



# City of Grosse Pointe Park

Case No. \_\_\_\_\_  
(Assigned by Clerk)

## REQUEST FOR OPINION REGARDING QUESTIONS OF DISQUALIFICATION

*Boards or commissions of the City of Grosse Pointe Park, including the City Council, and their members may request the City of Grosse Pointe Park Board of Ethics to decide on the question of whether an official, commissioner, consultant or employee must refrain from discussion, deliberation, action or voting on a matter because of disqualification due to a conflict of interest.*

*All opinions regarding questions of disqualification will be published in permanent form and communicated to the city commission and the public.*

*Written requests are subject to disclosure under the Freedom of Information Act.*

Name: \_\_\_\_\_ Phone Number: ( \_\_\_\_ ) \_\_\_\_\_

Representing: \_\_\_\_\_  
(Board or Commission)

Position on Board or Commission: \_\_\_\_\_

- A.** Provide a statement summarizing the question(s) upon which an opinion is desired.
- B.** State all of the facts giving rise to each question presented.
- C.** If available, provide all relevant statutory provisions, case law, prior opinions of the Ethics Board, and other authorities.

**NOTE:** Although the foregoing criteria are subject to exception when the circumstances warrant, a request which does not meet these criteria may be returned and the requestor asked to resubmit the request with all information requested.

**Please return this completed form to:** City Clerk's Office, City of Grosse Pointe Park  
15115 East Jefferson Avenue, Grosse Pointe Park, MI 48230  
Email: [clerk@grossepointepark.org](mailto:clerk@grossepointepark.org)

### OFFICE USE ONLY:

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_ Rev. 3/31/2022