and not having to pay for the service, unlike the School District which is publicly funded.

City Manager Sizeland stated that the parking requirement was met per City code, which would require 126 spots. The Schaap Center included 160 spots between various lots and a traffic or parking study is not required per City review and requirements.

Councilmembers Read, Relan, and Fluitt all raised concerns regarding the impact on residential areas in close proximity to the Schaap Center especially when overlapping events occur.

Councilmember Robson inquired if the Schaap Center would meet the 126-parking spot requirement without the St. Ambrose lot.

City Manager Sizeland stated that the 126-spot requirement is met without the St. Ambrose lot.
Councilmember Grano and Mayor Denner stated that it did not appear appropriate to require the developer to pay for a parking and traffic study now when the project has already been approved without it.

Councilmember Read and Fluitt both stated concern over the lack of documentation related to the project.

City Attorney Howlett reminded Council that asking the developer to consider doing something would be appropriate but requiring it could become problematic because there could be legal ramifications.

Councilmember Relan stated concerns regarding the classification of the Schaap Center as a public building.

City Attorney Howlett and Councilmember Grano stated that per Michigan Statute, a building that is open to the public can be classified as a public building even if the building is operated by a private entity.

Councilmember Read inquired as to why this was the first project, she has seen approved by Planning Commission since sitting on Council.

City Manager Sizeland stated that the majority of building projects are reviewed and approved by the Chief Building Official and does not require Planning Commission approval.

Councilmember Relan and Fluitt stated concern that the City utilized an employee to provide guidance regarding zoning and ordinance enforcement related to the Schaap Center and the appearance that guidance was utilized as a work-around to get the project approved. They also stated that this appeared to be a potential ethical concern as well.

Mayor Denner stated that there was a professional recommendation provided by the Chief Building Inspector.

City Manager Sizeland stated that he requested Chief Building Official Ron Supal to attend the Planning Commission meeting to answer any questions or provide clarification regarding his recommendation about the project. Chief Building Official Supal is licensed through the State of Michigan and has been working for the City in his current role for over ten years.

City Attorney Howlett stated that he wanted to caution Council that any HR matters or anything related to the management of employees should not be addressed at a public meeting.

Amendment by Councilmember Read, support by Councilmember Fluitt, to modify the original motion to include the following language: direct Administration to request that the parties come back to the table to request reasonable sunset on fundraising, request that the URIF retain an independent firm to perform a traffic and parking study to include solutions that do not adversely impact and congest the surrounding neighborhoods, and that the URIF employ green and sustainability design and construction practices in particular in relation to the hardscapes surrounding the development.

City Attorney Howlett stated that the motion on the floor is properly phrased and is legally acceptable.
Vote on Amendment

AYES: Councilmembers Grano, Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

Vote on Original Motion (that the City Council approaches URIF to come back to the table to address the feedback that was received by residents)

AYES: Councilmembers Grano, Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

Motion by Councilmember Grano, support by Councilmember Relan, that no additional City resources be committed for the building or operations of the Art Center outside of what is already committed in the agreements in place.

Councilmember Read inquired on if the motion included any commitments made by the Downtown Development Authority (DDA) Board in their minutes that are not solidified with a formal agreement.

City Attorney Howlett stated that the motion can only be applied to the City and not imply any kind of restriction on the DDA Board because the DDA is a separate body under statute.

Councilmember Relan and Read requested a list be provided specifying the commitments already in place excluding the DDA commitments.

City Manager Sizeland stated that the current City commitments include police services, landscaping including tree trimming and lawn mowing, snow removal, salt, and office space in City Hall for one person.

Councilmembers Fluitt, Relan, and Read also stated that the DDA commitments appear to include the seventy-thousand dollars for the bus turn around, the seventy-five-thousand-dollar ongoing contribution, and the demolition and site prep of the old DPW facility site.

Councilmember Robson stated concerns with dictating future actions that could be taken by a future City Council and City Administration and let them address the problem if or when it arises.

Vote on Motion

AYES: Councilmembers Grano, Relan, Read, Hodges, and Fluitt, and Mayor Denner

NAYS: Councilmember Robson

Councilmember Fluitt stated concern regarding the actions of the Planning Commission members during the most recent Planning Commission meeting.

NEW BUSINESS: COUNCIL COMMENT
Councilmembers Read and Hodges both expressed gratitude for the Public Safety Department with their fast response on a fire on Maryland.

Mayor Denner stated that an updated boards and commission application is being finalized and that a list of when terms are expiring for each commission will be posted on the website. Terms coming to an end in September include 2 positions on the Planning Commission, three positions on the Downtown Development Authority (DDA) board, and one vacancy on the Parks and Recreation Commission. The incumbents from the Planning Commission and DDA will be considered along with new applicants.

Councilmember Robson expressed gratitude with the timely and consistent work of the Public Services team for their work throughout the City.

Councilmember Relan thanked Public Safety Chief Poloni and City Manager Sizeland for their work on the Safe Routes to School program.

Councilmember Relan also stated the importance of the upcoming School System election coming and that there are Grosse Pointe Park residents running.

Councilmember Fluitt and Relan both expressed gratitude for the donors and reiterated their concerns with the lack of transparency throughout the Schaap Center approval process.

Councilmember Relan inquired on the status of the Janet's lunch project and stated that there are residents concerned with the safety of the building.

City Manager Sizeland stated that the current owner is looking for a tenant for the space and are still hopeful that construction can begin this fall.

**PUBLIC COMMENT (NON-AGENDA ITEMS)**

City Manager Sizeland read three written comments submitted by residents.

One resident made verbal comments.

Motion by Councilmember Relan, support by Councilmember Grano, to adjourn.

AYES: Councilmembers Grano, Relan, Read, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

With no further business, the meeting adjourned at 11:55pm.
## August 2020

### Invoices over $5,000 for Review & Acceptance

<table>
<thead>
<tr>
<th>Date</th>
<th>Vendor</th>
<th>Description</th>
<th>Current Payment</th>
<th>Fiscal year to Date or Project to Date</th>
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</thead>
<tbody>
<tr>
<td>08/04/20</td>
<td>Bodman</td>
<td>Pros. Atty. &amp; retainer fee</td>
<td>$10,000</td>
<td>10,000</td>
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<tr>
<td>08/04/20</td>
<td>Coban Technologies</td>
<td>BWX-100 Camera System-June</td>
<td>15,963</td>
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<tr>
<td>08/04/20</td>
<td>Great Lakes Water</td>
<td>Water usage-June</td>
<td>149,774</td>
<td>1,526,972</td>
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<tr>
<td>08/05/20</td>
<td>BS&amp;A Software</td>
<td>BS&amp;A programs</td>
<td>5,622</td>
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</tr>
<tr>
<td>08/05/20</td>
<td>Build Safe Land</td>
<td>Building Inspector-July</td>
<td>9009</td>
<td>9009</td>
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<tr>
<td>08/05/20</td>
<td>Green for Life</td>
<td>Recycle for August</td>
<td>18,756</td>
<td>37,512</td>
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<tr>
<td>08/05/20</td>
<td>Green for Life</td>
<td>Rubbish for August</td>
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<td>73,696</td>
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<td>08/11/20</td>
<td>Apollo Fire Equipment</td>
<td>Globe pants &amp; coat- June</td>
<td>5,258</td>
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<tr>
<td>08/12/20</td>
<td>Great Lakes Water</td>
<td>Waste water-July</td>
<td>151,000</td>
<td>151,000</td>
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<td>08/12/20</td>
<td>MML Workers Comp Fund</td>
<td>Policy Premium</td>
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<tr>
<td>08/24/20</td>
<td>All Pointes Fencing Plus</td>
<td>Kayak launch fencing-June</td>
<td>15,400</td>
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</tbody>
</table>
**SUMMARY:** As of today, 4,456 absentee ballots have been processed in Grosse Pointe Park. State law requires absentee ballots be made available for a resident requesting one in person. In fiscal year 2020, an additional tabulator was purchased to assist the absentee counting board for tabulating votes. There will be three tabulators in the Absentee Voter Counter Ballot. AVCB. Each ballot takes 17 seconds to process. Prior to processing absentee ballots, each signature on the application is verified on the Qualified Voter File through the State. The initial absentee ballots are mailed out in one bulk mailing to save on postage, and those will go out in the middle of next week. Once ballots are returned, signatures are again verified through QVF and checked in on the system. The night prior to Election Day we balance the number of ballots received back and checked in against the generated Poll Book that is prepared while issuing ballots. I have 7 people scheduled to work in the AVCB and their work day begins at 7:00 AM. They start by counting the ballots provided to them to balance with the poll book. They keep the ballots organized by precinct and begin by opening all the ballot envelopes and remove the ballot which is protected by the secrecy sleeve. After the ballot secrecy sleeve is removed from the envelope, they remove the ballot from the secrecy sleeve. This process is to protect the confidentiality of the voter. Once the ballots are ready to be processed through the tabulator, the voting begins. Throughout the day as there are more ballots received, a new poll book is printed and the ballots are brought to the AVCB for processing. The numbers are verified and balanced each time more ballots are provided to the AVCB. The ballot counter on the machine must match with the ballots that were delivered to the AVCB and is checked and balanced throughout the day. Totals are printed at 8:00 PM on election night.

On Friday, September 18, a judge ruled that absentee ballots must be counted for 14 days after the election if postmarked November 2, or before. The County has not yet provided guidelines as to the process of doing that. Once I know I will let everyone know.

**FINANCIAL IMPACT**  Increase in postage

**RECOMMENDATION:**
Informational

**PREPARED BY:** Jane M. Blahut  **TITLE:** City Clerk
<table>
<thead>
<tr>
<th>TITLE: Safe Routes to School Resolution</th>
<th>DATE: 9/22/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUMMARY: As part of the Safe Routes to Schools Grant application the Grosse Pointe Public School System in cooperation with the City of Grosse Pointe Park will act as the ACT 51 Agency. This grant is a federally funded program administered in Michigan by the Michigan Department of Transportation. The proposed grant would be applied for Pierce Middle School and Defer Elementary School as the South Cluster of the GPPSS. If approved the amounts would total $440,000.</td>
<td></td>
</tr>
<tr>
<td>In negotiations with the school district the City will only incur costs for engineering design and construction as this is not an eligible expense under SR2S similar to the agreement between GPPSS and Grosse Pointe City for the Maire Elementary SR2S Grant. The City through DDA funds already incurred costs willingly to assist the school districts application reducing the cost of the schools application by $20,000 for the Jefferson and Westchester/Somerset crossing.</td>
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<tr>
<td>FINANCIAL IMPACT: Dependent upon scope approved by MDOT. Estimated cost at the max could be $66,000 which would be shared by the School District and the City.</td>
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<tr>
<td>RECOMMENDATION: Approve Resolution</td>
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<tr>
<td>PREPARED BY: Nick Sizeland</td>
<td>TITLE: City Manager</td>
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</table>
CITY OF GROSSE POINTE PARK
RESOLUTION

Motion by Council Member_________, second by Council Member_________, that the following resolution be adopted:

WHEREAS, the Safe Routes to School program is a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT);

WHEREAS, the City of Grosse Pointe Park, in partnership with the Grosse Pointe Public School District, is applying for funds through MDOT from the Safe Routes to School program to construct certain infrastructure projects throughout the City for the GPPSS South Cluster of Pierce Middle School and Defer Elementary School, including crosswalks, traffic safety devices, signage, sidewalks, and to engage in education to enable and encourage children to safely walk and bike to school;

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects;

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Nick Sizeland, City Manager, to act as agent on behalf of the City to request Safe Routes to School funding, to act as the applicant’s agent during the project development, and to sign a project agreement for Contract No. 20- upon receipt of a funding award;

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, and cost overruns;

BE IT FURTHER RESOLVED THAT, the City commits to owning, operating, funding and implementing a maintenance program over the design life of the facilities constructed with Safe Routes to School funding.

TRUE COPY CERTIFICATE

STATE OF MICHIGAN
CITY OF GROSSE POINTE PARK

I, Jane Blahut, City Clerk of the City of Grosse Pointe Park, do hereby certify that the attached Resolution was approved and adopted by the City Council of the City of Grosse Pointe Park on September 28, 2020, as it appears in the City records on file in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City of Grosse Pointe Park on September 29, 2020.

JANE BLAHUT
City Clerk
BIOGRAPHICAL SKETCH

I am interested in making an application to serve as a member of the following Board/Commission:

- Beautification Commission
- Building Authority
- Board of Review
- Planning Commission
- Recreation Commission
- Tax Increment Finance Authority (T.I.F.A.)
- Other:

Name: James Ceuninck

ADDRESS

TELEPHONE: Office:

Email:

OCCUPATION: Program Management – Purchasing (Ford Motor Company)

# OF YEARS RESIDENT OF GROSSE POINTE PARK: +5 Years

PERSONAL SKILLS OR AREAS OF EXPERTICS RELATIVE TO THE COMMISSION: The past 10 years of my purchasing career have been spent working with and managing a wide variety of personalities to successfully drive difficult issues to successful and mutually beneficial outcomes while meeting project objectives. I take pride in being fair and listening to all sides of a discussion before providing candid feedback. I love to be outdoors and partake in as many outdoor activities as possible (Cycling, kayaking, swimming, ice skating, cornhole, snow skiing and snowshoeing to name a few). Our parks are a wonderful asset to the city and all of its residents, and I would like the opportunity to be involved in keeping them that way.

EDUCATION: B.A., Western Michigan University

PROFESSIONAL/SERVICE CLUB AFFILIATIONS: N/A

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: I would be an asset to the commission because I have a passion for our parks and have ideas on how to make improvements. I am an active listener and objective thinker and feel that the best decisions are made by listening to all sides of a discussion and make decisions based on facts. In my short time living in the Park I have developed a great love of this city and with new addition to my family I would like to be a part of the great things happening this city as my wife and I plan to raise our growing family here.

Signature of applicant

Return to Clerk's Office
Lena Carlile became a resident of the Jefferson Business District in 1997 when she moved from Toledo, Ohio to Grosse Pointe Park. At that time she chose to make her home at the newly-built condominiums at the corner of Lakepointe and Jefferson, and never has she left!

Lena has focused her civic involvement on multiple boards of The Grosse Pointe Park community:
1. GPP Foundation
2. GPP Board of Review
3. Downtown Development Authority of GPP

Lena is employed by Securian Financial Services offering investments, insurance, and financial services.
First Name: Philip  
Last Name: Hessburg MD  
Address: GrossePointe Park, Michigan, 48230  
City/State/Zip:  
Home Phone:  
Cell Phone:  
Email:  

AREAS OF INTEREST

Please check the Boards/Commission you are interested in serving on:

- [ ] Downtown Development Authority
- [ ] Tax Increment Finance Authority
- [ ] Beautification Commission
- [ ] Parks and Recreation Commission
- [ ] Planning Commission
- [ ] Board of Review
- [ ] Ethics Review Board
- [ ] Other:  
- [ ] Other:  

If you are applying due to a current vacancy, how did you hear about the vacancy?

- [ ] City Website
- [ ] Social Media
- [ ] Other:  

Have you attended meeting(s) of the board and/or commission you are applying to sit on?

- [ ] Yes
- [ ] No
Why do you want to serve on this board and/or commission? (Please attach an additional page if more space is needed)

I have served on this Board, to the best of my knowledge, since the DDA was formed. I believe the DDA has been responsible for many of the desirable changes in GPP along the western section of Jefferson Avenue over the past several decades and wish to see that positive change continue.

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

I am knowledgeable about the derelict nature of this neighborhood in the 1970's and 80's and have had a hand in many of the turn-around changes since then. I am an expert in ophthalmology, though not in city management or finance. I am an art lover.
City of Grosse Pointe Park Board and Commission Application

ADDITIONAL INFORMATION
Please briefly summarize the following information:

Education History
Graduate of St John’s University in Minnesota. Medical Graduate of Marquette University School of Medicine, Milwaukee, (Now the University of Wisconsin)
Trained in ophthalmology at the Henry Ford Hospital

Occupation (if retired, list former occupation)
Medical Director, Founder, The Detroit Institute of Ophthalmology
15415 E Jefferson, GPP, Mi
Senior Staff Ophthalmologist, Henry Ford Health System

Current and/or Former Volunteer Experience (including previous civic involvement)
Medical organizations, TNTC
GPP DDA

CITY CHARTER REQUIREMENTS
Registered to vote in the City of Grosse Pointe Park?
☐ Yes
☐ No

How long have you been a resident of Grosse Pointe Park (enter month and year when you moved to the City)
Sinbe September 1966
City of Grosse Pointe Park Board and Commission Application

Are you related and/or married to any current elected officials or City staff?

☐ Yes
☑ No

If you answered yes, name the person and/or people you are related to and the relationship(s):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

The following questions are only applicable if you are applying to serve on the Downtown Development Authority or Tax Increment Finance Authority Boards:

Do you own property within the TIFA and/or DDA?

☐ Yes
☑ No

If yes, please provide the property address(es):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Do you own a business or work at a business within the TIFA and/or DDA?

☑ Yes

If yes, please provide business name and address:

________________________________________________________________________

Are you a resident within the TIFA or DDA?

☐ Yes
☑ No
APPLICATION CERTIFICATION

Please note: Applications are kept on file for a period of 2 years. If you are not appointed within that period, you must reapply. Resumes and cover letters can be attached to this application but are not required for consideration. Signed and completed applications can be returned via email to clerk@grossepointepark.org or by US mail to: City of Grosse Pointe Park ATTN: City Clerk 15115 East. Jefferson Avenue Grosse Pointe Park, MI 48230

By submitting this application, I certify the foregoing statements and answers are true and complete. I agree in advance that any misrepresentation or falsification of any of the above information shall be cause for rejection of this application or depending upon when the falsification is discovered. I consent for the City of Grosse Pointe Park to verify the information provided.

Philip C Hessburg MD

Signature of Applicant

9-17-2020

Date
City of Grosse Pointe Park Board and Commission Application

First Name  Laura

Last Name  Ochab

Address  

City/State/Zip  Grosse Pointe Park MI 48230

Home Phone  n/a  Cell Phone  

Email  

AREAS OF INTEREST

Please check the Boards/Commission you are interested in serving on:

- Downtown Development Authority
- Tax Increment Finance Authority
- Beautification Commission
- Parks and Recreation Commission
- Planning Commission
- Board of Review
- Ethics Review Board
- Other:  
- Other:  

If you are applying due to a current vacancy, how did you hear about the vacancy?

- City Website
- Social Media
- Other:  

Have you attended meeting(s) of the board and/or commission you are applying to sit on?

- Yes
- No

9/8/2020
City of Grosse Pointe Park Board and Commission Application

Why do you want to serve on this board and/or commission? (Please attach an additional page if more space is needed)

please see attached

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

please see attached
City of Grosse Pointe Park Board and Commission Application

Are you related and/or married to any current elected officials or City staff?

☐ Yes
☒ No

If you answered yes, name the person and/or people you are related to and the relationship(s):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

The following questions are only applicable if you are applying to serve on the Downtown Development Authority or Tax Increment Finance Authority Boards:

Do you own property within the TiFA and/or DDA?

☐ Yes
☒ No

If yes, please provide the property address(es):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Do you own a business or work at a business within the TFIA and/or DDA?

________________________________________________________________________

If yes, please provide business name and address:

________________________________________________________________________

Are you a resident within the TiFA or DDA?

☐ Yes
☒ No
Why do you want to serve on this board and/or commission?

I am interested in serving on the DDA because I would like to contribute to the improvement and development of the East Jefferson area. I live on Westchester, which is one of the borders of the DDA district. The East Jefferson corridor is the gateway into the Park from Detroit, and should be a visually appealing and welcoming area. Keeping Grosse Pointe Park attractive to new businesses will generate tax revenue for the City, improve property values (also generating revenue for the City) and draw new residents and families to the area.

If I am not selected to serve on the DDA Commission, I am interested in serving on the Ethics Review Board (though I understand that this position is not open until October 2020). I think it is critical that the City operates in an ethical and transparent manner. Elected officials and others representing the City have standard of conduct that must be maintained, and having an independent review board will ensure that this occurs, and that all complaints are handled fairly.

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

I believe that my background in accounting, finance and audit gives me the ability to evaluate information and make decisions that are in the best interest of both the city and the residents. I understand the fiduciary responsibility of the commission and have extensive experience analyzing financial data. As a resident who lives on the district border, I appreciate the importance of having a vibrant and attractive business (commercial and office) district within walking distance of my home.

My profession also requires annual continuing professional education credits, and I am required to complete an ethics course each year for my CPA license. I was formerly an auditor at a public accounting firm and have experience testing and implementing internal controls to prevent and detect fraud. The nature of the work performed by a CPA requires a high level of ethics, and I believe that I could be a valuable member of the board.
City of Grosse Pointe Park Board and Commission Application

ADDITIONAL INFORMATION
Please briefly summarize the following information:

Education History

- Bachelor of Arts in Accounting, Michigan State University (Dec. 2005)
- Master of Science in Accounting, Michigan State University (May 2007)
- Certified Public Accountant (State of MI)

Occupation (if retired, list current occupation)

- Controller, PVS Chemicals Inc.

Current and/or Former Volunteer Experience (including previous civic involvement)


CITY CHARTER REQUIREMENTS

Registered to vote in the City of Grosse Pointe Park?

☑ Yes

☐ No

How long have you been a resident of Grosse Pointe Park (enter month and year when you moved to the City) 4 years 10 months (Nov. 2015)
APPLICATION CERTIFICATION

Please note: Applications are kept on file for a period of 2 years. If you are not appointed within that period, you must reapply. Resumes and cover letters can be attached to this application but are not required for consideration. Signed and completed applications can be returned via email to clerk@grossepoinetrpark.org or by US mail to: City of Grosse Pointe Park ATTN: City Clerk 15115 East. Jefferson Avenue Grosse Pointe Park, MI 48230

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Signature of Applicant

9/10/2020

Date
Experience:

PVS Chemicals, Inc. - Detroit, MI
Controller – PVS Technologies, Inc. and PVS Steel Services, Inc.  
October 2015 – Present
• Responsible for the financial operations of two chemical manufacturing subsidiaries with gross annual revenue of $146M; including maintaining accurate accounting records in accordance with generally accepted accounting principles
• Management of a detailed annual budget process
• Provide timely financial reporting and present key financial data and metrics to upper management
• Complete tax returns (sales, personal property) and other state, local and IRS required filings on a timely basis
• Work with external auditors/tax staff to provide required information for annual financial statement audit
• Track capital projects to completion and ensure compliance with budget and internal controls
• Ensure accurate reporting and controls around inventory at nine manufacturing facilities
• Account for 50% owned joint venture, including preparation of monthly financial statements and tax returns

FCA US LLC (formerly Chrysler Group, LLC) - Auburn Hills, MI
Senior Analyst - Supplier Risk Management Finance  
September 2014 – October 2015
• Responsible for the financial management of distressed supplier cases and the related trust accounts, cash advances, prepayments, and inventories
• Review accommodation agreements and legal documents for Chrysler obligations and liabilities
• Forecast cash and income statement impact of required financial accommodations and collaborate with Corporate Accounting regarding accounting treatment and disclosure of distressed supplier activity
• Ensure compliance with GAAP, IFRS, SOX, internal control policies, and external audit requirements

Savings Plan Manager - Retirement and Savings  
February 2013-September 2014
• Responsible for administration of the five Chrysler Group LLC U.S. defined contribution savings plans, containing over 40,000 participants and approximately $5.1 billion in assets
• Communicate with the UAW and third party vendors to effectively manage the Plans in compliance with ERISA and IRS regulations, as well as with external auditors for Plan audits
• Present information on retirement benefits at new hire orientation for bargaining and non-bargaining unit employees and provide timely answers to participant inquiries and issues as they arise

Corporate Audit – Chrysler Leadership Development (CLD) Program  
February 2011-February 2013
• Participant in a two-year program designed to develop leaders by the performance of critical assignments and core business process analysis across the global organization
• Lead the Sarbanes-Oxley process documentation and identification of risks and controls for key business cycles
• Routinely presented and discussed audit findings with management and executive leadership

Plante & Moran, PLLC - Southfield, MI
Assurance Staff/In-Charge  
September 2008-February 2011
• Worked in a team environment to complete audits of manufacturing companies, higher education institutions, employee benefit plans and non-profit entities
• Identified client, industry and engagement risks and planned audit procedures to effectively address risk areas and provide assurance over financial statements
• Managed staff during audit fieldwork, including assigning audit areas and reviewing staff work
• Effectively communicated with clients in all phases of the audit from audit planning meetings to presenting audited financial statements to the Board of Directors and/or upper management
• Prepared a variety of tax returns, including IRS forms 1040, 1120, 1065, and 990

KPMG LLP - Detroit, MI
Audit Associate  
August 2007-September 2008
• Worked in a team environment to complete the both year-end audits and quarterly reviews of both SEC and non-SEC clients
• Extensive experience in manufacturing and automotive industry - tested both substantively and analytically and traveled to various plant locations to perform subsidiary audits

Education:

Michigan State University, East Lansing, MI
Master of Science in Accounting, May 2007 – GPA 3.8/4.0
Bachelor of Arts in Accounting with Honor, December 2005
Certified Public Accountant –
City of Grosse Pointe Park  
15115 E. Jefferson  
Grosse Pointe Park, MI 48230

BIOGRAPHICAL SKETCH

X I am interested in making an application to serve as a member of the following Board/Commission

<table>
<thead>
<tr>
<th>Beautification Commission</th>
<th>Planning Commission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Review</td>
<td>Tax Increment Finance Authority (T.I.F.A.)</td>
</tr>
<tr>
<td>Recreation Commission</td>
<td>Downtown Development Authority (D.D.A.)</td>
</tr>
<tr>
<td>Other:</td>
<td></td>
</tr>
</tbody>
</table>

NAME: Jimmy Saros

ADDRESS:

TELEPHONE: Home: Office:

EMAIL:

OCCUPATION: Real Estate Broker

# OF YEARS RESIDENT OF GROSSE POINTE PARK: 21 Years

PERSONAL SKILLS OR AREAS OR EXPERTISE RELATIVE TO THE COMMISSION:

Transacted on over $400 Million in real estate since entering the brokerage business in 2012. Over $50 Million in transactions completed on development/ redevelopment of multi family, mix use, and office sites. Built ground up multi-use office building at Mack & Cadieux in 2019 while obtaining several zoning variances. Investor in several properties across The Park and throughout Metro-Detroit.

EDUCATION: Brown University

PROFESSIONAL/SERVICE CLUB AFFILATIONS: Grosse Pointe Board of Realtors, Karmanos Cancer Institute Partners Committee, GP South Grid Iron Club

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD:

I was born and raised in The Park, moved home from New York City after a successful start to my real estate career to raise my growing family in The Park, and am heavily invested in and a believer in this community. I feel my real estate background in brokerage and development will positively contribute to the planning commission for our great community.

Signature of Applicant

James B Saros

Return to Clerk’s Office

9/1/2020
First Name  	 Michael

Last Name  	 Vethacke

Address

City/State/Zip  	 Grosse Pointe Park, MI 48230

Home Phone

Cell Phone

Email

AREAS OF INTEREST

Please check the Boards/Commission you are interested in serving on:

- [ ] Downtown Development Authority
- [ ] Tax Increment Finance Authority
- [ ] Beautification Commission
- [ ] Parks and Recreation Commission
- [x] Planning Commission
- [ ] Board of Review
- [ ] Ethics Review Board
- [ ] Other:

If you are applying due to a current vacancy, how did you hear about the vacancy?

- [ ] City Website
- [x] Social Media
- [ ] Other:
City of Grosse Pointe Park Board and Commission Application

Have you attended meeting(s) of the board and/or commission you are applying to sit on?

X Yes

□ No

Why do you want to serve on this board and/or commission? (Please attach an additional page if more space is needed)

I feel that the Planning Commission will soon be dealing with issues that will be very impactful to our city (including development of the Master Plan) and I'd like to be part of the decision making process. I'm fortunate to have been a Grosse Pointe Park resident for about 20 years and am very interested in maintaining its status as one of the most desirable, family-friendly places to live in the Metro Detroit area. The Planning Commission is clearly a key part of that effort.

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

My background is in financial planning & analysis and I have almost 25 years of experience in evaluating business plans, budgets and forecasts in a variety of industries. A key part of my job is knowing what questions to ask, and what data to collect, to understand the key drivers of future results. I think this experience would help me take a very rational, data-driven approach to evaluating projects that come before the commission.
City of Grosse Pointe Park Board and Commission Application

ADDITIONAL INFORMATION
Please briefly summarize the following information:

Education History

MBA, University of Chicago (concentrations in Finance, Accounting, and Statistics)
B.S., Chemical Engineering, Michigan State University

Occupation (if retired, list former occupation)

Senior Financial Manager, BullsEye Telecom (Southfield, MI)

Current and/or Former Volunteer Experience (including previous civic involvement)

Defer Cub Scouts, Pack Leader (2010-2015)

Defer PTO: school board observer & various fund raising events including Defer Auction
CITY CHARTER REQUIREMENTS

Registered to vote in the City of Grosse Pointe Park?

X Yes
□ No

How long have you been a resident of Grosse Pointe Park (enter month and year when you moved to the City)

January 2001

Are you related and/or married to any current elected officials or City staff?

□ Yes
X No

If you answered yes, name the person and/or people you are related to and the relationship(s):

The following questions are only applicable if you are applying to serve on the Downtown Development Authority or Tax Increment Finance Authority Boards:

Do you own property within the TIFA and/or DDA?

□ Yes
□ No

If yes, please provide the property address(es):

Do you own a business or work at a business within the TFIA and/or DDA?
If yes, please provide business name and address:

Are you a resident within the TIFA or DDA?

☐ Yes
☐ No

APPLICATION CERTIFICATION

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Signature of Applicant

9-16-2020

Date
September 4, 2020

Jane Blahut
City Clerk
City of Grosse Pointe Park
15115 East Jefferson Ave.
Grosse Pointe Park, MI 48230

Re: Resignation from City Council

Dear Clerk Blahut, Mayor Denner and Council colleagues:

With a heavy heart, I write to resign from City Council effective at the Council meeting set for September 28, 2020. I am resigning for personal reasons. I have served my community for the last 15 years on City Council. I have lived in this community the entirety of my 38 years. I love this community with my heart, mind, and soul. Much of what I sought to do on Council back in 2005, I have accomplished; but know there is always more to do.

When I started on Council as a 23-year-old the city faced a lost generation of my peers, a lack of business investment (literal tumble weeds were seen blowing down the Kercheval business district), and an uncertain future. Through Council’s efforts, private-public partnerships, and investments by our residents, the City has been recently ranked one of the best communities in the country in which to reside. Millennials are flocking here—the residential market is at an all times high, and our business districts are strong despite the pandemic.

I was not intending to move from the Park, nor my home, ever in my life. In fact, in June I bought three years’ worth of filters for my new refrigerator. However, Providence had other ideas and an opportunity presented itself that I was unable to pass up. This opportunity relocates my family to Macomb County, allows me to provide more space to my family, increases career opportunities, allows my wife and I to invest more in our children’s education, and enables me to care for an aging parent. I note that this decision was made easier by the fact that my wife and I decided to pull our children out of the GP Public School System over the summer for multiple reasons. I know many others have made that difficult decision this summer as well.

Finally, know that service to this community has been one of the most meaningful things I have ever done and will shape me for the rest of my life. I will unofficially step down at close of business September 18, but understand this resignation is not official until Council votes to accept it. I request my colleagues accept this resignation at the September 28, 2020, City Council meeting pursuant to City Charter §5.3. I will not be in attendance.

Very truly yours,

Daniel C. Grano
SUMMARY: Per City Charter Section 5.4(c) "Vacancies in the office of Councilman shall, within sixty days, be filled by appointment by a majority vote of the remaining members of the Council for the balance of the unexpired term of the Councilman whose office has become vacant".

Councilmember Granos term expires on September 28th with the acceptance of his resignation by Council. Sixty days from that point would be November 27th. To avoid a special election of the remaining term which expires in November 2021, the City Council will have to decide on a new member before November 27th. A special election would not be permitted until May of 2021 according to the Wayne County Clerk.

The administration proposes an announcement to be advertised on September 29th with the expiration of council applications by 4:00 PM Wednesday, October 28th. Questions would be prepared by the administration. An interview would be conducted by the city council at a special meeting open to the public with each candidate receiving the same questions in a randomized order. Depending on State of Michigan guidelines the meeting could be in public or via Zoom.

FINANCIAL IMPACT: If a special election were to happen the cost to the City would be approximately $10-12,000

RECOMMENDATION: Schedule a special meeting of the City Council the week of November 9th for candidate interview and selection.

PREPARED BY: Nick Sizeland  

TITLE: City Council Vacancy  
DATE: 9/23/2020  

PREPARED BY: Nick Sizeland  

TITLE: City Manager