



**CITY OF GROSSE POINTE PARK ADMINISTRATIVE FEE  
SCHEDULE  
FISCAL YEAR 2025/2026**

**Adopted: 06/9/2025**

**Effective: 07/01/2025**

**Amended 01/12/2026 \* \*Business Licenses (Landlord and  
Others) Annual License Fee only**

# CITY OF GROSSE POINTE PARK ADMINISTRATIVE FEE SCHEDULE

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## Public Service/Building/Planning & Zoning Fees

<b>Certification of Occupancy Fees (includes initial and one re-inspection)</b> Single Family Two Family Three Family Four Family Five or more Commercial	\$200.00 \$300.00 \$400.00 \$500.00 \$500.00 + \$50.00 each additional unit \$350.00
<b>Failure to Renew/Obtain Certificate of Occupancy</b>	\$150.00
<b>Lockout/Reinspection Fee - all C of O, Fire, and Trade Permits</b>	\$60.00
<b>Building Plan Review Fees</b>	\$125.00 for the first \$1,000.00 of estimated construction value + \$1.00 for each additional \$1,000.00
<b>Building Permit Fees</b>	\$125.00 for the first \$1,000.00 of estimated construction value + 10.00 for each additional \$1,000.00
<b>Sign Permits</b>	Follow Building Plan Review Fee Schedule
<b>A-Frame Sign</b>	\$50.00
<b>Concrete Permit</b>	\$50.00 + \$10.00 for each additional item
<b>Demolition Permit</b> Residential Structure Commercial Structure	\$300.00 per structure \$600.00 per structure
<b>Fence Permit</b>	\$100.00
<b>Business Licenses (Landlord and Others)</b> <b>Annual License Fee</b> <b>Valid January 1 - December 31 Annually</b>	\$100.00 Application Fee 10% Penalty after December 31 (corrected 1/12/2026)
<b>Fees for all Trade Permits</b> Base Fee (includes application fee and final inspection) Additional Inspections Underground Inspections Contractor Registration Mechanical/Plumbing Permit Plan Review Fees Permit After-the-Fact	\$150.00 \$75.00 \$40.00 \$15.00 As charged by contracted inspector Double Normal Cost

<b>Right of Way</b>	\$500.00 + required bond
<b>Right of Way Sewer</b>	\$1,500 + required bond
<b>Garage Sale</b>	\$10.00
<b>Outdoor Vending/Seating</b> Base Fee Use of Public Right-Of-Way Use of parking space	\$50.00 \$25.00 + Base Fee \$30.00 per month per space
<b>Lot/Split Combination</b>	\$300.00 per parcel
<b>Refundable Deposits/Bonds</b> Mechanical, Plumbing, and Electric Permits All Remodeling, Alterations, Additions, and Garages New Buildings with an estimated construction value up to \$50,000 New Buildings with an estimated construction value over \$50,000 Utility Work within Public Right-of-Way Hydrant Use Demolition	\$25.00 \$250.00 \$250.00 \$500.00 \$3,000.00 \$500.00 \$500.00
<b>Vacant Property Registration</b>	\$250.00
<b>Fire Inspections</b> Per Hour or Fraction thereof 2 <sup>nd</sup> reinspection 3 <sup>rd</sup> reinspection 4 <sup>th</sup> and subsequent	\$100.00 \$120.00 \$170.00 \$230.00
<b>Code Abatements</b>	\$75.00 admin + actual costs
<b>Enforcement Administrative Fee (Ticket Issuance)</b>	\$50.00 per ticket issued
<b>Planning &amp; Zoning Applications</b> Special Land Use Permit Site Plan Review Rezoning Request and Text Amendments Zoning Board of Appeals Requests	\$750.00 + Escrow* \$750.00 + Escrow* \$750.00 + Escrow* \$750.00 + Escrow*

*\*In review of applications, the City may require the services of the City Attorney, City Planner, and/or City Engineer. The cost of said services is passed on to the applicant in the form of review fees and associated escrow accounts. For more information on the City's escrow fee policy, please contact the Department of Public Services.*

### Electrical Permit Fees

<b>Circuits</b>	\$7.00 per circuit
<b>Electrical Power Units (Dishwashers, disposals, heating units, motors, transformers, etc.):</b> Up to 20 HP, per unit 21 to 50 HP, per unit Over 50 HP, per unit	\$6.00 \$10.00 \$12.00

<b>Dishwasher</b>	\$5.00
<b>Electrical Heating Units (baseboard)</b>	\$4.00
<b>Low Voltage</b>	\$75.00
<b>Residential Furnace Units (New Only)</b>	\$5.00
<b>Residential A/C Units (New Only)</b>	\$5.00
<b>Power Outlets</b>	\$10.00 per outlet
<b>Feeders, per 50 ft. or fraction thereof</b>	\$10.00
<b>Fixtures/Lights, per set of 25 or fraction thereof</b>	\$6.00
<b>Low Voltage</b>	\$75.00
<b>Residential Furnace or A/C - New, Replacement, and Reconnects</b>	\$10.00
<b>Generator - Emergency or Standby (underground not included)</b>	\$25.00
<b>Service (New, Change, Relocation, Temporary)</b>	
200 amps or less	\$20.00
200-600 amps	\$25.00
600-800 amps	\$30.00
800-1200amps	\$35.00
1200 amps or higher	\$70.00
Interruptible A/C Service (only)	\$15.00
<b>Sign Connection Only, per sign</b>	\$25.00
<b>Smoke Detectors (per unit)</b>	\$5.00
<b>Swimming Pool (Four inspections: steel, grounding, mesh/fixture bonding, final)</b> <b>Does not include motors, fixtures, or extra panels</b>	\$250.00
<b>Fire Alarm Systems</b>	
Up to 10 devices	\$55.00
11-20 devices	\$100.00
Over 20 devices	\$5.00 each additional
<b>Conduit/grounding only</b>	\$50.00
<b>Subpanel</b>	\$15.00
<b>Roof Top Reconnect</b>	\$20.00
<b>Data Communication Devices</b>	
Up to 19	\$5.00 each
Over 19	\$100.00
<b>Electric Vehicle Charger</b>	\$25.00

### Mechanical Permit Fees

<b>Air Conditioner 1-50 Ton Capacity - includes split systems</b>	\$40.00
<b>Air Handlers</b>	
Under 10,000 CFM	\$20.00
Over 10,000 CFM	\$60.00
<b>Boiler</b>	\$30.00

<b>Chimney/flue liner</b>	\$25.00
<b>Duct Work (per 100 ft. or fraction of)</b>	\$25.00 minimum \$0.10/foot
<b>Electric reconnect AC/Furnace (replacement)</b>	\$10.00
<b>Exhaust Fan</b>	\$15.00
<b>Fire Suppression</b>	\$0.75/head, minimum \$20.00
<b>Fireplace (prefab)</b>	\$75.00 - gas burning
<b>Flue/vent Damper</b>	\$5.00
<b>Furnace</b> Less than 500,000 BTU More than 500,000 BTU	\$40.00 \$45.00
<b>Gas Piping</b>	\$25.00 minimum \$0.05/foot
<b>Gas Piping new installation</b>	\$10.00
<b>Humidifier</b>	\$25.00
<b>Water Heater</b>	\$5.00
<b>Solar, Set of 3 panels (includes piping)</b>	\$25.00
<b>Heat Pumps (Complete Residential)</b>	\$30.00
<b>Heat Pumps (Commercial, pipe not included)</b>	\$20.00
<b>Baseboard Heating</b>	\$25.00
<b>Generator</b>	\$25.00
<b>Above Ground Connection</b>	\$30.00
<b>Heat Recovery Units</b>	\$10.00
<b>Commercial Hoods</b>	\$15.00
<b>V.A.V. Boxes</b>	\$10.00
<b>Unit Ventilators</b>	\$10.00
<b>Unit Heaters (terminal units)</b>	\$15.00
<b>Evaporator Coils</b>	\$30.00
<b>Refrigeration (split system)</b>	\$30.00
<b>Chiller</b>	\$30.00
<b>Cooling Towers</b>	\$30.00
<b>Compressor</b>	\$30.00
<b>Roof Top Unit</b>	\$50.00

### **Plumbing and Utility Permit Fees**

<b>All Fixtures</b>	\$10.00 each
<b>Backflow Preventor</b>	\$10.00
<b>Back Water Valve</b>	\$10.00
<b>Re-Circulation System (pools, spas, etc.)</b>	\$10.00
<b>Sewer Tap</b>	\$50.00
<b>Stacks</b>	\$15.00 each
<b>Vacuum Breaker</b>	\$10.00
<b>Water Distribution</b> ¾-2" Pipe Over 2" Pipe	\$25.00 \$30.00

<b>Water Heater</b>	\$15.00
<b>Humidifier</b>	\$30.00
<b>Sewage Ejectors, Sumps</b>	\$5.00 each
<b>Sub-soil drains</b>	\$5.00 each
<b>Water Service - 2" or less</b>	\$25.00
<b>Bathtub</b>	\$15.00
<b>Dishwasher</b>	\$15.00
<b>Excavation License Registration</b>	\$15.00
<b>Sewers – 6" or Less</b>	\$30.00
<b>Shower Trap/Pan</b>	\$25.00
<b>Water Meters</b>	Actual Cost
<b>Water Tap</b>	
1 Inch	\$1,186.00
1.5 Inch	\$1,286.00
2 Inch	\$1,386.00
<b>Meter Accuracy Test</b>	\$25.00 if meter not found to be in error. No charge if error found.
<b>Meter Conversion</b>	Actual Cost/Time & Materials
<b>Hydrant Use</b>	\$50.00 + \$5.00/1,000 gallons used.

### Short-Term Rental Fees and Fines

<b>Short-Term Rental Licensing Fees</b>	
Non-Refundable Application Fee	\$25.00
Licensing Fee	\$50.00
Inspection Fee – includes C of O	\$100.00
Amended Nuisance Response Plan	\$20.00
<b>Violation of §22-103(a): Unlicensed STR</b>	1st Violation - \$300.00 2nd Violation - \$400.00 3rd Violation - \$500.00
<b>Violation of §22-106(j): Exceeding Maximum STR Occupancy</b>	1st Violation - \$200.00 2nd Violation - \$350.00 3rd Violation - \$500.00
<b>Violation of §22-108: Failure to Remedy Violation</b>	1st Violation - \$150.00 2nd Violation - \$250.00 3rd Violation - \$500.00
<b>All other Violations of Article 5</b>	1st Violation - \$100.00 2nd Violation – \$300.00 3rd Violation - \$500.00