

CITY OF GROSSE POINTE PARK  
15115 E. JEFFERSON  
GROSSE POINTE PARK, MI 48230  
(313) 822-5020

**ANNUAL COMMERCIAL BUSINESS LICENSE RENEWAL**  
**\$50.00 Application Fee**  
**\$5.00 Penalty Fee if paid after 12/31 each year**  
**\$10.00 Penalty Fee if paid after 03/01 each year**

**Business Information:**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Business Type: \_\_\_\_\_

Is food prepared on site? Yes ( ) No ( )

Days of Operation: (Circle ALL Days of Operation) MON TUES WED THURS FRI SAT SUN

Hours of Operation: \_\_\_\_\_

Alarm Company: \_\_\_\_\_ Phone: \_\_\_\_\_

**Business Owner Information:**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Street Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Emergency Contacts:**

Contact #1: \_\_\_\_\_

Contact #2: \_\_\_\_\_

Contact #3: \_\_\_\_\_

**Property Owner Information:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

The undersigned hereby makes this Application for License to conduct the above business in the City of Grosse Pointe Park, County of Wayne, State of Michigan, in accordance with all applicable ordinances of said City. It is understood that the license applied for will be issued after the submission of the State or County license and approval by the City of Grosse Pointe Park.

The applicant agrees to permit the City of Grosse Pointe Park officials to inspect the establishment and everything in connection with it, and to interview the employees at any reasonable time, and further agrees to give true and complete information to the City of Grosse Pointe Park Officials.

X \_\_\_\_\_  
Signature of Owner Date

A business license is required by Section 14-36 of the City of Grosse Pointe Park Ordinance. Specifically, the code states that any person conducting business, commercial, professional or service operation in a building or premises within the City shall make an application for a business license. **Business licenses expire December 31<sup>st</sup> of each year.** Application renewals are automatically mailed in October of each year. All business licenses shall be obtained on or before January 1<sup>st</sup>. It is the responsibility of the business owner to remit the business license application and fees in a timely manner. Late renewal shall be a \$10.00 late fee until March 1<sup>st</sup>. If the renewal and late fee is not submitted, the matter will be turned over to the City Attorney for further action.